In order to keep the members of PFC informed regarding the activities of our subcommittees and other important committees on campus, we are asking the chairs of each committee to submit a written update each month to be shared with PFC.

Your report will be included in the PFC meeting materials and posted on our RHC website. You may submit a narrative or a bullet point list based on the following items:

I. Current Projects
   - Gateway tutoring (Basic Skills-English, math, reading, ENLA courses) during fall/spring
   - Springboard math- Bootcamp program from 6/12-6/22
   - Learning Communities/Fast Track program (fall and spring)

II. New Initiatives
    - BSI/SSP/SEP Integrated Planning Workshops (during April)
    - Meeting to be scheduled soon to include BSI/SSP/SEP Coordinators

III. Items Under Discussion
     - Helping prepare students for curricular changes in Basic Skills math and potentially English (future)

IV. Actions Taken

V. Miscellaneous

Please submit your update to Markelle Stansell at MStansell@riohondo.edu by the 30th of each month for the previous month. If you have no report, please send this form noting there is NO REPORT.