

RIO HONDO COMMUNITY COLLEGE DISTRICT PLANNING FISCAL COUNCIL MINUTES Tuesday, October 24, 2017, 2:30 p.m., Board Room

Members Present: Laura M. Ramirez (Co-Chair and VPAA), Michelle Bean (Co-Chair and President, AS), Henry Gee (VPSS), Juana Mora (1st VP, AS), Jorge Huinquez (2nd VP, AS), Doralí Pichardo-Díaz (Secretary, AS), Shelly Spencer (Parliamentarian, AS), Mike Dighera (ASCCC Rep), Robert Bethel (Past President, AS), Jill Pfeiffer (President, RHCFA), Robin Babou (Faculty), Michelle Pilati (Faculty), Jim Sass (CSEA), Martin Covarrubias (President, ASRHC), Jesus Colin (Secretary, ASRHC), Bailey Garcia (Treasurer, ASRHC), Rebecca Green (Mgmt, AA)

Members Absent: Yulian Ligioso (VPFB), Lisa Sandoval (CSEA), Mike Muñoz (Executive Dean, Counseling and Student Success)

Additional Staff Members: Howard Kummerman (Executive Dean, Institutional Research & Planning), Markelle Stansell (Senior Administrative Assistant to VPAA / Recorder)

- I. **Call to Order** – Dr. Laura Ramirez called the meeting to order at 2:35pm
- II. **Approval of Minutes** – The October 10, 2017 minutes were accepted with a minor edit to include Sandra Rivera on the ‘members present’ list.
- III. **Superintendent/President’s Report** – None.
- IV. **Public Comments** – None.
Persons wishing to address the Planning and Fiscal Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Planning and Fiscal Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Planning and Fiscal Council that are not on the agenda may, at PFC’s discretion, be placed on the next agenda.
- V. **ASRHC Report** – The Success at Sunset event, which was targeted toward evening students, was very well-received. At their most recent event, there was leftover food that ASRHC representatives set out across campus to hand-deliver, including at the Math & Science Center. Students expressed their gratitude for the snacks, especially those studying for exams.

The Rio Source food pantry opened its doors today, Tuesday, October 24 with a ribbon-cutting ceremony that was well attended by staff, faculty, administrators, and students. The opening was very successful and all bags were handed out. The hours of the pantry will be Monday through Thursday, 11:00am-2:00pm and 4:00pm-6:30pm.

The ASRHC student representatives previously met with Superintendent/President Dreyfuss and requested a meet-and-greet with the RHC executive team (administrators). This event will provide students a valuable opportunity to dialogue with the Administrators, ask questions, etc. The date of this event is forthcoming.

On Tuesday, October 31, the Boo Bash will be held in the lower quad from 11:00am-2:00pm. Campus clubs are invited to participate and may use the opportunity to fundraise for their group by selling food, etc. On November 1st, in celebration of Dia de los Muertos, there will be an altar contest for the various clubs from 11:00am-2:00pm. Students will have the opportunity to create altars specifically for their club, or they may participate in a larger altar-building effort.

Finally, tomorrow, Wednesday, October 25, students will be selling snacks, refreshments, etc. in the quad from 11:00am-1:00pm and will be donating the proceeds to victims of the recent hurricane(s).

VI. Co-Chair's Report

- A. CA Guided Pathways** – The Guided Pathways and Student Equity Summit will be held at Swiss Park in Whittier on Tuesday, December 12. At this Summit, we will review Rio Hondo's Key Performance Indicators (KPIs) and collaborate to make a case for Guided Pathways and what it means for our institution.

Dr. Jim Sass provided a handout (see *supporting documents*) related to Key Performance Indicators that were laid out by the Community College Research Center at Columbia University. The data was from 2015-2016 and focused on first-time-ever-in-college (FTEIC) student (i.e. those who do not have any units at the college-level before their first term). If a student took summer credits (i.e. was dual-enrolled or completed a 0.5 unit COUN 105 class, etc. (s)he will not be represented in this data). On the other hand, if a student took Summer Bridge, (s)he *will* count because Summer Bridge doesn't show up in MIS reporting (i.e. it's not course data).

The data provided also includes information on participation, or specific characteristics of the cohort such as average number of credits attempted in one year, average number of degree-applicable credits attempted in one year, and whether or not the student persisted from Term 1 to Term 2. As Dr. Sass pointed out, one of the ideas behind Guided Pathways is to build momentum early and get students started off on the right foot. Therefore, the momentum points for Guided Pathways (transferable English and Math completion, first semester achievement, first year achievement, etc.) happen largely in the classroom.

PFC members were asked to individually look over the data and highlight anything that spoke to them in any way. In small groups, they discussed their questions/concerns/findings and reported back to the group. Below is a representation of the types of questions, concerns, and needs the groups identified, with some similar or reoccurring themes.

QUESTIONS:

- What does the 80% college-level course success rate represent? What courses, what discipline(s), etc.? Several groups requested more granular, disaggregated data. Dr. Ramirez was interested in how the college-level course success rate compares to Math and English success rates.
 - *Dr. Sass clarified that college-level is generally considered 100-level and above, but it is unclear if our 70-level math courses count toward college-level units in the data provided. In order to get the 80% success rate, the number of units the students successfully completed with C or better was taken and divided by the number of units that the students attempted. In other words, this means that students generally pass 80% of the college-level units they attempt.*
- Why did the female student population decrease from 42% to 36% in between 2014-2015 and 2015-2016? When did the RHC Police Academy shut down and when was it reopened? This may account for the increase in male population and decrease in female population.
 - *One thought is that we are a male-majority college and may wish to consider what tends to influence or inflate our number of male students (i.e. Police and Fire Academies, etc.). There is a possibility we can gather additional information on why the female population is down from Cal-PASS.*
- Is there any kind of error analysis on what this data represents? The group would like information on the deviation to see what changes and trends are truly statistically significant.

- How do we compare to other colleges? Can we compare ourselves to colleges who have similar student populations as a Rio Hondo? Can we see how our demographics compare to the State?
- How many students are attempting math in their first semester?
- Can we see how many units were attempted in the first year?
- Can we get qualitative data? As an example, to find out why some students are taking less than a full-time load of units, is it because of family and/or work obligations, etc.? Having access to this information may tell us what resources the college should be dedicating to the Guided Pathways initiative and to our student population as a whole.

CONCERNS / NEEDS:

- How realistic is earning 30 college-level units in the first year?
- How realistic is it for RHC to expect STEM students to complete 30 units given the rigor of their courses?
- How are we going to incorporate older first-time students into pathways? How are we going to incorporate older re-entry students?
- There exists a need for additional/varied options for math courses as well as math instructors
- There is a significant need for additional data analysis.
- The group has requested additional information regarding college-level success rates; specifically, how is “college-level success” defined?
- Why are students successful overall, but not in math and English (based on KPI data)?
- What was happening in the world when this data was pulled?
- How do we get the students out of Basic Skills courses?
- What about our part-time students?
- Is the drop in English success rates (from state median in 2013-2014) significant?
- The data for individuals 19 and younger doesn’t reflect students who were taking COUN 105 for 0.5 unit, summer dual enrollment, etc.
- Are we taking into account the advising protocols for first-year students?
- How does this data compare to the returning students? Is there something fundamentally different between those coming to us for the first time and those who are returning?

Overall, it is important that we gather additional data to help us define what success means at Rio Hondo.

In preparation for our continued discussion regarding Guided Pathways, PFC members were asked to read an article prior to the November 14 meeting entitled: *Guided Pathways Demystified: Exploring Ten Commonly Asked Questions about Implementing Pathways*.

VII. Unfinished Business – None.

VIII. New Business

- A. Committee Reporting Process** – Last year, it was decided that we would solicit written Committee Reports that could be uploaded to the PFC webpage and become a part of our official record. However, the group agreed that reviewing committee reports on a screen during our PFC meetings is ineffective; we value the time that we have together as a council and must use it wisely to facilitate conversations on how to move our institution forward. Therefore, we will still solicit written reports from those committees without representatives serving on PFC, but they will be sent out with the agenda and supporting documents prior to the meeting. PFC members are asked to read them on their own and forward to Markelle Stansell any questions they have about the content of the report. If questions arise, the individual who submitted the report will be extended an invite to an upcoming PFC meeting to discuss.

IX. Committee Reports

- **Safety/Facilities** – No report.
- **IEC** – IEC is also working on the Guided Pathways Initiative. Additionally, they are going to look at the overall evaluation for a number of campus activities but including governance committees.
- **Program Review** – There will be an invite to Faculty, Classified, Administrators, etc. to participate in Program Review Committee Meetings.
- **Staff Development** – No report.
- **Basic Skills** – The Committee has been looking at the Integrated Plan as well as looking at the BSOT grant
- **SLO** – No report.
- **Online Education (OEC)** – Written report posted on PFC website.
- **Student Equity** – On October 26, Chapters 4 and 5 of *Redesigning American Colleges* will be discussed at Café con Libros. On November 3, Dr. James Gray will be giving an Equity Talk in S236. We will look into getting copies of this book for members of PFC to read and discuss.
- **SSSP** – None.

X. Announcements – None.

XI. Adjournment – The meeting was adjourned at 3:59 p.m. The next meeting will be held on Tuesday, November 28, 2:30 – 4:00 p.m., Board Room.