Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, October 30, 2013, Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Pam Boyd; Fran Cummings; Scott Dixon; Marius Dornean; Song Le Graham; Margaret Griffith; Kats Gustafson; Gary Halverson; Jeannie Liu; Jannine Livingston; Moises Mata; Jim Newman; Juana Mora; Dorali Pichardo; Ted Preston; Jay Ribaya; Tracy Rickman; Mike Slavich; Jaime Magallon (ASB Representative)

Voting Members Absent: Sharon Bell; Alonso Garcia; Mark Littrell; Judy Sevilla-Marzona;

Non-Voting Member Present: Rose Sanceda

Guests: Ada Brown; Ronald Reeder

I.  

MOTION:

Approval of the minutes for the meetings on October 16, 2013

It was moved by Mike Slavich; seconded by Jannine Livingston.

_X_ Approved with one Abstention ___ Not Approved ___ Tabled

II.  

ACTION ITEMS:

A)  Approval of Consent Agenda: No Items

B)  Second Readings:

It was moved by Jim Newman; seconded by Mike Slavich, and approved by the Committee to approve items 1314-111 through 1314-123 as a group with the exception of item 1314-118:

1)  Course Revision

   Item 1314-111  
   BUSL 110: Legal Environment of Business
   Revise content and update text.

2)  New Course

   Item 1314-112  
   COUN 105: Orientation and Education Planning
   Advisory: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment
   Degree Applicable; .5 Units
3) Course Revision  
**Item 1314-113**  
ECON 101: Principles of Macroeconomics  
**Advisory Change:** TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment (remove MATH 070)  
**New Prerequisite:** MATH 050 or MATH 050D or MATH 053 or appropriate assessment  
Revise content and update text.

4) Course Revision  
**Item 1314-114**  
ECON 102: Principles of Microeconomics  
**Prerequisite Change:** TO: MATH 050 or MATH 050D or MATH 053 or appropriate assessment  
Revise content and update text.

5) Course Revision  
**Item 1314-115**  
MGMT 108: Business Communications  
**Title Change:** TO: Business Writing  
Revise content and update text.

6) Course Revision  
**Item 1314-116**  
MGMT 130: Small Business Management-Entrepreneurship  
Revise content and update text.

7) Course Revision  
**Item 1314-117**  
MGMT 146: Human Resources Management  
**Description Change**  
Revise content and update text.

8) Course Revision  
**Item 1314-119**  
PE 173: Women’s Intercollegiate Softball Team  
**Unit Change:** TO: 3 Units  
**Hour Change:** TO: 162 Total Lab Hours  
**Description Change**

9) Course Revision  
**Item 1314-120**  
PE 175: Women’s Intercollegiate Cross Country Team  
**Unit Change:** TO: 3 Units  
**Hour Change:** TO: 162 Total Lab Hours  
**Description Change**

10) Course Revision  
**Item 1314-121**  
PE 182: Men’s Intercollegiate Cross Country Team  
**Unit Change:** TO: 3 Units  
**Hour Change:** TO: 162 Total Lab Hours  
**Description Change**  
Revise content and update text.
11) Course Revision
   Item 1314-122  PE 203: Softball II
   Title Change: TO: Off Season Softball
   TOP Code Change: TO: 083550
   Advisory Change: TO: PE 103
   Prerequisite Change: TO: None
   Description Change
   Revise content and update text.

12) Course Revision
   Item 1314-123  PETH 194: Introduction to Kinesiology
   Advisory Change: TO: ENGL 030 or ENLA 034 or
   appropriate assessment; READ 023 or appropriate
   assessment; MATH 020 or MATH 020C or
   appropriate assessment
   Description Change
   Revise content and update text.

C) First Readings:

1) Course Revision
   Item 1314-124  ART 146: Sculpture
   Unit Change: TO: 3 Units
   Title Change: TO: Introduction to Sculpture
   Advisory Change: TO: ENGL 035 or ENLA 100 or
   appropriate assessment; READ 023 or appropriate
   assessment; ART 130
   New Prerequisite: ART 121
   Description Change
   Revise content and update text.

Correction Needed: On the Academic Level page (#1) insert Yes, Art
Major, UC Davis and CSUH.

It was moved by Mike Slavich; seconded by Margaret Griffith.

___X___ Approved  ____ Not Approved  ____ Tabled

Content Review  ART 146: Sculpture

It was moved by Jim Newman; seconded by Mike Slavich.

___X___ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory  ART 146: Sculpture
It was moved by Margaret Griffith; seconded by Tracy Rickman.

___X___ Approved  ____ Not Approved  ____ Tabled

2)  **Course Revision**

**Item 1314-125**

ART 150: Beginning Printmaking  
**Advisory Change:** TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; ART 121; ART 130  
**Prerequisite Change:** TO: None  
**Description Change**

Revise content and update text.

*Correction Needed: On the Academic Level page (#1) insert Yes, Art Major, CSUEB and CSULB.*

It was moved by Margaret Griffith; seconded by Mike Slavich.

___X___ Approved  ____ Not Approved  ____ Tabled

**Content Review**

ART 150: Beginning Printmaking

It was moved by Mike Slavich; seconded by Jay Ribaya.

___X___ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**

ART 150: Beginning Printmaking

It was moved by Mike Slavich; seconded by Jay Ribaya.

___X___ Approved  ____ Not Approved  ____ Tabled

3)  **New Course**

**Item 1314-126**

ART 250: Introduction to Digital Painting  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Degree Applicable:** 3 Units

*Corrections Needed: Number change and possible hour change. Revise Needs/Justifications/Goals.*

It was moved by Jannine Livingston; seconded by Margaret Griffith.

___X___ Approved  ____ Not Approved  ____ Tabled

**Content Review**

ART 250: Introduction to Digital Painting
It was moved by Mike Slavich; seconded by Ted Preston.

X Approved  Not Approved  Tabled

Prereq/Coreq/Advisory
ART 250: Introduction to Digital Painting

It was moved by Jay Ribaya; seconded by Tracy Rickman.

X Approved  Not Approved  Tabled

4) New Course
Item 1314-127  ART 270: Color Theory
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Degree Applicable; 3 Units

Corrections Needed: Number change and possible hour change.

It was moved by Mike Slavich; seconded by Jay Ribaya.

X Approved  Not Approved  Tabled

Content Review
ART 270: Color Theory

It was moved by Jannine Livingston; seconded by Mike Slavich.

X Approved  Not Approved  Tabled

Prereq/Coreq/Advisory
ART 270: Color Theory

It was moved by Jay Ribaya; seconded by Margaret Griffith.

X Approved  Not Approved  Tabled

5) Course Revision
Item 1314-128  HUM 110: Survey of Humanities
Revise content and update text.

It was moved by Tracy Rickman; seconded by Mike Slavich.

X Approved  Not Approved  Tabled

Content Review
HUM 110: Survey of Humanities
It was moved by Ted Preston; seconded by Track Rickman.

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**Prereq/Coreq/Advisory**

**HUM 110: Survey of Humanities**

It was moved by Tracy Rickman; seconded by Mike Slavich.

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### 6) Course Revision

**Item 1314-129**

**HUM 111: Survey of Humanities**

Revise content and update text.

It was moved by Mike Slavich; seconded by Ted Preston.

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**Content Review**

**HUM 111: Survey of Humanities**

It was moved by Ted Preston; seconded by Jim Newman.

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**Prereq/Coreq/Advisory**

**HUM 111: Survey of Humanities**

It was moved by Ted Preston; seconded by Tracy Rickman.

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### 7) Course Revision

**Item 1314-130**

**HUM 125: Introduction to Mexican Culture**

Revise content and update text.

**Corrections Needed:** *On the Academic Level page (#2) add Chicano Studies and (#3) insert “No”.*

It was moved by Mike Slavich; seconded by Jannine Livingston.

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**Content Review**

**HUM 125: Introduction to Mexican Culture**

It was moved by Tracy Rickman; seconded by Jay Ribaya.
Correction Needed: Revise Advisory.

It was moved by Jay Ribaya; seconded by Fran Cummings.

___ Approved     ___ Not Approved     ___ Tabled

8) Course Revision
Item 1314-131    HUM 125H: Introduction to Mexican Culture
Revise content and update text.

Corrections Needed: Revise Title. On the Academic Level page (#2) add Chicano Studies and (#3) insert “No”. Revise Entering and Exiting skills. Include “Honors” requirements in italics.

It was moved by Mike Slavich; seconded by Tracy Rickman.

___ Approved     ___ Not Approved     ___ Tabled

Content Review    HUM 125H: Introduction to Mexican Culture
It was moved by Jay Ribaya; seconded by Mike Slavich.

___ Approved     ___ Not Approved     ___ Tabled

Prereq/Coreq/Advisory    HUM 125H: Introduction to Mexican Culture
It was moved by Ted Preston; seconded by Mike Slavich.

___ Approved     ___ Not Approved     ___ Tabled

9) Course Revision
Item 1314-132    HUM 130: Contemporary Mexican-American Culture
Revise content and update text.

Corrections Needed: On the Academic Level page (#2) add Chicano Studies and (#3) insert “No”.

It was moved by Mike Slavich; seconded by Ted Preston.

___ Approved     ___ Not Approved     ___ Tabled
Content Review  
**HUM 130: Contemporary Mexican-American Culture**

It was moved by Tracy Rickman; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**HUM 130: Contemporary Mexican-American Culture**

*Correction Needed: Revise Advisory.*

It was moved by Fran Cummings; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

10)  
**Course Revision**  
**Item 1314-133**  
**HUM 140: The Splendors of Asia**

Revise content and update text.

*Corrections Needed: On the Academic Level page (#3 and #4) Insert “No”. Revise Entering Skills.*

It was moved by Tracy Rickman; seconded by Jay Ribaya.

__X__ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**HUM 140: The Splendors of Asia**

It was moved by Tracy Rickman; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**HUM 140: The Splendors of Asia**

It was moved by Jay Ribaya; seconded by Fran Cummings.

__X__ Approved  ____ Not Approved  ____ Tabled

11)  
**Course Revision**  
**Item 1314-134**  
**MGMT 052: Business Mathematics**

*New Advisory:* ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MATH 020 or MATH 020C or appropriate assessment

Revise content and update text.
It was moved by Mike Slavich; seconded by Ted Preston.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

MGMT 052: Business Mathematics

It was moved by Mike Slavich; seconded by Jay Ribaya.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

MGMT 052: Business Mathematics

It was moved by Tracy Rickman; seconded by Mike Slavich.

__X__ Approved    ____ Not Approved    ____ Tabled

12) Course Revision

Item 1314-135 MGMT 105: Elements of Supervision

Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MGMT 101
Revise content and update text.

Correction Needed: Revise Exiting Skill #3.

It was moved by Mike Slavich; seconded by Jeannie Liu.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

MGMT 105: Elements of Supervision

Correction Needed: Revise content.

It was moved by Mike Slavich; seconded by Jeannie Liu.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

MGMT 105: Elements of Supervision

It was moved by Jay Ribaya; seconded by Tracy Rickman.

__X__ Approved    ____ Not Approved    ____ Tabled
13) **Course Revision**  
**Item 1314-136** MGMT 120: Human Relations in Business  
Revise content and update text.  

It was moved by Mike Slavich; seconded by Tracy Rickman.  

__X__ Approved    ____ Not Approved    ____ Tabled  

**Content Review**  
MGMT 120: Human Relations in Business  

It was moved by Tracy Rickman; seconded by Jay Ribaya.  

__X__ Approved    ____ Not Approved    ____ Tabled  

**Prereq/Coreq/Advisory**  
MGMT 120: Human Relations in Business  

It was moved by Tracy Rickman; seconded by Jay Ribaya.  

__X__ Approved    ____ Not Approved    ____ Tabled  

14) **Course Revision**  
**Item 1314-137** MGMT 290: CWE/Internship for Business Management Related Fields  
Revise content and update text.  

**Correction Needed: Add Description Change**  

It was moved by Mike Slavich; seconded by Tracy Rickman.  

__X__ Approved    ____ Not Approved    ____ Tabled  

**Content Review**  
MGMT 290: CWE/Internship for Business Management Related Fields  

It was moved by Ted Preston; seconded by Jay Ribaya.  

__X__ Approved    ____ Not Approved    ____ Tabled  

**Prereq/Coreq/Advisory**  
MGMT 290: CWE/Internship for Business Management Related Fields  

It was moved by Tracy Rickman; seconded by Mike Slavich.  

__X__ Approved    ____ Not Approved    ____ Tabled
15) **Course Revision**  
**Item 1314-138**  
MRKT 170: Principles of Marketing  
Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; MGMT 101  
Revise content and update text.

It was moved by Mike Slavich; seconded by Ted Preston.

_X_ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
MRKT 170: Principles of Marketing

It was moved by Ted Preston; seconded by Tracy Rickman.

_X_ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
MRKT 170: Principles of Marketing

It was moved by Ted Preston; seconded by Mike Slavich.

_X_ Approved  ____ Not Approved  ____ Tabled

16) **Course Revision**  
**Item 1314-139**  
MRKT 173: Principles of Selling  
Advisory Change: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Revise content and update text.

It was moved by Tracy Rickman; seconded by Jim Newman.

_X_ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
MRKT 173: Principles of Selling

It was moved by Mike Slavich; seconded by Ted Preston.

_X_ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
MRKT 173: Principles of Selling

It was moved by Mike Slavich; seconded by Tracy Rickman.

_X_ Approved  ____ Not Approved  ____ Tabled
17) **Course Revision**
   **Item 1314-140 MRKT 175: Retail Management**
   Revise content and update text.

   **Corrections Needed:** *On the Academic Level page (#3) insert “No” and remove certificates.*

   It was moved by Tracy Rickman; seconded by Jim Newman.
   __X__ Approved  ____ Not Approved  ____ Tabled

   **Content Review**
   **MRKT 175: Retail Management**

   It was moved by Mike Slavich; seconded by Ted Preston.
   __X__ Approved  ____ Not Approved  ____ Tabled

   **Prereq/Coreq/Advisory**
   **MRKT 175: Retail Management**

   It was moved by Mike Slavich; seconded by Tracy Rickman.
   __X__ Approved  ____ Not Approved  ____ Tabled

18) **Request to Offer a Course via Distance Education (ONLINE)**
   **Item 1314-141 FTEC 107: Hazardous Materials I**

   **Correction Needed:** *Revise Need/Justification 1B.*

   It was moved by Tracy Rickman; seconded by Jim Newman.
   __X__ Approved  ____ Not Approved  ____ Tabled

19) **Request to Offer a Course via Distance Education (ONLINE)**
   **Item 1314-142 FTEC 108: Hazardous Materials II**

   **Correction Needed:** *Revise Need/Justification 1B.*

   It was moved by Mike Slavich; seconded by Jim Newman.
   __X__ Approved  ____ Not Approved  ____ Tabled

20) **New Degree**
    **Item 1314-143 A.A. Degree in Studio Arts for Transfer (24 Units)**

   **Correction Needed:** *Possible revision to elective courses.*
It was moved by Margaret Griffith; seconded by Fran Cummings.

__X__ Approved    ____ Not Approved    ____ Tabled

21) **Certificate Change**  
**Item 1314-144  Career Certificate: Basic Police Training (22 or 24 Units)**  

It was moved by Mike Slavich; seconded by Jim Newman.

__X__ Approved    ____ Not Approved    ____ Tabled

II. **UNFINISHED BUSINESS:**

III. **DISCUSSION ITEMS/ATTACHMENTS**

- Fran recommended that the curriculum committee reach out to the Distance Education committee in regards to requiring DE course revisions. Jim Newman, who is on the DE committee, stated that this topic is presently in discussion and he will keep us informed.
- Fran suggested that all 290 courses can be submitted through one course change form to reflect a description change.

IV. **ADJOURNMENT**

The meeting adjourned at 12:25p.m.