Rio Hondo Community College District

Curriculum Committee
Minutes

Wednesday, November 18, 2015 Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Brian Brutlag; Ryan Bronkar; Fran Cummings; Marius Dornean; Alex Gardos; Jeannie Liu; Jannine Livingston; Patricia Luna; Ea Madrigal; Judy Sevilla-Marzona; Moises Mata; Juana Mora; Jim Newman; Dorali Pichardo; Mike Slavich; Viviana Villanueva; Hector Garcia (ASB Representative)

Non-Voting Member Present: Rose Sanceda

Voting Member Absent: Gary Halverson; Mark Littrell; Tracy Rickman; Ralph Velazquez

Guests: Elizabeth Ramirez; Kirsten Rich

I. MOTION:

Approval of the minutes for the meeting on November 11, 2015

It was moved by Brian Brutlag; seconded by Mike Slavich.

__X__ Approved with one opposition ____ Not Approved _____ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Dorali Pichardo; seconded by Jim Newman, and approved by the Committee with one opposition from Mike Slavich to approve items 1516-160 through 1516-168 and items 1516-170 through 1516-172 as a group with the exception of items 1516-161, 1516-163 and 1516-164 which will be pulled for further revisions:

1) Course Revision

Item 1516-160 ART 131: Freehand Drawing II
Hour Change: TO: 108 Total
(27 Lecture/81 Lab)
Revise content and update text.
2) **Course Revision**
   **Item 1516-161**
   ART 175: Computer Graphics
   **Title Change:** TO: 3D Graphic Design
   **Hour Change:** TO: 54 Lec/54 Lab
   **TOP Code Change:** TO: 1030.00
   **Description Change**
   Revise content and update text.

3) **New Course**
   **Item 1516-162**
   ART 299S: Directed Study in Sculpture
   **Prerequisite:** ART 121 or ART 142 or ART 146
   **Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assess
   **Degree Applicable; 1-3 Units**

4) **New Course**
   **Item 1516-163**
   AUTO 350: Principles of Automotive Service Management
   **HOURS:** 54 Total Lecture
   **Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120 (all with a grade of “C” or better)
   **Advisory:** ENGL 325
   **Degree Applicable; 3 Units**

5) **New Course**
   **Item 1516-164**
   AUTO 370: Standard Accounting Systems of the Automotive Industry
   **HOURS:** 54 Total Lecture
   **Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120 (all with a grade of “C” or better)
   **Advisory:** ENGL 325
   **Degree Applicable; 3 Units**

6) **Course Revision**
   **Item 1516-165**
   HIST 167: History of California
   **Description Change**
   Revise content and update text.

7) **Course Revision**
   **Item 1516-166**
   HIST 170: Women in American History
   **Description Change**
   Revise content and update text.

8) **Course Revision**
   **Item 1516-167**
   MUS 106: Beginning Musicianship I
   **Description Change**
   Revise content and update text.
9)  **Course Revision**
**Item 1516-168**  
**MUS 116: Music Ensemble for Diverse Instruments**  
Revise content and update text.

10)  **Course Revision**
**Item 1516-170**  
**MUS 165: Electronic Music I**  
Revise content and update text.

11)  **Course Revision**
**Item 1516-171**  
**MUS 167: Electronic Music II**  
Revise content and update text.

12)  **Course Revision**
**Item 1516-172**  
**MUS 180: Music Laboratory**  
Revise content and update text.

__X__ Approved w/one opposition  ____ Not Approved  ____ Tabled

C)  **First Readings:**

1)  **New Course**
**Item 1516-173**  
**AUTO 499: Directed Study in Automotive Technology**  
**Prerequisite:** A.S. Degree in Automotive Technology or similar field and special approval from the Program Advisor  
**Advisory:** ENGL 201; PHY 120; MATH 130 or MATH 160  
**Degree Applicable; 3 Units**

*Correction Needed: Revise Course Description.*

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**AUTO 499: Directed Study in Automotive Technology**

It was moved by Alex Gardos; seconded by Sharon Bell.

__X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**AUTO 499: Directed Study in Automotive Technology**

*Correction Needed: Revise Prerequisite and Advisory.*
It was moved by Alex Gardos; seconded by Sharon Bell.

___X___ Approved    ___ Not Approved    ___ Tabled

2) **New Course**
   **Item 1516-174**
   **HEFR 048: Firestop Application**
   **Prerequisite:** State Indentured Heat and Frost Insulator Apprentice; HEFR 040
   **Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 020 or 020C or appropriate assessment
   **Degree Applicable:** 3 Units

   *Correction Needed: On Academic Level page, revise (#3).*

   It was moved by Alex Gardos; seconded by Mike Slavich.

   ___X___ Approved    ___ Not Approved    ___ Tabled

   **Content Review**
   **HEFR 048: Firestop Application**

   It was moved by Jannine Livingston; seconded by Alex Gardos.

   ___X___ Approved    ___ Not Approved    ___ Tabled

   **Prereq/Coreq/Advisory**
   **HEFR 048: Firestop Application**

   *Correction Needed: Revise Prerequisite.*

   It was moved by Alex Gardos; seconded by Mike Slavich.

   ___X___ Approved    ___ Not Approved    ___ Tabled

3) **New Course**
   **Item 1516-175**
   **HEFR 049: Advanced Life Safety Firestop Applications**
   **Prerequisite:** HEFR 048
   **Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 020 or 020C or appropriate assessment
   **Degree Applicable:** 3 Units

   *Correction Needed: On Academic Level page, revise (#3).*

   It was moved by Ryan Bronkar; seconded by Mike Slavich.

   ___X___ Approved    ___ Not Approved    ___ Tabled
Content Review  
**HEFR 049: Advanced Life Safety Firestop Applications**

It was moved by Alex Gardos; seconded by Jim Newman.

___ X___ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**HEFR 049: Advanced Life Safety Firestop Applications**

It was moved by Mike Slavich; seconded by Sharon Bell.

___ X___ Approved  ____ Not Approved  ____ Tabled

4) **Course Revision**

**Item 1516-176**  
**HIST 131: History of the North American Indian**

**Description Change**
Revise content and update text.

**Correction Needed: On Academic Level page revise (#2 and #3).**

It was moved by Mike Slavich; seconded by Brian Brutlag.

___ X___ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**HIST 131: History of the North American Indian**

It was moved by Mike Slavich; seconded by Alex Gardos.

___ X___ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**HIST 131: History of the North American Indian**

It was moved by Mike Slavich; seconded by Alex Gardos.

___ X___ Approved  ____ Not Approved  ____ Tabled

5) **Course Revision**

**Item 1516-177**  
**HIST 144: History of the United States Since 1865**

**Description Change**
Revise content and update text.

It was moved by Alex Gardos; seconded by Ryan Bronkar.

___ X___ Approved  ____ Not Approved  ____ Tabled
Content Review

HIST 144: History of the United States Since 1865

It was moved by Alex Gardos; seconded by Ryan Bronkar.

__X__ Approved   ____ Not Approved   ____ Tabled

Prereq/Coreq/Advisory

HIST 144: History of the United States Since 1865

It was moved by Ryan Bronkar; seconded by Sharon Bell.

__X__ Approved   ____ Not Approved   ____ Tabled

6) Course Revision

Item 1516-178

HIST 144H: History of the United States Since 1865 Honors

Description Change

Revise content and update text.

Correction Needed: Revise title on course description page.

It was moved by Mike Slavich; seconded by Judy Sevilla Marzona.

__X__ Approved   ____ Not Approved   ____ Tabled

Content Review

HIST 144H: History of the United States Since 1865 Honors

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved   ____ Not Approved   ____ Tabled

Prereq/Coreq/Advisory

HIST 144H: History of the United States Since 1865 Honors

It was moved by Alex Gardos; seconded by Ryan Bronkar.

__X__ Approved   ____ Not Approved   ____ Tabled

7) New Course

Item 1516-179

HIST 299: Directed Study in History

Advisory: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment
Degree Applicable; 1-3 Units

Description Change
Correction Needed: Possible revision of Entering Skills.
It was moved by Mike Slavich; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

**HIST 299: Directed Study in History**
It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**

**HIST 299: Directed Study in History**

Correction Needed: Possible addition of Prerequisite.
It was moved by Ryan Bronkar; seconded by Alex Gardos.

__X__ Approved  ____ Not Approved  ____ Tabled

It was moved by Mike Slavich; seconded by Brian Brutlag, and approved by the Committee to table item **1516-180** due to lack of representation:

8) **Course Revision**
Item **1516-180**  
**JOUR 230: Magazine Production**  
Description Change

____ Approved  ____ Not Approved  ____X__ Tabled

9) **Course Revision**
Item **1516-181**  
**KIN 157: Theory of Lifeguard Training and Water Safety**  
Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment

Prerequisite Change: TO: Swim 300 yards continuously; Tread water for two minutes using only the legs; Complete timed swimming, submersion and retrieval event; Swim at American Red Cross Learn-to-Swim Level 4 proficiency

Description Change
Revise content and update text.

It was moved by Armando Ayala; seconded by Ea Madrigal.

__X__ Approved  ____ Not Approved  ____ Tabled
Content Review  KIN 157: Theory of Lifeguard Training and Water Safety

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved   ____ Not Approved   ____ Tabled

Prereq/Coreq/Advisory  KIN 157: Theory of Lifeguard Training and Water Safety

It was moved by Alex Gardos; seconded by Ryan Bronkar.

__X__ Approved   ____ Not Approved   ____ Tabled

10)  Course Revision

Item 1516-182  MGMT 208: Business Communications

Description Change

Revise content and update text.

Corrections Needed: On Academic Level page (#2) insert “Yes” and include AS-T in Business Administration for Transfer.

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved   ____ Not Approved   ____ Tabled

Content Review  MGMT 208: Business Communications

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved   ____ Not Approved   ____ Tabled

Prereq/Coreq/Advisory  MGMT 208: Business Communications

Correction Needed: Revise Prerequisite.

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved   ____ Not Approved   ____ Tabled
11) New Course

Item 1516-183

SOC 299: Directed Study in Sociology

Prerequisite: 2.5 overall grade point average, a 3.0 grade point average in the discipline of study being requested, or receive an exception from the instructor

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; SOC 101

Degree Applicable; 1-3 Units

It was moved by Brian Brutlag; seconded by Ea Madrigal.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

SOC 299: Directed Study in Sociology

It was moved by Brian Brutlag; seconded by Ea Madrigal.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

SOC 299: Directed Study in Sociology

Corrections Needed: Revise Prerequisite and Advisory.

It was moved by Alex Gardos; seconded by Ea Madrigal.

__X__ Approved    ____ Not Approved    ____ Tabled

12) New Course

Item 1516-184

THTR 164: Theatre Production Lab

HOURS: 54-108 Total Lab

Corequisite: THTR 150

Advisory: READ 022 or appropriate assessment

Degree Applicable; 1-2 Units

Correction Needed: Revise Course Objectives page.

It was moved by Jim Newman; seconded by Brian Brutlag.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

THTR 164: Theatre Production Lab

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved    ____ Not Approved    ____ Tabled
**Prereq/Coreq/Advisory**

**THTR 164: Theatre Production Lab**

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

13) **New Course**  
**Item 1516-185**  
**THTR 165: Intermediate Theatre Production Lab**

**Prerequisite:** THTR 164  
**Corequisite:** THTR 151  
**Degree Applicable; 1-2 Units**

*Correction Needed: Revise Course Objectives page.*

It was moved by Ryan Bronkar; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**THTR 165: Intermediate Theatre Production Lab**

It was moved by Jim Newman; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**THTR 165: Intermediate Theatre Production Lab**

It was moved by Jim Newman; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

14) **Course Revision**  
**Item 1516-186**  
**THTR 231: Principles of Directing**

Revise content and update text.

*Corrections Needed: Revise Title and Methods of Evaluation page.*

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**THTR 231: Principles of Directing**

It was moved by Mike Slavich; seconded by Jim Newman.

__X__ Approved  ____ Not Approved  ____ Tabled
Prereq/Coreq/Advisory
THTR 231: Principles of Directing

It was moved by Mike Slavich; seconded by Alex Gardos.

___X___ Approved  ___ Not Approved  ___ Tabled

III. UNFINISHED BUSINESS:

It was moved by Mike Slavich; seconded by Ea Madrigal, and approved by the Committee to approve item 1516-129 for second reading:

1) Degree Change
Item 1516-129  AA-T – Communication Studies for Transfer Course Changes

___X___ Approved  ___ Not Approved  ___ Tabled

It was moved by Jannine Livingston; seconded by Ryan Bronkar, and approved by the Committee with one opposition by Mike Slavich to pull items 1516-142 through 1516-144 for further revisions:

1) New Course
Item 1516-142  AUTO 410: Digital Marketing for the Automotive Industry
HOURS: 54 Total Lecture
Prerequisite: AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120 (all with a grade of “C” or better)
Advisory: ENGL 325
Degree Applicable; 3 Units

2) New Course
Item 1516-143  AUTO 430: Finance & Insurance for the Automotive Industry
HOURS: 54 Total Lecture
Prerequisite: AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120 (all with a grade of “C” or better)
Advisory: ENGL 325
Degree Applicable; 3 Units
3) **New Course**  
**Item 1516-144**  
**AUTO 450: Variable & Fixed Operations of the Automotive Industry**  
**HOURS:** 54 Total Lecture  
**Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120 (all with a grade of “C” or better)  
**Advisory:** ENGL 325  
**Degree Applicable:** 3 Units

___ Approved  ___ Not Approved  ___ Pulled w/one opposition

It was moved by Alex Gardos; seconded by Mike Slavich, and approved by the Committee to approve item **1516-169** for both first and second readings:

1) **Course Revision**  
**Item 1516-169**  
**MUS 130: Music History and Literature**  
**Before 1750**  
Revise content and update text.

___X___ Approved  ___ Not Approved  ___ Tabled

IV. **DISCUSSION ITEMS/ATTACHMENTS**

Fran advised the committee that the Chancellor’s office will soon be managing CurricUNET. Therefore, our inventory needs to be completely clean by July 2016. This will be a large task since many older programs do not have the required information because they were approved so long ago.

Next week will be our final meeting for the semester and Fran asked everyone to please attend. Lunch will be served.

V. **ADJOURNMENT**

The meeting adjourned at 12:25 p.m.