**Rio Hondo Community College District**

**Curriculum Committee Minutes**

**Wednesday, November 4, 2015 Board Room**

**Voting Members Present:** Armando Ayala; Sharon Bell; Brian Brutlag; Ryan Bronkar; Fran Cummings; Marius Dornean; Alex Gardos; Mark Littrell Jeannie Liu; Jannine Livingston; Patricia Luna; Ea Madrigal; Judy Sevilla-Marzona; Moises Mata; Dorali Pichardo; Tracy Rickman; Mike Slavich; Hector Garcia (ASB Representative)

**Non-Voting Member Present:** Rose Sanceda

**Voting Member Absent:** Gary Halverson; Juana Mora; Jim Newman; Ralph Velazquez; Viviana Villanueva

**Guests:** Elizabeth Ramirez; Robert Holcomb; JoAnn Springer; Steve Tomory

I. **MOTION:**

Approval of the minutes for the meeting on October 21, 2015

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved with one opposition ____ Not Approved ____ Tabled

II. **ACTION ITEMS:**

A) Approval of Consent Agenda:

It was moved by Mark Littrell; seconded by Mike Slavich, and approved by the Committee to approve items **1516-136 through 1516-138** as a group:

1) **Course Change**  
   Item **1516-136**  
   **ART 120: Two Dimensional Design**  
   **Hour Change:** **TO:** 54 Lecture/54 Lab

2) **Course Change**  
   Item **1516-137**  
   **ART 121: Three-Dimensional Design**  
   **Hour Change:** **TO:** 54 Lecture/54 Lab
3) **Course Change**  
**Item 1516-138**  
SPCH 201: Advanced Public Speaking  
*Delete from Catalog*

___X___ Approved  ____ Not Approved  ____ Tabled

B) **Second Readings:**

It was moved by Judy Sevilla-Marzona; seconded by Mike Slavich, and approved by the Committee to approve items **1516-116 through 1516-135** as a group with the exception of **item 1516-129** which will be tabled until changes have been completed:

1) **Course Revision**  
**Item 1516-116**  
ANIM 105: Principles of Animation  
*Unit Change; TO: 4 Units*  
*Title Change: TO: Principles of Digital Animation*  
*Hour Change: TO: 54 Lecture/54 Lab*  
*Description Change*  
Revise content and update text.

2) **Course Revision**  
**Item 1516-117**  
ANIM 140: Animation Portfolio  
*Unit Change; TO: 4 Units*  
*Hour Change: TO: 54 Lecture/54 Lab*  
*Prerequisite Change: TO: ANIM 101 and ANIM 105 (remove ANIM 110 and 120)*  
*Description Change*  
Revise content and update text.

3) **New Course**  
**Item 1516-118**  
AUTO 360: Analyzing Vehicle Fuels, Lubricants and Combustion  
*HOURS: 54 Total Lecture*  
*Prerequisite: AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 160; PHY 120*  
*Advisory: ENGL 325*  
*Degree Applicable; 3 Units*

4) **New Course**  
**Item 1516-119**  
AUTO 400: Analyzing Stability, Dynamics, and NHV  
*HOURS: 54 Total Lecture*  
*Prerequisite: AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 160; PHY 120*  
*Advisory: ENGL 325*  
*Degree Applicable; 3 Units*
5) **New Course**  
**Item 1516-120**  
**AUTO 420: Analyzing Dynamic Functions of Vehicle Drivetrain Systems**  
**HOURS:** 54 Total Lecture  
**Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 160; PHY 120  
**Advisory:** ENGL 325  
**Degree Applicable; 3 Units**

6) **New Course**  
**Item 1516-121**  
**HOURS:** 54 Total Lecture  
**Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 160; PHY 120  
**Advisory:** ENGL 325  
**Degree Applicable; 3 Units**

7) **New Course**  
**Item 1516-122**  
**BIOL 105L: Human Biology Lab**  
**HOURS:** 54 Total Lab  
**Prerequisite/Corequisite:** BIOL 105  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Degree Applicable; 1 Unit**

8) **Course Revision**  
**Item 1516-123**  
**MATH 049: Introduction to MESA**  
**Description Change**  
Revise content and update text.

9) **Course Revision**  
**Item 1516-124**  
**MATH 140: Mathematics for Elementary Teachers**  
Revise content and update text.

10) **Course Revision**  
**Item 1516-125**  
**MATH 160: College Algebra**  
**Description Change**  
Revise content and update text.

11) **Course Revision**  
**Item 1516-126**  
**PSY 123: Drug Education and Prevention**  
**Prefix Change:** TO: HUSR 123
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<th>New Course</th>
<th>Item 1516-127</th>
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<td>12)</td>
<td><strong>Item 1516-127</strong> SPCH 150: Intercultural Communications</td>
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<td><strong>HOURS:</strong> 54 Total Lecture</td>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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<td><strong>Degree Applicable:</strong> 3 Units</td>
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<td>13)</td>
<td><strong>RHC/CSU GE/IGETC Request</strong></td>
<td><strong>Item 1516-128</strong> SPCH 150: Intercultural Communications</td>
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<td><strong>RHC Area:</strong> 6</td>
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<td><strong>IGETC Area:</strong> 4C</td>
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<td>14)</td>
<td><strong>Degree Change</strong></td>
<td><strong>Item 1516-129</strong> AA-T – Communication Studies for Transfer</td>
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<td><strong>Course Changes</strong></td>
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<td>15)</td>
<td><strong>Degree Change</strong></td>
<td><strong>Item 1516-130</strong> A.S. Degree – Engineering</td>
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<td><strong>Course Changes</strong> – remove CHEM 131 and CHEM 131</td>
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<td>16)</td>
<td><strong>Certificate Change</strong></td>
<td><strong>Item 1516-131</strong> Certificate of Achievement – Heavy Equipment Service Technician Specialist</td>
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<td><strong>Unit Change:</strong> TO: 32 Units</td>
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<td><strong>Title Change:</strong> TO: Heavy Equipment Service Technician</td>
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<td>17)</td>
<td><strong>Degree Change</strong></td>
<td><strong>Item 1516-132</strong> A.S. Degree – Heavy Equipment Technology</td>
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<td><strong>Unit Change:</strong> TO: 32 Units</td>
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<td>18)</td>
<td><strong>Degree Change</strong></td>
<td><strong>Item 1516-133</strong> A.A. Degree – Human Services</td>
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<td><strong>Title Change:</strong> TO: Social Work</td>
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<td>19)</td>
<td><strong>Degree Change</strong></td>
<td><strong>Item 1516-134</strong> A.S. Degree – Small Business/Entrepreneurialism</td>
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<td><strong>Unit Change:</strong> TO: 28 Units</td>
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<td></td>
<td></td>
<td><strong>Title Change:</strong> TO: Small Business Management</td>
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<td><strong>Course Changes</strong></td>
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</table>
20) Certificate Change

Item 1516-135 Certificate of Achievement – Small Business/Entrepreneurialism

Unit Change: TO: 28 Units
Title Change: TO: Small Business Management
Course Changes

B) First Readings:

1) New Course

Item 1516-139 ART 299G: Directed Study in Gallery and Museum Practices

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; ART 180 and one of the following: ART 104, 105, 105H, 106, 106H, 107, 108, 109, 112, 113 or 115

Degree Applicable; 1-3 Units

It was moved by Sharon Bell; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

ART 299G: Directed Study in Gallery and Museum Practices

Correction Needed: On Academic Level page (#4) remove X’s.

It was moved by Ea Madrigal; seconded by Alex Gardos.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

ART 299G: Directed Study in Gallery and Museum Practices

Corrections Needed: Revise Advisory and possible addition of Prerequisite.

It was moved by Jannine Livingston; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

2) New Course

Item 1516-140 ART 299P: Directed Study in Painting

Prerequisite: ART 236

Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 022 or appropriate assessment

Degree Applicable; 1-3 Units
Correction Needed: Revise Entering Skills.

It was moved by Alex Gardos; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

ART 299P: Directed Study in Painting

It was moved by Mark Littrell; seconded by Alex Gardos.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

ART 299P: Directed Study in Painting

Correction Needed: Revise ENGL Advisory.

It was moved by Patricia Luna; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

3) New Course

Item 1516-141  ART 299PP: Directed Study in Portfolio Preparation

Advisory: The satisfactory completion of any intermediate class in ART, PHTO or GDSN
Degree Applicable; 1-3 Units

Correction Needed: On Academic Level page (#4) remove X’s.

It was moved by Mike Slavich; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

ART 299PP: Directed Study in Portfolio Preparation

It was moved by Mark Littrell; seconded by Ea Madrigal.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

ART 299PP: Directed Study in Portfolio Preparation

Corrections Needed: Revise Advisory and possible addition of Prerequisite.
It was moved by Mark Littrell; seconded by Jannine Livingston.

_X_ Approved   ___ Not Approved   ___ Tabled

### 4) New Course

**Item 1516-142**

AUTO 410: Digital Marketing for the Automotive Industry

**HOURS:** 54 Total Lecture

**Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120

**Advisory:** ENGL 325

**Degree Applicable; 3 Units**

It was moved by Mark Littrell; seconded by Brian Brutlag.

_X_ Approved   ___ Not Approved   ___ Tabled

### Content Review

AUTO 410: Digital Marketing for the Automotive Industry

It was moved by Sharon Bell; seconded by Mark Littrell.

_X_ Approved   ___ Not Approved   ___ Tabled

### Prereq/Coreq/Advisory

AUTO 410: Digital Marketing for the Automotive Industry

**Correction Needed: Revise Prerequisite.**

It was moved by Mark Littrell; seconded by Ryan Bronkar.

_X_ Approved   ___ Not Approved   ___ Tabled

### 5) New Course

**Item 1516-143**

AUTO 430: Finance & Insurance for the Automotive Industry

**HOURS:** 54 Total Lecture

**Prerequisite:** AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120

**Advisory:** ENGL 325

**Degree Applicable; 3 Units**

**Corrections Needed: Possible Title change; On Academic Level page (#1 & #2) mark “No” and (#3) insert Automotive Technology.**

It was moved by Mike Slavich; seconded by Brian Brutlag.

_X_ Approved   ___ Not Approved   ___ Tabled
Content Review

AUTO 430: Finance & Insurance for the Automotive Industry

It was moved by Mark Littrell; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

AUTO 430: Finance & Insurance for the Automotive Industry

Correction Needed: Revise Prerequisite.

It was moved by Ea Madrigal; seconded by Sharon Bell.

__X__ Approved  ____ Not Approved  ____ Tabled

New Course

Item 1516-144  AUTO 450: Variable & Fixed Operations of the Automotive Industry

HOURS: 54 Total Lecture
Prerequisite: AUTO 300; AUTO 310; AUTO 320; ENGL 201; MATH 130; PHY 120
Advisory: ENGL 325
Degree Applicable; 3 Units

Corrections Needed: Possible Title change; On Academic Level page (#1 & #2) mark “No” and (#3) insert Automotive Technology.

It was moved by Ryan Bronkar; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

AUTO 450: Variable & Fixed Operations of the Automotive Industry

It was moved by Mark Littrell; seconded by Patricia Luna.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

AUTO 450: Variable & Fixed Operations of the Automotive Industry

Correction Needed: Revise Prerequisite.
It was moved by Alex Gardos; seconded by Ryan Bronkar.

_X_ Approved  ____ Not Approved  ____ Tabled

### 7) New Course

**Item 1516-145**

**ENGL 325: Technical and Professional Writing**

**HOURS:** 54 Total Lecture

**Prerequisite:** ENGL 201 or appropriate assessment

**Degree Applicable; 3 Units**

**Corrections Needed:** On Academic Level page (#3) insert “Yes” and add Automotive Technology and (#4) remove “X”. On Course Objectives page, insert new assignment.

It was moved by Mike Slavich; seconded by Mark Littrell.

_X_ Approved  ____ Not Approved  ____ Tabled

### Content Review

**ENGL 325: Technical and Professional Writing**

It was moved by Sharon Bell; seconded by Jannine Livingston.

_X_ Approved  ____ Not Approved  ____ Tabled

### Prereq/Coreq/Advisory

**ENGL 325: Technical and Professional Writing**

**Correction Needed:** Revise Prerequisite.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

_X_ Approved  ____ Not Approved  ____ Tabled

### 8) Course Revision

**Item 1516-146**

**MUS 103: Music Theory I**

Revise content and update text.

**Correction Needed:** Revise Need/Justification/Goals.

It was moved by Sharon Bell; seconded by Mark Littrell.

_X_ Approved  ____ Not Approved  ____ Tabled

### Content Review

**MUS 103: Music Theory I**

It was moved by Alex Gardos; seconded by Mark Littrell.

_X_ Approved  ____ Not Approved  ____ Tabled
Prereq/Coreq/Advisory

MUS 103: Music Theory I

It was moved by Mark Littrell; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

9) Course Revision

Item 1516-147  MUS 104: Music Theory II
Revise content and update text.

Correction Needed: Revise Need/Justification/Goals.

It was moved by Mark Littrell; seconded by Patricia Luna.

_X_ Approved  ____ Not Approved  ____ Tabled

Content Review

MUS 104: Music Theory II

It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

MUS 104: Music Theory II

Correction Needed: Revise Prerequisite.

It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

10) Course Revision

Item 1516-148  PSY 170: Introduction to Learning and Memory
Revise content and update text.

It was moved by Ea Madrigal; seconded by Mark Littrell.

_X_ Approved  ____ Not Approved  ____ Tabled

Content Review

PSY 170: Introduction to Learning and Memory

It was moved by Mark Littrell; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled
Prereq/Coreq/Advisory

PSY 170: Introduction to Learning and Memory

It was moved by Sharon Bell; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

11) Course Revision
Item 1516-149  PSY 180: Positive Psychology
Description Change
Revise content and update text.

It was moved by Sharon Bell; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

PSY 180: Positive Psychology

It was moved by Ea Madrigal; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

PSY 180: Positive Psychology

It was moved by Patricia Luna; seconded by Mark Littrell.

__X__ Approved  ____ Not Approved  ____ Tabled

12) Course Revision
Item 1516-150  PSY 190: Statistics for the Behavioral Sciences
Revise content and update text.

It was moved by Mark Littrell; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

PSY 190: Statistics for the Behavioral Sciences

It was moved by Mark Littrell; seconded by Alex Gardos.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

PSY 190: Statistics for the Behavioral Sciences
It was moved by Mark Littrell; seconded by Ryan Bronkar.

_X__ Approved  ____ Not Approved  ____ Tabled

13) **Course Revision**  
**Item 1516-151**  
**SPCH 100: Speech Communication**  
Revise content and update text.

It was moved by Mike Slavich; seconded by Mark Littrell.

_X__ Approved  ____ Not Approved  ____ Tabled

**Content Review**  
**SPCH 100: Speech Communication**

It was moved by Jeannie Liu; seconded by Mark Littrell.

_X__ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**  
**SPCH 100: Speech Communication**

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X__ Approved  ____ Not Approved  ____ Tabled

14) **Non-Credit Course Revision**  
**Item 1516-152**  
**NBAS 009: College Refresher Basic Skills/Individual Study**  
**Title Change:** TO: Supervised Tutoring in College Courses  
**Hour Change:** TO: 1-80 Lab  
**Description Change**

*Correction Needed: Possible Hour change.*

It was moved by Mike Slavich; seconded by Ryan Bronkar.

_X__ Approved  ____ Not Approved  ____ Tabled

15) **RHC Request**  
**Item 1516-153**  
**BIOL 105: Human Biology**  
**RHC Area:** 5

It was moved by Mark Littrell; seconded by Mike Slavich.

_X__ Approved  ____ Not Approved  ____ Tabled
16) **RHC/CSU GE/IGETC Request**  
**Item 1516-154**  
**BIOL 105L: Human Biology Lab**  
RHC Area: 5  
CSU GE Area: B3  
IGETC Area: 5C

*Corrections Needed: Revise Areas for CSU GE and IGETC and obtain Articulation Officer's signature.*

It was moved by Alex Gardos; seconded by Mike Slavich.

___X___ Approved  ____ Not Approved  ____ Tabled

17) **RHC/CSU GE/IGETC Request**  
**Item 1516-155**  
**PHIL 110H: Introduction to Philosophy Honors**  
RHC Area: 8B  
CSU GE Area: A3  
IGETC Area: 1B

It was moved by Mark Littrell; seconded by Brian Brutlag.

___X___ Approved  ____ Not Approved  ____ Tabled

18) **RHC/CSU GE Request**  
**Item 1516-156**  
**PHIL 112H: Introduction to Logic Honors**  
RHC Area: 8B  
CSU GE Area: A3

It was moved by Ea Madrigal; seconded by Brian Brutlag.

___X___ Approved  ____ Not Approved  ____ Tabled

19) **RHC/CSU GE/IGETC Request**  
**Item 1516-157**  
**PHIL 115: Symbolic Logic**  
RHC Area: 7B  
CSU GE Area: C2  
IGETC Area: 3B

It was moved by Mike Slavich; seconded by Brian Brutlag.

___X___ Approved  ____ Not Approved  ____ Tabled

20) **Certificate Change**  
**Item 1516-158**  
**Certificate of Achievement – General Automotive Service**  
**Course Changes**
It was moved by Mark Littrell; seconded by Mike Slavich.

__X__ Approved    ____ Not Approved    ____ Tabled

21) **Degree Change**

**Item 1516-159**  A.S. Degree – General Automotive Service Course Changes

It was moved by Mike Slavich; seconded by Mark Littrell.

__X__ Approved    ____ Not Approved    ____ Tabled

III. **UNFINISHED BUSINESS:**

It was moved by Mark Littrell; seconded by Mike Slavich, and approved by the Committee to approve second reading item **1516-107** and table first reading item **1516-108** for further changes:

1) **New Degree**

**Item 1415-107**  A.S. Degree – Electric Vehicle and Fuel Cell Technology Technician (30 Units)

__X__ Approved    ____ Not Approved    ____ Tabled

2) **New Certificate**

**Item 1415-108**  Certificate of Achievement – Electric Vehicle and Fuel Cell Technology Technician (16 Units)

____ Approved    ____ Not Approved    __X_ Tabled

IV. **DISCUSSION ITEMS/ATTACHMENTS**

• It was moved by Mark Littrell; seconded by Mike Slavich, and approved by the Committee to amend the November 4, 2015 Agenda to include tabled items **1516-107** and **1516-108** under “Discussion Items”:

• Jeannie Liu stated that since the new AUTO courses contain content pertaining to the Business area, that consultation with both areas should have occurred. Mike agreed to forward this curriculum to Jeannie Liu.
• Mike advised the committee that CurricUNET is close to being ready. Fran stated, however, that she was informed by Kenn Pierson that we will be required to add a breakdown in the system in regards to in-and-out of class hours as well as homework hours. The committee will be updated on the progress.

• Dorali stated that she would like to have substantial content change for GE courses defined because this is requested when she submits for C-ID. Fran suggested that we discuss this further so we can come up with a mechanism to identify significant changes.

V. ADJOURNMENT

The meeting adjourned at 12:10p.m.