I. Approval of the minutes for the meeting on August 29, 2012

II. ACTION ITEMS

A) Approval of Consent Agenda:

1) Course Change
   Item 1213-01
   AUTO 190: Engine Blueprinting & Machining
   Corequisite Change: TO: None
   Advisory Change: TO: AUTO 160 or AUTO 170 and READ 023 or appropriate assessment
   p. 12

2) Course Change
   Item 1213-02
   JOUR 290: CWE/Internship for Journalism related Fields
   SAM Code Change: TO: C
   p. 14

3) Certificate Change
   Item 1213-03
   Career Certificate: Bosch Automotive Electrical, Fuel & Safety Systems
   Delete from Catalog
   p. 15

4) Certificate Change
   Item 1213-04
   Brake Service: Career Certificate
   Delete from Catalog
   p. 16

5) Certificate Change
   Item 1213-05
   Engine Repair: Career Certificate
   Delete from Catalog
   p. 17

6) Certificate Change
   Item 1213-06
   Transmission Service: Career Certificate
   Delete from Catalog
   p. 18
B) Second Readings: No Items

C) First Readings:

1) Course Revision
   Item 1213-07
   ACCT 097: Volunteer Income Tax Assistance Program II
   Unit Change: TO: 1 Unit
   Hour Change: TO: 54 Total Lab Hours
   p. 19

2) CSU GE Request
   Item 1213-08
   BIOL 105: Human Biology
   Area: B2
   p. 27

3) IGETC Request
   Item 1213-09
   BIOL 105: Human Biology
   Area: 5B
   p. 28

4) RHC GE Request
   Item 1213-10
   BIOL 105: Human Biology
   Area: 5
   p. 29

5) Course Revision
   Item 1213-11
   CD 211: Infants and Toddlers
   Description Change
   Revise content and update text.
   p. 30

6) Course Revision
   Item 1213-12
   CIT 100A: Keyboarding
   Title Change: TO: Introduction to Keyboarding and Office Skills
   Unit Change: TO: 3 Units
   Hour Change: TO: 36 Total Lecture/54 Total Lab
   Description Change
   Revise content and update text.
   p. 39
7) Course Revision
   Item 1213-13  CIT 100B: Keyboarding
   Title Change: TO: Advanced Keyboarding and Office Skills
   Unit Change: TO: 3 Units
   Hour Change: TO: 36 Total Lecture/54 Total Lab
   Description Change
   Revise content and update text.
   p. 47

8) Course Revision
   Item 1213-14  CIT 180: PC Maintenance-Hardware
   Title Change: TO: PC Maintenance-A+ Certification Essentials
   Description Change
   Revise content and update text.
   p. 55

9) Course Revision
   Item 1213-15  CIT 185: PC Maintenance-Software
   Title Change: TO: PC Maintenance-A+ Certification Practical Application
   Prerequisite Change: TO: CIT 180
   Description Change
   Revise content and update text.
   p. 64

10) Course Revision
    Item 1213-16  CIV 140: Civil Drafting Fundamentals
    Prerequisite Change: TO: None
    Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; ENGT 101 or two years of high school drafting
    SAM Code Change: TO: C
    p. 72

11) Course Revision
    Item 1213-17  FIN 101: Introduction to Financial Planning
    Advisory Change: TO: READ 023 or appropriate assessment; MATH 030 or MATH 030D or appropriate assessment
    Description Change
    Revise content and update text.
    p. 80
12) **Course Revision**  
**Item 1213-18**  
GIS 220: Intermediate Geographic Information Systems  
**Unit Change:** TO: 4 Units  
**Hour Change:** TO: 54 Total Lecture/54 Total Lab  
**Prerequisite Change:** TO: GIS 120 (remove other wording)  
**Description Change**  
Revise content and update text.  
*p. 88*

13) **Course Revision**  
**Item 1213-19**  
GIS 221: Cartography and Base Map Development  
**Title Change:** TO: Cartography Design and Geographic Information Systems  
**Unit Change:** TO: 4 Units  
**Hour Change:** TO: 54 Total Lecture/54 Total Lab  
**Advisory Change:** TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment (remove GIS 220)  
**Description Change**  
Revise content and update text.  
*p. 97*

14) **Request to Offer a Course via Distance Education (Online)**  
**Item 1213-20**  
MATH 020: Basic Mathematics  
*p. 106*

15) **Course Revision**  
**Item 1213-21**  
MATH 070, 070A, 070B, 070C, 070D: Intermediate Algebra  
Revise content and update text.  
*p. 112*

16) **Course Revision**  
**Item 1213-22**  
MATH 130: Statistics  
Revise content and update text.  
*p. 120*

17) **Course Revision**  
**Item 1213-23**  
MATH 130H: Statistics  
**Description Change**  
Revise content and update text.  
*p. 128*
<table>
<thead>
<tr>
<th></th>
<th>Course Revision Item 1213-24</th>
<th>MATH 180: Precalculus</th>
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<th>New Course Item 1213-25</th>
<th>MUS 136: History of Jazz</th>
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<tr>
<td></td>
<td>Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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<td>Degree Applicable; 3 Units p. 144</td>
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<tr>
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<th>CSU GE Request Item 1213-26</th>
<th>MUS 136: History of Jazz</th>
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<td>Area: C1 p. 152</td>
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<th>IGETC Request Item 1213-27</th>
<th>MUS 136: History of Jazz</th>
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<tr>
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<td>Area: 3 p. 153</td>
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<th>RHC GE Request Item 1213-28</th>
<th>MUS 136: History of Jazz</th>
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<td>Area: 7A p. 154</td>
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<th>Request to Offer a Course via Distance Education (Online) Item 1213-29</th>
<th>READ 101: Critical Reading</th>
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<td>p. 155</td>
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<th></th>
<th>Course Revision Item 1213-30</th>
<th>SOC 102: Major Social Problems</th>
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<th>Course Revision Item 1213-31</th>
<th>THTR 150: Theatre Crafts</th>
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<td></td>
<td>Title Change: TO: Theatre Crafts I</td>
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<td>Hour Change: TO: 18 Total Lecture/54 Total Lab (remove “Other” Hours)</td>
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<td>New Advisory: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment</td>
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<td>Revise content and update text. p. 171</td>
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26) Course Revision  
**Item 1213-32**  
THTR 151: Theatre Crafts  
**Title Change:** TO: Theatre Crafts II  
**Hour Change:** TO: 18 Total Lecture/54 Total Lab (remove “Other” Hours)  
**New Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment  
**Description Change**  
Revise content and update text.  
* p. 179

27) Course Revision  
**Item 1213-33**  
THTR 152: Theatre Crafts  
**Title Change:** TO: Theatre Crafts III  
**Hour Change:** TO: 18 Total Lecture/54 Total Lab (remove “Other” Hours)  
**New Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment  
**Description Change**  
Revise content and update text.  
* p. 187

28) Course Revision  
**Item 1213-34**  
THTR 170: Theatre Rehearsal and Performance  
**Hour Change:** TO: 18 Total Lecture/54 Total Lab (remove “Other” Hours)  
**Description Change**  
Revise content and update text.  
* p. 195

29) Course Revision  
**Item 1213-35**  
VN 061: Basic Fundamentals of Nursing  
Revise content and update text.  
* p. 203

30) Course Revision  
**Item 1213-36**  
VN 061L: Basic Fundamentals of Nursing Laboratory  
Revise content and update text.  
* p. 212
31) **Course Revision Item 1213-37**

**VN 071L: Introduction to Medical-Surgical Nursing Lab**

**Prerequisite Change:** TO: VN 061 with a grade of “C” or better and VN 061L with a grade of “Pass”

Revise content and update text.

p. 221

32) **Course Revision Item 1213-38**

**VN 072L: Intermediate Medical-Surgical Nursing Lab**

**Prerequisite Change:** TO: VN 071L with a grade of “Pass”; VN 074 and VN 075 with a grade of “C” or better

Revise content and update text.

p. 229

33) **Course Revision Item 1213-39**

**VN 073: Basic Pharmacology**

**Prerequisite Change:** TO: VN 061 with a grade of “C” or better and VN 061L with a grade of “Pass”

Revise content and update text.

p. 237

34) **Course Revision Item 1213-40**

**VN 074: Nursing Care of Patients with Integumentary/Orthopedic Problems and Concepts of Gerontologic Nursing**

**Prerequisite Change:** TO: VN 061 with a grade of “C” or better and VN 061L with a grade of “Pass”

**Description Change**

Revise content and update text.

p. 246

35) **Course Revision Item 1213-41**

**VN 075: Nursing Care of Patients with Endocrine Problems**

**Prerequisite Change:** TO: VN 061 with a grade of “C” or better and VN 061L with a grade of “Pass”

Revise content and update text.

p. 254
36) **Course Revision**  
**Item 1213-42**  
**VN 076: Nursing Care of Patients with Renal, Urinary, and Gastrointestinal Problems**  
**Prerequisite Change:** **TO:** VN 071L with a grade of “Pass”; VN 074 and VN 075 with a grade of “C” or better  
Revise content and update text.  
**p. 261**

37) **Course Revision**  
**Item 1213-43**  
**VN 077: Nursing Care of Patients with Cardiovascular and Respiratory Nursing Problems**  
**Prerequisite Change:** **TO:** VN 071L with a grade of “Pass”; VN 074 and VN 075 with a grade of “C” or better  
Revise content and update text.  
**p. 270**

38) **Course Revision**  
**Item 1213-44**  
**VN 082L: Advanced Medical/Surgical Nursing Laboratory**  
**Prerequisite Change:** **TO:** VN 081L with a grade of “Pass” and VN 084 with a grade of “C” or better (remove VN 085)  
Revise content and update text.  
**p. 280**

39) **Course Revision**  
**Item 1213-45**  
**VN 083: Applied Pharmacology**  
**Prerequisite Change:** **TO:** VN 073 with a grade of “C” or better  
**Description Change**  
Revise content and update text.  
**p. 288**

40) **Course Revision**  
**Item 1213-46**  
**VN 085: Leadership & Supervision for the Vocational Nurse**  
**Prerequisite Change:** **TO:** VN 072L with a grade of “Pass”; VN 073, VN 074, VN 075, VN 076 and VN 077 with a grade of “C” or better  
Revise content and update text.  
**p. 296**
41) Course Revision  
**Item 1213-47**  
VN 086: Mental Health and Neurological Nursing Problems  
**Prerequisite Change: TO:** VN 081L with a grade of “Pass” and VN 084 with a grade of “C” or better  
Revise content and update text.  
p. 304

42) Course Revision  
**Item 1213-48**  
VN 087: Nursing Care of Patients with Cancer  
**Prerequisite Change: TO:** VN 072L and VN 081L with a grade of “Pass”; VN 073, VN 074, VN 075, VN 076, VN 077 and VN 084 with a grade of “C” or better  
Revise content and update text.  
p. 312

43) Certificate Change  
**Item 1213-49**  
Automotive, Electrical, Fuel & Safety Systems – Certificate of Achievement  
**Title Change: TO:** Fuel Injection Systems  
**Unit Change: TO:** 16 Units  
**Course Change:** Delete AUTO 148 and add AUTO 150  
p. 320

44) New Certificate  
**Item 1213-50**  
Safety, Comfort and Convenience Systems  
– Certificate of Achievement  
(14 Units)  
p. 323

III. UNFINISHED BUSINESS

IV. DISCUSSION ITEMS/ATTACHMENTS

V. ADJOURNMENT