Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, October 3, 2012 Board Room

**Voting Members Present:** Armando Ayala; Sharon Bell; Brian Brutlag; Fran Cummings; Scott Dixon; Hank Fung; Alonso Garcia; Kats Gustafson; Gary Halverson; Jeannie Liu; Jannine Livingston; Moises Mata; Dorali Pichardo; Jay Ribaya; Mike Slavich; Tracy Rickman

**Voting Members Absent:** David Balch; Pam Boyd; Mike Dighera; Song Le Graham; Margaret Griffith; Judy Sevilla-Marzona

**Non-Voting Member Present:** Rose Sanceda

I. **MOTION:**

Approval of the minutes for the meetings on September 2 and 12, 2012, and the electronic meeting on September 12, 2012

It was moved by Brian Brutlag; seconded by Mike Slavich.

__X__ Approved  ____ Not Approved  ____ Tabled

II. **ACTION ITEMS:**

A) Approval of Consent Agenda: *No Items*

B) Second Readings: *No Items*

C) First Readings:

1) **Course Revision**
   
   **Item 1213-56**  
   ART 131: Freehand Drawing II  
   Description Change  
   Revise content and update text.

   *Correction Needed: On Academic Level page (#3), remove “X” from categories 7A, 7B and C.*

   It was moved by Jannine Livingston; seconded by Brian Brutlag.

   __X__ Approved  ____ Not Approved  ____ Tabled
Content Review

**ART 131: Freehand Drawing II**

It was moved by Jay Ribaya; seconded by Jannine Livingston.

_**X**__ Approved   ____ Not Approved   ____ Tabled

**Prereq/Coreq/Advisory**

**ART 131: Freehand Drawing II**

It was moved by Brian Brutlag; seconded by Jay Ribaya.

_**X**__ Approved   ____ Not Approved   ____ Tabled

2) **Course Revision**

**Item 1213-57**

**FTEC 045: Firefighter Entrance Examination Techniques**

**Description Change**

**Correction Needed:** *On Academic Level page (#1 and #2), mark “Yes”.*

It was moved by Tracy Rickman; seconded by Jay Ribaya.

_**X**__ Approved   ____ Not Approved   ____ Tabled

Content Review

**FTEC 045: Firefighter Entrance Examination Techniques**

It was moved by Tracy Rickman; seconded by Jay Ribaya.

_**X**__ Approved   ____ Not Approved   ____ Tabled

**Prereq/Coreq/Advisory**

**FTEC 045: Firefighter Entrance Examination Techniques**

It was moved by Mike Slavich; seconded by Tracy Rickman.

_**X**__ Approved   ____ Not Approved   ____ Tabled

3) **Course Revision**

**Item 1213-58**

**FTEC 101: Firefighter Protection Organization**

Revise content and update text.

It was moved by Tracy Rickman; seconded by Mike Slavich.

_**X**__ Approved   ____ Not Approved   ____ Tabled
Content Review  
FTEC 101: Firefighter Protection Organization

It was moved by Mike Slavich; seconded by Tracy Rickman.
__X__ Approved    ___ Not Approved    ___ Tabled

Prereq/Coreq/Advisory  
FTEC 101: Firefighter Protection Organization

It was moved by Mike Slavich; seconded by Tracy Rickman.
__X__ Approved    ___ Not Approved    ___ Tabled

4) Course Revision  
Item 1213-59  
FTEC 121: Emergency Response
Revise content and update text.

It was moved by Tracy Rickman; seconded by Mike Slavich.
__X__ Approved    ___ Not Approved    ___ Tabled

Content Review  
FTEC 121: Emergency Response

It was moved by Jannine Livingston; seconded by Tracy Rickman.
__X__ Approved    ___ Not Approved    ___ Tabled

Prereq/Coreq/Advisory  
FTEC 121: Emergency Response

It was moved by Tracy Rickman; seconded by Mike Slavich.
__X__ Approved    ___ Not Approved    ___ Tabled

5) Request to Offer a Course via Distance Education (Hybrid)  
Item 1213-60  
FTEC 121: Emergency Response

It was moved by Tracy Rickman; seconded by Mike Slavich.
__X__ Approved    ___ Not Approved    ___ Tabled

6) Certificate Change  
Item 1213-61  
Income Tax Preparer – Certificate of Skills Proficiency
Unit Change: FROM: 5.5 Units  
TO: 6 Units  
(ACCT 097 has increased by .5 units)
It was moved by Jannine Livingston; seconded by Sharon Bell.

____X____ Approved    ____ Not Approved    ____ Tabled

III. UNFINISHED BUSINESS:

IV. DISCUSSION ITEMS/ATTACHMENTS

- Fran informed the committee that both she and Song will be giving a workshop for those faculty interested in developing AA/AS-T degrees. It will be held on Thursday, October 25, 2012 from 1-2:30p.m. in Room T103. This will be a working meeting so computers will be available. Faculty will be informed about the process and will also be guided through the steps needed to complete a local proposal, the TMC and the state proposal. The workshop is currently targeting Art History, Business, History, Administration of Justice and Child Development. However, TMC’s are also available for Journalism, Studio Art, Theatre Art, English and Music. Flex credit can be granted for the learning process.

- Fran stated that the committee needs to develop criteria for an AP procedure for establishing prerequisites. She gave some examples from two other colleges and stated that Michelle Pilati will be coming soon to discuss this with our committee.

V. ADJOURNMENT

The meeting adjourned at 11:47a.m.