
**Rio Hondo College Academic Senate
Minutes (DRAFT)
November 16, 2010
Board Room
1:00 p.m.**

Present: Lupe Alvarado; Frank Accardo; Robin Babou; Katherin Brandt; Ada Brown; Brian Brutlag; Fran Cummings; Joaquin Duran; Marie Eckstrom; Alonso Garcia; Lydia Gonzalez; Rebecca Green; Mike Hinze; Jorge Huinquez; Mike Javanmard; George Kimber; Matt Koutroulis; David Lindy; Kathy Lopez; James Matthis; Carley Mitchell; Daniel Osman; Catherine Page; Matthew Pitassi; Vann Priest; Kathy Pudelko; Henry Saucedo; Lorraine Sfeir; Julius Thomas; Ralph Velazquez; Adam Wetsman; John Whitford

Absent: Tom Callinan; John Frala; Alfred Forrest; Dale Harvey; Shin Liu; Juana Mora; Angela Rhodes

I. Call to Order

- President Green called the Senate to order at 1:03 p.m.

II. Approval of the Minutes

- The minutes were approved as submitted.

III. President's Report

- Plenary Report
 1. Senate President's Signature: The Senate President attended a workshop for Senate presidents and learned that there are numerous reports that require the AS President's signature. She is investigating what reports the President is required to sign.
 2. SB 1440: The California State Universities (CSUs) are invited to work with community colleges (CCs) on the implementation of 1440. Michelle Pilati is working with CSUs on designing the first 60 units at the community college level; the second 60 units are to be completed at the four-year level. There will be some shuffling of classes, from upper division to lower division and from lower division to upper division in the process. Model degrees will be suggested, and we must have at least two degrees in place by fall 2011.

- Board of Trustees Meeting: The faculty reported on the Theater Program, the Drug Studies Program, and The Institutional Effectiveness Committee (IEC) shared the Accreditation Response Committee report data. All five Board of Trustees asked the Senate President to thank the faculty for their dedication and hard work.
- Faculty Hiring: The current policy we follow in regard to faculty hiring processes was written in 1991. There was an issue regarding the forwarding of candidates for second level interviews. The Academic Senate President intervened. Faculty hiring will again be examined by a committee consisting of Vann Priest, Adam Wetsman, Juana Mora, and Rebecca Green.

IV. Committee Reports

- Academic Rank: November 15th was the deadline to apply for advancement in Academic Rank. The applications will be forwarded to Human Resources for checks on units and degrees. The advancements will not be sent to the Board of Trustees until the spring.
- Bookstore: No report.
- Curriculum: Curriculum items to be reviewed in the fall must be submitted by the 29th of November. Degrees not printed in the catalog cannot be offered to students.

MOTION

Whereas an increase in the number of degrees and certificates offered at Rio Hondo College is a priority of the college;
 Whereas an increase in student completion of a degree and/or certificate is a priority of the college;
 Whereas Access Rio allows for instant notification of new degrees and certificate options;

The Academic Senate moves to afford students the fair and equitable opportunity to earn a new degree and/or certificate as soon as it is approved by the Chancellor's Office.

(Fran Cummings, Julius Thomas, MSPU)

FLEX/Staff Development: The FLEX/Staff Development Office has asked for individual/group presentation proposals for the

spring opening day. The Nursing and Safety Committee will offer workshops. Individuals/departments may also choose to work independently, but are asked to send a note and agenda to the FLEX/Staff Development Office. The FLEX/Staff Development office will be moving to the 4th floor of the L-Building.

- IEC: The IEC is working on a student success model.
- MIS: The soft launch of new portal is delayed until the end of the month. A link will be sent out when it is available. The formal launch is scheduled for early February 2011.
- Safety: Facilities has been working on our hazardous mitigation plan. There are no faculty on this committee. There will be a planning meeting this Friday on natural disasters. The safety committee has oversight on emergency preparedness. The safety committee will meet with DSP7S about an evacuation plan. Evacuation chairs for injured persons will be installed this Friday on the second floor of the Administration, Administration of Justice, and Science Buildings; and the Library Building. Everyone is reminded to adhere to room capacity limits for safety reasons. Please contact Brian Brutlag for more information concerning the Safety Committee.
- Program Review: All Program Reviews will be completed in November. The Executive Summaries will come to Senate in December.
- SLOs: Please submit SLO data before end of semester. Deadlines for degree SLOs is mid March.
- Virtual College: A survey will be sent to faculty on 9.0, to determine if the Virtual College should update to 9.1.

V. Unfinished Business

- Library Audio Visual Task Force Update: Our consultant informs us that non-captioned videos can be used provided the audience does not consist of a hearing impaired viewer. The Chancellor's Office legal counsel will make the final decision on their continued use in the college. In the meantime, we need to show that we are making progress toward full compliance
- Instructional Technology Committee: The IEC meets the fourth Thursday of the month at 2:30 p.m. The Senate instructed Colin Young and Mike Javanmard to move forward with this committee.

VI. New Business

- Recap of Statewide Academic Senate Resolutions: The resolutions for discussion on Saturday, November 13, 2010 are now posted to the Senate website at the following location: <http://www.asccc.org/session/materials>. Please review the resolutions and work with your delegate to share your local perspectives to better inform the debate.

VII. Announcements

- No announcements.

VIII. Public Comment

- No public comments.

IX. Adjournment

- The Senate adjourned at 2:15 p.m.