
**Rio Hondo College Academic Senate
Minutes
September 15, 2009
Board Room
1:00 p.m.**

Present: Robin Babou; Katherin Brant; Ada Brown; Brian Brutlag; Alyson Cartagena; Fran Cummings; Joaquin Duran; Marie Eckstrom; John Frala; Theresa Freije; Alonso Garcia; Rebecca Green; Jorge Huinquez; Lily Isaac; Mike Javanmard; George Kimber; Matt Koutroulis; Kathy Lopez; Shin Liu; James Matthis; Juana Mora; Lydia Okelberry; Daniel Osman; Catherine Page; Vann Priest; Beverly Reilly; Carley Mitchell; Barbara Salazar; Henry Saucedo; Jody Senk; Gisela Spieler-Persad; Julius Thomas; Adam Wetsman; John Whitford

Absent: Frank Accardo; Alfred Forrest; Dale Harvey; Dave Lindy; Matthew Pitassi; Mary Rivera; Shelly Spenser

Guests: Julio Flores (student trustee); Terry Keller; Katie O'Brien; Colin Young;

I. Call to Order

- President Javanmard called the meeting of the Academic Senate to order at 1:02 PM.

II. Approval of the Minutes

- The minutes of September 1, 2009, were approved. The Senators present and absent should be included in the minutes.

III. President's Report

- Parking on Campus: The College is seeking faculty to serve on a parking committee. This is especially important as the college continues and increases its construction projects. The College is considering off campus parking with shuttle service.

IV. Committee Reports

- Academic Rank: No report at this time.
- Bookstore: No report.
- Curriculum: No report

- FLEX/Staff Development: (1) A summary of the FLEX Day evaluation was passed out. Included is the feedback about the breakout sessions. Those interested in reading FLEX evaluation written comments should e-mail Katie O'Brien. (2) The Staff Development Committee is considering inviting Laura Hope (Basic Skills Specialist, Chaffee College) to address the faculty at the Spring Flex Day. (3) Staff Development grants will be available (in reduced amounts) for fall. (4) There is leadership academy initiative in its initial organizational phase on campus in an attempt to reach out to those who think they would like to become more involved in campus leadership. The meetings are held the second and fourth Thursdays of the month from 3:00 to 4:00 PM on the fourth floor of the old library building
- IEC: The Institutional Effectiveness Committee has begun to review the Climate Survey via an electronic link. The next job of the IEC is to review the goals and objectives of the leadership retreat.
- MIS: Faculty will be trained soon in the use of the new Banner system. Dean Judy Henderson will organize this training.
- Program Review: All Collegial Program Reviews will be conducted during the month of November. The PR committee will be asking for volunteers to participate in the collegial reviews.
- SLOs. No report
- Virtual College: (1) Highlights of the 2009 Virtual College student were reviewed. (2) Each division needs to elect a Virtual College representative to serve on the VC Committee, which will meet virtually (in cyberspace).

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IV. New Business

- BP 3200: Revision approved.

MOTION

The Academic Senate supports BP 3200 as amended.
(Rebecca Green/Beverly Reilly)

Amendment: Replace the phrase, "to WASC" in section V with "to relevant accreditation agencies" (Matt Koutroulis). MSPU

- Accreditation Response Report: Input on the penultimate draft of the accreditation report was solicited. Clarification concerning the process of the President’s planning council was posed and explanation requested.

MOTION

The Academic Senate endorses the Accreditation Response Team Follow-Up Report. Further, the Senate commends the outstanding efforts of Joanna Downey and Katie O’Brien for their stewardship of the Accreditation Response Team committee and to Marie Eckstrom for editing the document.

(Matt Koutroulis/Gisela Speiler-Persad) MSPU

- Academic Rank: A revised Application for Academic Rank was distributed. The form explains the “Significant Prominence” section.

MOTION

The Academic Senate moves to accept the revised Application for Academic Rank form as submitted.

(Gisela Speiler-Persad/Beverly Reilly) MSPU

Volunteers Ada Brown, James Matthis, and Vann Priest will join the Academic Rank committee.

- Foundation: The following major accomplishments occurred over the summer.
 - (1) Production of the Case Statement brochure for the Rio Hondo Regional Health Occupational Training Center. This document will be used in the \$16.2 million fundraising campaign to build the facility. The Foundation also completed a business plan for the project that will ensure its sustainability after construction.
 - (2) The Foundation received a \$15,000 grant from MT SAC to do planning for the Regional Center (this paid for the brochure and business plan).
 - (3) The Foundation received two \$25,000 grants for the Heavy Equipment Mechanics Program, one from Quinn Companies and one from the Caterpillar Foundation.
 - (4) The Foundation received (last week) a grant from Presbyterian Hospital for \$135,000 to fund a nursing instructor position and a

clerical position for 2009/2010. (4) The Foundation held a President's Circle event to preview the LRC; more than 100 community leaders attended. (5) The Foundation completed its second year of 100% self-sufficiency. (6) The Foundation completed plans to add a new staff person, which will be paid out of non-district funds. (7) This year's Golf Tournament will be on Monday, October 26, at the Friendly Hills Country Club in Whittier. Individuals and teams that wish to golf should register soon to secure a spot. Those who wish to participate but not golf may join the group at the 19th hole, which begins at 3:00 PM. The \$45 donation includes dinner, a drink ticket, putting contest entry, and five raffle tickets. Donations are also welcome for both silent and live auctions. (8) For more information, visit <http://www.riohondo.edu/foundation> (562) 908-3476.

VI. Announcements

- Workforce Reductions: A senator reported the disturbing news that three classified staff members received layoff notices and one received a furlough notice. No prior notification had been received at Planning Fiscal Council (PFC) of the impending reduction in workforce. It was noted that in the early 1990s constituency groups formulated guiding principles in the event of workforce reductions, but in this case past practice has not been followed.
- LRC Ribbon Cutting Ceremony: A Learning Resource Center ribbon cutting ceremony will be held in October. It is scheduled to occur during the morning hours.
- Hiring Committees: Three faculty members missed the Director of Facilities hiring committee orientation meeting due to various accidental and serendipitous reasons. As a result, these faculty members are not on the hiring committee.

MOTION

According to College Procedure (CP) 5052 (in part), "The Selection Committee for non-instructional Deans, Directors and Supervisors shall consist of the following: 1. Three (3) faculty members appointed by the Academic Senate." Therefore, the Academic Senate requests the three faculty members be

reinstated or replaced to serve on the Director of Facilities
hiring committee.
(Vann Priest /Joaquin Duran) MSPU

VII. Public Comment No public comment.

VIII. Adjournment

- President Javanmard adjourned the meeting of the Academic Senate at 2:14 PM.