Rio Hondo College Academic Senate
Minutes
December 1, 2009
Board Room
1:00 p.m.

Present: Robin Babou; Katherin Brandt; Brian Brutlag; Alyson Cartagena; Fran Cummings; Joaquin Duran; Marie Eckstrom; Theresa Freije; Alonso Garcia; Rebecca Green; Jorge Huinquez; Mike Javanmard; Matt Koutroulis; Kathy Lopez; Shin Liu; James Matthis; Juana Mora; Lydia Okelberry; Daniel Osman; Catherine Page; Matthew Pitassi; Vann Priest; Beverly Reilly; Mary Rivera; Barbara Salazar; Henry Sauced; Shelly Spencer; Julius Thomas; Adam Wetsman; John Whitford

Absent: Frank Accardo; Ada Brown; John Frala; Alfred Forrest; Dale Harvey; Lily Isaac; George Kimber; David Lindy; Carley Mitchell; Jody Senk; Gisela Spieler-Persad

Guests: Katie O’Brien

I. Call to Order
   • President Javanmard called the meeting to order at 1:04 p.m.

II. Approval of the Minutes
   • The minutes were approved as submitted.

III. President’s Report
   • AB 1725: The language of AB 1725 states that the Senate and college administration will either “mutually agree” or “rely primarily upon” issues and items under the purview of the local Academic Senate. The Rio Hondo administration has agreed that we will adhere to the phrase “mutually agree.” We will write a board policy to this effect. Vann Priest, Fran Cummings, and Matt Koutroulis will start the process.
   • Board Speech President Javanmard asked the Senate to approve his speech to be delivered to the Board of Trustees at next board meeting, Wednesday, December 3rd.
MOTION
Approve the Senate Presidents’ December 2009 speech to the Board of Trustees.
(Joaquin Duran/Vann Priest, MSPU)

• Hayward Award: Three names have been suggested for nomination: John Frala, Lynette Nyaggah, and Mary Ann Pacheco.
• President’s Council:
  1. The President’s Office asks for submission of items to be included in his weekly-e-mail. Items for inclusion should be sent to Sandy Sandello.
  2. The College will close at 5:00 PM from December 21st through January 15th in an effort to economize.
  3. The Parking Task Force met last Friday, November 28th, at which a consultant suggested new parking solutions. Volunteers are currently being sought for this committee.

IV. Committee Reports
• Academic Rank: No report.
• Bookstore: No report.
• Curriculum: The last meeting of the semester is tomorrow, December 2nd. February 22, 2010 is the last date to submit items to curriculum in order to meet the deadline for the fall 2010 printed schedule. Several new degrees will be submitted next semester, including Environmental Technology and English.
• FLEX/Staff Development: Applications for staff development money are due Thursday, December 3rd. There will be a brief survey sent out via e-mail concerning the development of a leadership academy. There will be a FLEX Day workshop on Banner for faculty.
• IEC: No report.
• MIS: There was a meeting on Monday, November 30th. There will be a FLEX Day workshop on how to navigate Banner.
• Program Review: All scheduled Program Reviews have been completed for this academic year.
• SLOs: Currently there are three divisions using online systems for SLO implementation. We are planning to move to online SLO tracking this spring.
• Virtual College: No report.
V. New Business

• Votes on AP 4225, 4227, 4260, and 4240:

**AP 4225: Course Repetition.** This removes information on military withdrawals and addresses alleviation of substandard work. Education Code limits the number of attempts to alleviate substandard work to five (5), which includes Ds, Fs, and Ws. The Rio Hondo policy further limits the student to one (1) repetition for a substandard grade; thus, allowing three (3) withdrawals and two (2) attempts at a given course.

**MOTION**

Approve AP 4227 with only repetition for a substandard grade.
(Fran Cummings/Rebecca Green, MSPU)

**AP 4227: Repeatable Courses.** This allows certain types of courses to be repeated even if a student earns a “C” or better. Course that are repeatable must meet one of the following criteria: course meets a legally mandated training requirement, the content of the course differs each time it is taught, or course is an activity course.

**MOTION**

Approve AP 4227 as written.
(Fran Cummings/Matt Koutroulis, MSPU)

**AP 4240: Academic Renewal.** This states that academic renewal can apply only once.

**MOTION**

Approve AP 4240.
(Vann Priest/Julius Thomas, MSPU)

• Hayward Award: Covered under President’s Report.
• Safety Concerns/Over Enrollment: Faculty are reminded to adhere to safety requirements in classrooms. Enrollment should not exceed the allotted number of seats per room.
• **Math Graduation Requirement**  The Math Department is considering waiving the math graduation requirement for students who earn a 3 or better on the AP Calculus exam

VI. **Unfinished Business**
• The proposal to design an AP/BP (Administrative Procedure/Board Policy) Change Form will be deferred to spring semester.

VII. **Announcements**
• No announcements.

VIII. **Public Comment**
• The Art Department is currently hosting its annual sale in the Gallery.

IX. **Adjournment**
• President Javanmard adjourned the meeting at 2:17 PM.