Present: Frank Accardo, Ada Brown, Brian Brutlag, Tom Callinan, Fran Cummings, Joaquin Duran, Marie Eckstrom, John Frala, Theresa Freije, Alonso Garcia, Rebecca Green, Dale Harvey, Mike Hinze, Jorge Huinquez, Matt Koutroulis, David Lindy, Kathy Lopez, Shin Liu, James Matthis, Lydia Okelberry, Daniel Osman, Catherine Page, Matthew Pitassi, Beverly Reilly, Belen Torres-Gil, Shelly Spencer, Gisela Spieler-Persad, Julius Thomas, Adam Wetsman, John Whitford
Absent: Robin Babou, Katherin Brandt, Alfred Forrest, Mike Javanmard, George Kimber, Juana Mora, Vann Priest, Carley Mitchell, Barbara Salazar, Henry Sauceda
Guest: Katie O’Brien

I. Call to Order
   • President Javanmard called the meeting to order at 1:04 p.m.

II. Approval of the Minutes
   • The minutes were approves as submitted.

III. President’s Report
   • Accreditation: Our reinstated full accreditation status requires only an updated SLO report to be submitted.
   • Leadership Retreat: The annual college Leadership Retreat will occur on Friday, March 19th at Swiss Park Restaurant. The college goals and objectives will be discussed.
   • Fellow of the College: Nominations for the Fellow of the College award should be forwarded to Sandy Sandello.
   • PFC: In future, the Planning Fiscal Council (PFC) will consider the recommendations of the Senate regarding the BPs and APs.

IV. New Business
• Presentation on Withdrawal Policy (Dorali Picardo-Díaz): This presentation will occur at the next Senate meeting on Tuesday, March 16th.

• AP 4225 and 4260
  We should reconsider our course repetition policy (AP 4225) to adhere to the minimum restrictions of Title 5.

  MOTION: The Senate moves to accept the changes as outlined in AP 4225 (Belen Torres-Gil/ Cathy Pudelko, MSP, 5 abstentions)

  AP 4260: (Pre/co requisite policy)

  MOTION: The Senate moves to accept AP 4260. (Adam Wetsman/ Catherine Page, MSPU)

V. Unfinished Business
• BP/AP Change Form: A form has been developed to accompany any BP/AP that delineates and explains changes, additions, and/or deletions to existing policies. The form should also suffice for introducing new policies as well.

  MOTION: The Senate moves to direct the Senate President to talk to the Vice President of Instruction about this suggestion. (Matt Koutroulis/ Lydia Okelberry, MSPU)

• CLEP: The Senate discussed possible changes in the number of units we accept through the College Level Examination Program, as well as residency requirements and other factors. Julius Thomas will investigate this matter and report back to the Senate for possible creation of an AP on this matter.

VI. Committee Reports
• Academic Rank: No report.

• Awards: Sandy Sandello will send out information on Fellow of the College. No one has yet been nominated. Two people have been nominated for the Hayward Award. Beverly Reilly will send out the qualifications for this award.
• **Bookstore:** Please begin considering what texts will be ordered for the fall semester. The bookstore appreciates early notification as this determines student textbook buyback rates.

• **Curriculum:** Monday, March 8th is the deadline for curriculum items to be processed for inclusion in the college catalog. The Chancellor’s Office will no longer accept paper copies for applications for certificates and degrees; they must be submitted online.

• **FLEX/Staff Development:** An update will be sent to faculty in March detailing the accumulation of FLEX hours thus far.

• **IEC:** No report.

• **MIS:** The recent Luminis focus group discussions suggested changes. Downloadable rosters is the number one suggested addition. Luminous will “go live” in September, replacing AccessRio (although AccessRio will remain with some upgrades until January 2011, when the two systems will merge.

• **Program Review:** No report.

• **SLOs:** Matt Koutroulis will be sending out an all-faculty e-mail about using software.

• **Virtual College:** There will be two training sessions in March on 508 compliance, graphics, and videos. Blackboard will upgrade to 9.0 on June 1st.

VI. **Announcements**

• **Accreditation Response Team:** Volunteers are sought for the Accreditation Response Team, which will continue its work toward continued accreditation. Please contact a member of the ARC team to volunteer.

• **Creative Writing Club:** The newly formed Creative Writing Club meets on Thursdays at 1:00 p.m. in Room A0206. All are welcomed to participate.

• **Tenure:** Those receiving tenure will be honored at the next Board of Trustees meeting on March 18th. The Faculty Association will also honor those faculty at a March 18th reception at Charlie Brown’s in Rosemead.

• **ASB:** The Associated Student Body will be sponsoring an event to contact our legislators about the budget cuts. Faculty are invited to attend as well.
• **New Energy Grant:** We won a $380,000 grant for home energy efficiency from Alternate Energy Technology (AET).

VII. Public Comment
• No public comment.

VIII. Adjournment
• President Javanmard adjourned the meeting at 2:15 p.m.