Present: Lupe Alvarado; Frank Accardo; Robin Babou; Katherin Brandt; Ada Brown; Brian Brutlag; Tom Callinan; Fran Cummings; Joaquin Duran; Marie Eckstrom; John Frala; Alonso Garcia; Rebecca Green; Dale Harvey; Jorge Huinquez; Mike Javanmard; George Kimber; Matt Koutroulis; David Lindy; Kathy Lopez; Shin Liu; James Matthis; Carley Mitchell; Juana Mora; Lydia Okelberry; Daniel Osman; Catherine Page; Matthew Pitassi; Vann Priest; Kathy Pudelko; Angela Rhodes; Henry Saucedo; Lorraine Sfeir; Julius Thomas; Ralph Velquezquez; Adam Wetsman; John Whitford
Absent: Mike Hinze; Gisela Spieler-Persad
Guests: Colin Young; Katie O’Brien

I. Call to Order
   • President Green called the meeting to order at 1:03 pm.

II. Approval of the Minutes
   • The minutes were approved as presented.

III. President’s Report
   • Financial Aid: There is a glitch in the way students qualify for financial aid, and this has caused over 1,800 students problems. In the President’s e-messenger bulletin, some faculty took exception to the President’s message, calling on faculty to create more degrees to alleviate students’ being denied financial aid. His intent was not to “blame” faculty, and he will be forthcoming with further explanations.
   • Psychological/Medical Services: There has been a suggestion for our medical and psychological services to present staff development for faculty.
   • Sabbatical Applications are due October 31st, but since that date is a Sunday, they will be due on October 29th.
   • College Policy (CP) 5070 is a faculty hiring policy that is still in effect.
• Board Meeting Presentations: Academic divisions, departments, and specialized programs are encouraged to showcase their accomplishments at Board meetings. Senators were asked to discuss possible presentations with their colleagues and contact Rebecca Green with possible programs to highlight.

• Online Course Availability: The first day of the semester is a Saturday, so online classes will be made available on that day. If faculty want their course(s) not to be unavailable until the following Monday, the Saturday default can be overridden. With regard to late start courses, the Virtual College will take responsibility to ensure the courses are not available to students until the actual Monday of the late start term.

• Accreditation Report: Congratulations to Katie O’Brien and Matt Koutroulis for their recent work on the accreditation midterm report

IV. Unfinished Business

• Distance Education Task Force (Instructional Technology Council ITC), Instructional Technology Council: The rationale for creating this new committee was presented. Concerns of the committee would include quality standards in online education, evaluation of technology, best online teaching practices, for example. The structure of the committee would resemble that of the Curriculum Committee, with representatives from the various constituent groups.

MOTION: The Academic Senate endorses the creation of the Academic Technology Committee (ATC) as a sub committee of the Academic Senate, which will study and analyze the implications of recommended best practices and technological innovations for both online courses and use of technology in the physical classroom. (Ada Brown, Vann Priest)

Friendly amendment: It was proposed that the Virtual College Committee be dissolved as the new committee forms. (Vann Priest)

Motions Tabled: The Senators are directed to go back to their departments and divisions for discussion and direction.
V. **New Business**
   - Web Redesign: Susan Herney presented a short history of the efforts to redesign the college website. The research was conducted by consultants and surveyed a variety of user groups. The goal of the redesign is to have a functional website make sense to users. A template of the new website will be available at the end of October and will represent a prototype of the reminder of the site. The cost for the research and analysis is reported at $20,000.
   - SLO Report. No report given
   - Task Force Report on Retention of Grades and Final Exams. No report given

VI. **Committee Reports**
   - Academic Rank: No report.
   - Bookstore: No report.
   - Curriculum: No report.
   - FLEX/Staff Development: No report.
   - IEC: No report.
   - MIS: No report.
   - Safety: No report.
   - Program Review: No report.
   - SLOs: No report.
   - Virtual College: No report.

VII. **Announcements**: None.

VIII. **Public Comment**: None.

IX. **Adjournment**: The Senate adjourned at 2:10 pm.