AS

Rio Hondo College Academic Senate
Minutes
February 1, 2011
Board Room
1:00 p.m.

Present: Lupe Alvarado; Frank Accardo; Robin Babou; Katherin Brandt; Ada Brown; Brian Brutlag; Fran Cummings; Marie Eckstrom; John Frala; Alfred Forrest; Alonso Garcia; Lydia Gonzalez; Jorge Huinquez; Mike Javanmard; Matt Koutroulis; David Lindy; Kathy Lopez; James Matthis; Juana Mora; Daniel Osman; Catherine Page; Matthew Pitassi; Ted Preston; Vann Priest; Kathy Pudelko; Ron Reeder; Henry Sauceda; Lorraine Sfeir; Gisela Spieler-Persad; Julius Thomas; Ralph Velazquez; Adam Wetsman; John Whitford

Absent: Tom Callinan; Joaquin Duran; Mike Hinze; George Kimber; Shin Liu; Carley Mitchell; Mary Rivera; Angela Rhodes

Guests: Katie O’Brien; Colin Young

I. Call to Order
   • The Academic Senate meeting was called to order at 1:04 p.m.

II. Approval of the Minutes
   • The Minutes were approved as submitted.

III. President’s Report
   • Planning Fiscal Council: The first meeting of the PFC was cancelled because Ms. Victoria Simons could not be present to direct the membership in defining its goals, objectives, and procedures; thus, the first PFC will occur on Thursday, February 22, 2011 at 2:30 p.m. in the Board Room. Another PFC meeting on May 17\textsuperscript{th} will substitute for the missed February 8\textsuperscript{th} meeting, at which time the membership will consider the results of the Leadership Retreat.

   • Consideration of New Board Policy and Addition to Values Statement: The College is considering writing a policy on bullying in the workplace and adding an integrity and civility phrase to its Values Statement. A copy of a recent article, “Bullying, Academic Freedom & Labor Relations: Acknowledging and Dealing with the Rogue Elephant in the Room” was distributed. Faculty who wish a copy of the article are asked to contact the Senate President.
• Report of the Commission on the Future of the Community College League of California: This publication was available to Senators. In it, the Commission calls for an increase in certificate and associate degree completion and increased efforts to eliminate the achievement gap among demographic and socioeconomic groups. Manuel Baca has been appointed to the Commission and will address the Senate on these issues on March 1, 2011. Faculty who wish a copy of this report are asked to contact the Senate President.

IV. Unfinished Business
• There was no unfinished business.

V. New Business
• Syllabus Statement Concerning LAC: The Learning Assistance Center (LAC) asks the Senate to consider the issuance of a statement on syllabi to indicate the availability tutoring in that center. LAC Coordinator, Jim Chandler, will address the Senate about this at the next Senate meeting. Additional discussion regarding the early closure of the LAC when the supervisor was required to go to offsite locations was also noted.

• SB 1440 Update: Fran Cummings explained that according to SB 1440, we must have transfer degrees in place by fall 2011. Faculty can join the various listservs by subject and participate in discussion/design of transfer models. Please direct further questions to Fran Cummings.

VI. Committee Reports
• Academic Rank: Current applicants for advancement in academic rank will be forwarded to the Board of Trustees in March. The current policy needs clarification.
• Bookstore: No report.
• Curriculum: New curriculum deadlines are posted on the website.
• FLEX/Staff Development: Robert Holcomb will address the Senate about our Title V grant and the requisite subcommittees to be formed.
• IEC: No report.
• MIS: The Banner Implementation Committee (BIG) has been dissolved. The new group (EPAC) will have two faculty representatives: Colin Young and Jon Whitford.
• Safety: The Safety committee reports that our existing emergency food supplies are at least 10 years out of date. The newly-installed Stryker
evacuation chairs were demonstrated at a breakout session during Flex Day.

- **Program Review**: The Executive Summaries of this year’s Program Review cycle are posted on the P-Drive. The complete list of the Executive Summaries will be given to the Senate at the next meeting.
- **SLOs**: No report.
- **Virtual College**: There are problems with the add codes related to the addition of VC classes regarding the timing of when codes become effective.

VII. **Announcements**
- There were no announcements.

VIII. **Public Comment**
- There were no public announcements.

IX. **Adjournment**
- The Senate adjourned at 2:05 p.m.