

# AS \_\_\_\_\_ 2013-2014

## Rio Hondo College Academic Senate

### Minutes

September 3, 2013

Board Room

1:00 P.M.

**Present:** Jon Whitford, John Frala, Vann Priest, Fran Cummings, Greg Miller, Robert Bethel, Alan Archambault, Cameron English, Jim Matthis, Juan Fernandez, Steve Koelle, Marie Eckstrom, Tyler Okamoto, Michelle Bean, Theresa Freije, Sally Olivas, Russell Muir, Brian Brutlag, Barbara Mikalson, Adam Wetsman, Kevin Smith, Colin Young, Dianna Reyes, Jorge Huinquiz, Sergio Guzman, Katie O'Brien, Steve Moshier, Ron Reeder, Sheila Lynch, Robin Babou, Kathy Pudelko,

**Guests:** Kenn Pierson, Jim Sass, Barbara Salazar

**I. Call to Order:**

Quorum was reached, the meeting was called to order by Pres. Wetsman at 1:02 pm.

**II. Approval of Minutes :**

The minutes of the May 7, 2013 were approved as presented.

**III. President's Report:**

A. Transfer Degree Pathway

S. Guzman, B. Salazar and J. Sass presented a proposal to create a 2-year study to follow a cohort of students self-identified as needing basic skills in order to get them to complete a transfer degree. Cohort participants would be drawn from fulltime students identified as business or Early Childhood Development majors. The presenters asked Senate for faculty volunteers to help with the study by providing guidance in classes to include in the study and to troubleshoot potential problems. B. Mikalson and K. Pudelko volunteered.

B. Streamlining Senate Business

A. Wetsman reported that in an effort to streamline Senate business, a number of measures will be adopted.

1. Committee reports will be submitted in writing a week before the Senate meeting so that the Exec Committee (EC) has a chance to review them and agendaize any necessary items.

2. Items that need Senate action will be sent out in packets prior to the Senate meetings.

C. Senate meetings are open meetings but there is a parliamentary procedure

for calling an Executive Session in which all none essential personnel are asked to leave the meeting so that Senate business can continue. B. Brutlag described the procedure for calling for the Executive Session.

- D. Minimum Qualifications are to be reviewed and revised during this year by the faculty within each area, it has not been systematically done before.
- E. There has been overlaps with some classes and the Senate at its next meeting will review processes to deal with these waiver situations.
- F. A. Wetsman called for the formation of a subcommittee to review issues with financial aid. Dianna Reyes will chair the committee, K. O'Brien also volunteered.
- G. A. Wetsman called for the formation of a committee to investigate the BP 4020 dealing with the formation of curriculum degrees. F. Cummings will chair the committee, M. Eckstrom also volunteered.

#### **IV. Unfinished Business**

None

#### **V. New Business**

- A. Governance BP/AP

2 motions from EC:

**The Rio Hondo College Academic Senate approves most of the suggested changes to BP 2410 and BP 2510 as amended by the President's office, except for the proposal to replace "shared" with "participatory" as it relates to governance. In order to compromise, the Board Policies should reference "shared/participatory" governance.**

**The Rio Hondo College Academic Senate directs the Academic Senate to incorporate language relating to primarily reliance for AP 2410, BP 2410, AP 2510, and BP 2510, and bring it to the Academic Senate for review and possible further action.**

Both motions were passed without amendment nor opposition.

- B. Distance Education Committee

**The Rio Hondo College Academic Senate affirms its position that the Distance Education Committee (DEC) should have two faculty representatives from each division and that the DEC should select the chair/coordinator directly.**

Motion passed without amendment nor opposition.

- C. Reassigned Time

**The Academic Senate president is directed to request the District to form a committee to explore processes related to reassigned time that address the concerns related to transparency, fairness, incorporation of positions into planning and governance processes, and changes to reassigned time positions.**

Motion passed without amendment nor opposition.

D. Accreditation Concerns

**The Academic Senate president is directed to meet with the District in order to determine how best to address the concerns with accreditation.**

Motion passed without amendment nor opposition.

**VI. Committee Reports**

- Academic Rank: no report, Dr. Spieler-Persad not present
- Bookstore: Matt Erskine will come to Senate in Oct.
- Curriculum: F. Cummings speaking for S. Dixon said 1<sup>st</sup> meeting is 9/4.
- IEC: so far been involved in Accreditation Std. I.
- ITC: no report.
- MIS/Enterprise: no report.
- Professional Development/FLEX: evaluations of Flex Day yet to be finished, K. O'Brien urged faculty to take advantage of Professional Development grants and Title V grants.
- Program Review: M. Eckstrom reported there are 17 programs to be reviewed this year.
- Safety: B. Brutlag reminded us that the safety drill will be 10/17.
- SLO: 1<sup>st</sup> meeting yet to take place.

**VI: Announcements:**

S. Koelle reported the 1st Reading Festival will be 10/10.

R. Reeder has an art installation "It's About Time", inauguration 9/5 @7:00

**VII: Public Comment:**

No comments

**VIII: Adjournment**

Meeting adjourned at 2:00