Rio Hondo College Academic Senate
Minutes
February, 5, 2013
Board Room
1:00 P.M.

Present: Jon Whitford, John Frala, Vann Priest, Fran Cummings, shelly Spencer, Greg Miller, Robert Bethel, Juan Fernandez, Mariano Zaro, Beverly Reilly, Steve Koelle, Marie Eckstrom, Thomas Callinan, Ralph Vasquez, Jim Matthias, Gail Modyman, Kathy Lopez, Kathy Pudelko, J. Tanaka, Mike Javanmard, Brian Brutlag, Barbara Mikalson, Adam Wetsman, Sergio Guzman, , Ron Reeder, Steve Moshier, Chirs Acuna-Hansen, Colin Young, Carley Mitchell, George Kimber, Shirley Issac, Kimberly Mosley, Katie O’Brien, Dianne Holcomb

Guests: Mike Munoz, Dyrell Foster, James Poper

Call to Order
Quorum reached and the meeting was called to order by President Adam Wetsman at 1:03 p.m.

I. Approval of Minutes
The Minutes for November 20, 2012; Approved with no changes.

II. President’s Report
• Shooter on Campus Update (James Poper) Mr. Poper reported that the incident with a reported possible shooter turned out to be a fake gun. Also the faculty were informed of the new terminology of “Shelter in Place” in lieu of “Lock Down”. Regarding the mix up with the alert system, Mr. Poper reported the system went to the default setting of evacuate. Facilities is working on updating the classroom emergency flip chart and poster to update terminology such as “Shelter in Place” (in case of gunman) and Evacuation in other emergencies.
Also Facilities is hard at work updating the Disaster manual (Blue cover)
Question from the floor: “When will the District put a lock on the inside of the classroom so faculty members do not have to go in the hallway to lock the door increasing the risk of getting shot?”
Mr. Poper replied “he will look into this issue”

• Mental Health Grant (Dyrell Foster)
  • Rio Hondo College is one of 23 CCC’s to receive the Student Mental Health Grant; it’s a 2 year grant totaling $245,516. Through the grant will offer a free, on-line training for all Rio Hondo College Faculty & Staff to help students in distress. An email will be sent to the campus community within the next couple of weeks, introducing the training. The training is an interactive gatekeeper simulation used at more than 200 campuses nationwide. The training will take 45 minutes and it allows faculty, staff and administrators to enhance their skills through direct practice in a risk-free environment. You will have the opportunity to identify and
talk to students exhibiting signs of psychological distress and motivate them to seek appropriate help; the goal is to learn how to identify and refer students to appropriate services. For those that complete the training, 1 hour of FLEX credit will be earned and completers will be entered in a monthly drawing for a $25 gift card; everyone who completes the training before the end of this semester will have the opportunity to win an iPad.

• Safe Zone (Mike Munoz)
  • Spoke about a nationally recognized model for LGBT students. Pointed out that LGBT students have a higher rate of Suicide. Rio Hondo will be bringing CTA (California Teacher Association) training “Breaking the Silence” to campus for faculty and staff. The training is seven hours.

• Drop and Withdrawal Deadlines
  • President Wetsman explained that neither the Senate nor the Senate exec was consulted on this change. He explained that the changes were made by administrators, although there is uncertainty as to exactly who was responsible for the change.
  • President Wetsman pointed out that this issue deals with standards regarding student preparation and success which is in the purview of the Academic Senate and the District has violated AB 1725.
  • Also President Wetsman pointed out that administration is violating its own Administrative Policy 4220 (which was recently reviewed by the Board in December, 2012, and this could lead to conflict between students and the District over whether a student can actually drop a class.

• Rio Hondo Website
  • President Wetsman reported the website committee will meet today (February 5, 2013) for the first time. This is important for Accreditation since materials are difficult to find on the current website. There was some criticism from the floor that we have been trying to update the website for the last seven years and that the administration has been slow to respond.

• Updating Senate By-Laws
  • The Vice President of Academics Senate James Mathis is leading a task force to update the Senate Bylaws. He will present the changes recommended by the task force at the next meeting on February 19.

• Reassigned time
  • The District is studying district wide positions for faculty such as Virtual College Coordinator, Flex Coordinator and others.
  • The District is thinking of opening half of the positions this semester and the other half next semester.
  • Dr. Wetsman repeated that the Senate wishes to codify these procedures in the governance manual since there has been no consistency and little transparency in the process of developing and assigning these positions.

• Presidential Hiring Applications are due by March 8

III. New Business
• Physical Education Name Change (presented by Kathy Pudelko)
  • The Physical Education Division wishes to change its name to Kinesiology Athletic and Dance
• **Motion** to change the Department name from Physical Education to Kinesiology Athletics and Dance. Kathy Pudelko second Thomas Callinan

• Discussion: This change is a catalog name change and will not cost the school any money. It has been approved by the entire Division and the Dean supports it. The CSU system is using Kinesiology and Rio Hondo PE wishes to keep up with their designations so our students can transfer easily.

• **Motion Accepted Unanimously**

• Calendar Discussion
  • The RHCFA and the District have come up with a calendar. The major change is during the summer.
  • President Wetsman asked for volunteers for a Calendar Subcommittee to advise the RHCFA

• Retention and Success
  • Due to lack of time was tabled.

IV. Unfinished Business
  • None

V. Committee Reports
  • SLO: None.
  • Academic Rank: None
  • Bookstore: None
  • Curriculum: Feb 11 is the deadline for curriculum submissions for any changes to make the next catalog and be effective in fall 2013.. Also Scott Dixon will be the new Curriculum chair starting in Fall 2013 but is now a co-chair, and is available to help with curriculum preparation
  • Professional Development/FLEX: None
  • IEC: None.
  • TTC: None
  • MIS/Enterprise: None
  • Safety: None
  • Program Review: None

VI: **Announcements:** None
VII: **Public Comment:** None

VIII: **Adjournment**
  • The meeting was adjourned by President Wetsman at 2:20 p.m.