

**Rio Hondo College Academic Senate
Minutes
September 4, 2012
Board Room
1:00 P.M.**

Present: Alfred Forrest, Jon Whitford, John Frala, David Lindy, Vann Priest, Fran Cummings, Shelly Spencer, Greg Miller, Robert Bethel, Gisela Spieler, Juan Fernandez, Mariano Zaro, Beverly Reilly, Marie Eckstrom, Ralph Vasquez, Jim Matthis, Gail Modyman, Kathy Lopez, Katherin Brandt, Kathy Pudelko, Mike Hinze, Joaquin Duran, Mike Javanmard, Brian Brutlag, Barbara Mikalson, Adam Wetsman, Sergio Guzman, , Dianna Reyes, Jorge Huinquez, Ron Reeder, Steve Moshier, Chirs Acuna-Hansen, Robin Babou, Carley Mitchell, George Kimber, Colin Young, Shirley Issac, Kimberly Mosley, Stephen Koelle,

Guests: Matt Koutroulis, Song Le Graham, Katie O'Brien

Call to Order

The meeting was called to order by President Adam Wetsman at 1:02 p.m.

I. Approval of Minutes

Minutes for May 15 and August 21, 2012; approved with minor spelling correction

II. President's Report

- The State Academic Senate Plenary will be held in Irvine. The Executive Committee has decided that Rio Hondo will only send our ASCCC representative, Beverly Reilly, in order to save funds. She will not stay at the hotel and will commute to the meetings.
- Accreditation
 - Howard Kummerman will remain the Accreditation Liaison. Kenn Pierson and Adam Wetsman will serve as co-chairs on the Accreditation committee.
 - Rio Hondo will fly a faculty reassigned-time position for the editor of the accreditation report in order to have a single voice throughout.
 - There was a suggestion for an editor to deal with presentation of data in the report.

- There was a suggestion to have a review process for the last accreditation process in order to identify strengths and weaknesses
- Presidential hiring update
- A committee consisting of Teresa Dreyfuss, Adam Wetsman, Sandra Rivera, and Timothy Connell will review the presidential search firm proposals and recommend 3-5 to the Board for the final determination.
- President Wetsman meet with Henry Gee and others in Student Services to look at their plans to implement drop for nonpayment in Spring 2013 semester.
- Rio Hondo is the only school in the area that does not drop students for nonpayment and is owed nearly \$2 million in uncollected fees.
- Several students will be exempt including those who are BOG eligible, certified veterans, those with scholarships and others.
- There was some concern about the fall semester because the financial Aid office is understaffed.
- Some support was expressed for this because it will open up spaces for students on the waitlist to register.
- Also some expressed support for this as they see it improving the success rates of the school.
- SLO Coordinator
- Matt Koutroulis presented a draft form of the Report to ACCJC on the College's progress with Student Learning Outcomes. This report is required of all California Community Colleges as a follow-up to ACCJC's requirement that all colleges be "proficient" in their application of SLOs by Fall 2012. The report indicates that Rio Hondo College is at the Proficiency stage and justifies this assertion with supporting evidence
- **Motion** to accept the report from the SLO committee and forward it to the PFC. Sergio Guzman, Seconded Alfred Forrest **Passed Unanimously**
- President Wetsman reported that he is working with Kenn Pierson to come up with a process for various Coordinator positions and reassigned time positions.
- Flex day agenda
- The question of who controls the agenda for the Fall Flex Day was discussed. The Executive Committee will formulate a motion and bring this back to Senate for consideration.

III. Unfinished Business

- None

IV. New Business

- Pass No Pass Policy
- Fran Cummings pointed out the current policy as stated in the catalog reads as follow:
In addition to courses in which all students are evaluated on a Pass/No Pass basis, students may enroll in one course each semester on a “P/NP” basis. They may elect at registration, or not later than the end of the third week, whether the basis of evaluation is to be “P/NP” or a letter grade (by the end of the first week of summer school). “P” (Pass) is defined a “C” grade or better.
All units earned on a Pass/No Pass basis in accredited California institutions of higher education of equivalent out-of-state institutions shall be counted in satisfaction of community college curriculum requirements.
Important: Students will not be allowed to request a letter grade after the dates listed on the RHC web site (www.riohondo.edu); nor to request a letter grade for previously completed courses in which they earned a Pass “P”.

This policy creates a problem for Modular classes

- **Motion** by Robert Bethel seconded by Vann Priest:
Students may enroll in more than one module of a modularized class during a semester. If a student chooses to take the first module on a P/NP basis, all modules must be completed on a P/NP basis, regardless of when subsequent modules are completed. If a student chooses to take the first module on a graded basis, all modules must be completed on a graded basis, regardless of when subsequent modules are completed. **Passed Unanimously**
- Process for updating BP and AP
- President Wetsman reported that John Frala is still studying which APs and BPs fall under 10+1
- Faculty Hiring Policy Review
- President Wetsman informed the Senate that there are some poorly written sentences with many grammatical errors. He is going to work on this policy with Kenn Pierson before it is forwarded to the PFC.

VII. Committee Reports

- Academic Rank: none
- Bookstore: none
- Curriculum: None

- Professional Development/FLEX: Ms. O'Brien Flex Coordinator encouraged faculty to apply for Title V stipends.
IEC: No report
- ITC: No report
- MIS/Enterprise: No Report
- Safety: No Report.
- Program Review: No report
- SLO: No report

VI: Announcements: .

VII: Public Comment: None

VIII: Adjournment

- The meeting was adjourned by President Wetsman at 2:23 p.m.