

# **AS \_\_\_\_\_ 2012-2013**

## **Rio Hondo College Academic Senate**

### **Minutes**

**March, 5, 2013**

**Board Room**

**1:00 P.M.**

**Present:** Jon Whitford, John Frala, Vann Priest, Fran Cummings, Shelly Spencer, Greg Miller, Robert Bethel, Juan Fernandez, Mariano Zaro, Beverly Reilly, Steve Koelle, Marie Eckstrom, Thomas Callinan, Ralph Vasquez, Jim Matthis, Gail Modyman, Kathy Lopez, Kathy Pudelko, J. Tanaka, Mike Javanmard, Brian Brutlag, , Adam Wetsman, Sergio Guzman, , Ron Reeder, Steve Moshier, Chirs Acuna-Hansen, Colin Young, Carley Mitchell, George Kimber, Shirley Issac, Kimberly Mosley, Katie O'Brien, Dianne Holcomb, Juan Fernandez, David Lindy, Gisela Spieler-Persad, Dianna Reyes, Kathy Pudelko

#### **Guests:**

#### **I. Call to Order**

Quorum reached and the meeting was called to order by President Adam Wetsman at 1:03 p.m.

#### **I. Approval of Minutes**

The minutes for February 19, 2013 were approved with minor changes in regard to attendance.

#### **II. President's Report**

- Accreditation: The Accreditation Leadership team will meet on March 7.
- Accreditation: The Board of Trustees has a study session on April 15. They have not shared what will be covered at this meeting.
- President search applications are due by March 8.
- Academic Rank: President Wetsman asked Dr. Gisela Spieler-Persad to introduce the faculty on the proposed Academic Rank.
  - Assistant Professor: Karen Gottlieb
  - Associate Professor: Dianne Holcomb, Shelly Ferrari, Ron Reeder
  - Professor: Sondra Moe

- Dr. Gisela Spieler-Persad made a motion to approve the list.
- **Motion Passed Unanimously** followed by a round of applause
- Governance Process Update
- President Wetsman stressed that the ACCJC will take a close look at governance in Standard IV. He has been working with the administration and PFC to codify the governance processes used to develop Board policies, administrative procedures, and the governance manual. Included in this work has been an attempt to codify the edicts of AB1725 relating to shared governance. Proposed changes are set to go to PFC on March 12<sup>th</sup>.
- President Wetsman noted that the Senate passed updates to BP 2510 and AP 2510 that specifically outlines the 10 + 1 purview of Academic Senate. This has been sat on by the administration since September, but is now set to go to PFC on March 12<sup>th</sup> along with the other material. Senate had recommended that the first four items of the 10 + 1 should be “rely primarily upon” and the rest should be “mutually agree”. President Wetsman noted that the administration was opposed to the primary reliance and asked if it was okay to have the proposal go forward with all items being mutually agreed upon. This was a good compromise, he suggested, for moving forward. The Senate agreed that they would be willing to make a change to their original proposal if that is what it took to finally codify the 10 + 1.
- Reassigned Time Update
- President Wetsman again stressed that this issue is part of Standards III and IV of accreditation.
- The Senate directed the Senate President to forward a resolution (**attached to these minutes**) to the administration and Board of Trustees relating to the unilateral creation of yet a new reassigned time position.
- Motion by Robert Bethel, Seconded by Vann Priest
- **Motion Passed Unanimously**
- Election of New Senators
- President Wetsman informed the body that they should inform their Divisions that it is time to elect new senators.
- Dr. Vann Priest asked that the divisions inform him as to who are the new Senators and their terms, so as the parliamentarian he can create an updated list.
- Degree Reciprocity
- Dianne Holcomb introduced a proposal (**attached to these minutes**) to allow for reciprocity of degree requirements.

- Ms. Holcomb explained this change would help with the TMC degrees and applies only to TMC aligned classes.
- Motion to accept the recommended changes Dianne Holcomb Seconded by Sergio Guzman
- **Motion Passed Unanimously**
- Leadership Academy
- Both President Wetsman and Katie O'Brien advertised the program.

### III. Unfinished Business

- Retention and Success
- President Wetsman shared a document explaining the reasons to drop students and not to drop students.
- A straw poll was taken on if there is a need to educate our faculty on this issue.
- Discussion of how to share this information in an effective way ensued.
- The Senate recommend that an information flyer be developed to inform faculty about the benefits and drawbacks for students relating to instructor-initiated drops and withdrawals.

### IV. New Business

- Drop and Withdrawal Deadline Resolution
- The Senate Executive Committee introduced a motion **(attached to these minutes)** relating to the administrations unilateral change for the drop and withdrawal deadlines.
- Discussion in support of strengthening this motion ensued and minor spelling mistakes were corrected
- **Motion Passed Unanimously**
- Senate By-laws changes First Reading
- **Small changes were made**
- **Passed Unanimously**
- AP 5010 Admission
- President Wetsman explained that Mike Javanmard at PFC would not agree to consensus till this came to the Senate.
- Mike Javanmard explained this is part of the 10 charges of the Senate under AB1725 and wanted to ensure the process was followed.
- **The Senate Mutually Agreed with the Changes in the AP**
- AP 4227
- The Curriculum Chair presented this AP in a clear precise manner.ed

- **Motion Passed Unanimously**

**Adjournment**

- Due to lack of time all other items were tabled
- The meeting was adjourned by President Wetsman at 2:19 p.m.