

Rio Hondo College Academic Senate Minutes**September 16, 2014****Board Room****1:00 P.M.**

Present: Alan Archambault, Jose Arroyo, Robin Babou, Michelle Bean, Karen Beck, Robert Bethel, Fran Cummings, Mike Dighera, Marie Eckstrom, Cameron English, Juan Fernandez, John Frala, Theresa Freije, Song Le Graham, Sergio Guzman, Kathleen Hannah, Mike Javanmard, Steve Koelle, Sheila Lynch, Jim Matthis, Greg Miller, Gail Modyman, Juana Mora, Steve Moshier, Katie O'Brien, Tyler Okamoto, Vann Priest, Kathy Pudelko, Ron Reeder, Rudy Rios, Mary Rivera, Kevin Smith, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro

I. Call to Order**1:00****II. Approval of Minutes**

- September 2nd minutes
Minutes were accepted without revision

III. President's Report

President Priest welcomed the President and current officers of ASRHC. They expressed that ASRHC and Senate have a shared purpose- to help students. They also discussed special activities that ASRHC is planning.

- **Accreditation**

The visit is two weeks away. Sept 29-Oct 2 is the visit. Tuesday and Wednesday of that week will be the main days that they will be around the campus. The accreditation survival guide will be sent out shortly. The site visitors have a right to come into any classroom. The visiting team will also visit DE classes as a student. They are already enrolled in many of our DE classes and can access things as of now.

- **BP 4030 Academic Freedom**

It is going to be on the agenda for the next President's cabinet.

- **AP 7217 Faculty Contract of Employment**

Same as 4030.

- **Faculty Handbook**

Discussed with the VP of Academic Affairs. He is willing to have a faculty member examine the handbook as it is created. F Cummings and K Pudelko volunteered.

- **Vice-President Kenn Pierson visiting Oct. 7**

Next meeting, he is coming to share how the planning process and institutional goals and objectives all fit together.

- **EEO Advisory Committee**

The committee will be made of two faculty (M Rifino-Juarez and R Bethel, two classified staff and three HR staff.

- **Exemplary Program Award:** This year the theme is the focus on transitions from high school to college: programs that are assisting students in meeting their education goals. If you know of a good fit for this, we can nominate a program. The deadline is 5pm, Nov 11.

IV. Unfinished Business

V. New Business

- **Pathways to Law School**

Our articulation officer explained the program. In short, the goal of the program is to increase diversity in the law area. We were one of 24 schools to get to be part of the ten year pilot program. We currently have a counselor assigned, a club (pre-law society), an administrator, a student champion, and need a faculty champion.

- **Student Success Support Program**

S Graham, co chair for our SSSP efforts, discussed the numbers of students that still need to (1147) completed ed plans; students will not be able to enroll for Spring unless this is fixed. E-mails were sent to these students notifying them that they will have a hold. Faculty can remind students that if they are first time students they need to complete the ed plans and their assessment. ASRHC will be calling students as well.

- **Distance Education Certificate**

Motion by M Javanmard (second: C Young): The Academic Senate approves the creation of a certificate for online instruction as recommended by the Distance Education Committee.

Motion passed unanimously

- **Directed Studies 299**

There is an issue with how long as can 299 “Directed studies” courses can be taken. Students are only allowed to take X units of these within one discipline. The curriculum committee recommends that we use TOP codes to identify what constitutes a discipline. Discussion began but voting on a motion was postponed so senators could examine the TOP code lists.

VI. Committee Reports

Academic Rank: J Frala is the new chair

Bookstore: The first meeting is next week

Curriculum: The first meeting was last week; online submission of course information through Curricunet will be piloted in October/November.

FLEX/Staff Development: Look for new Title V workshops to be offered as well as more technology training for faculty.

IEC: The planning process has begun.

Distance Education: the first meeting was yesterday; they are working on the online teaching certificate.

Program Review: Orientations for program review are finishing up. Program Reviews will take place on three Fridays throughout October and November.

SLOs: First meeting is this Thursday. SLOlutions is going to transition into an SLO program that is supported through Curricunet.

VII. Announcements

The first faculty association meeting is Thursday. Italian food will be served.

Congratulations to our Auto program which was ranked a top 20 program in the nation.

VIII. Public Comment

IX. Adjournment

Meeting was adjourned at 2:14