Rio Hondo College Academic Senate  
Minutes  
March 15, 2011  
Board Room  
1:00 p.m.

Present: Lupe Alvarado; Ada Brown; Brian Brutlag; Tom Callinan; Fran Cummings; Marie Eckstrom; John Frala; Alfred Forrest; Lydia Gonzalez; Jorge Huinquez; Mike Javanmard; Matt Koutroulis; David Lindy; Shin Liu; James Matthis; Juana Mora; Daniel Osman; Catherine Page; Matthew Pitassi; Ted Preston; Vann Priest; Kathy Pudelko; Ron Reeder; Beverly Reilly; Henry Sauced; Lorraine Sfeir; Gisela Spieler-Persad; Julius Thomas; Ralph Velazquez; Adam Wetsman; John Whitford

Absent: Frank Accardo; Robin Babou; Katherin Brandt; Alonso Garcia; Mike Hinze; George Kimber; Kathy Lopez; Carley Mitchell; Mary Rivera

Guests: Russell Castaneda-Calleros; Katie O’Brien; Colin Young

I. Call to Order

• The meeting was called to order at 1:14 p.m.

II. Approval of the Minutes

• The minutes were approved as submitted.

III. President’s Report

• Academic Regalia: Faculty are reminded to order their academic regalia for graduation now in order to avoid the college’s incurrence of late fees.

• Planning Fiscal Council Report: The PFC is in the process of becoming more formalized. The agenda will include the Co-chairs Report, as well as New, Unfinished Business, and Committee Reports. There will also be an opportunity for Announcements and Public Comment. Items for consideration on the agenda should funnel through the President’s Council and the co-chairs. Consideration for consensus voting will be limited to those members officially on the roster, although input from those not on the roster is valued and appreciated.
IV. Unfinished Business

- Faculty Hiring Committee Report: The faculty hiring committee did not meet as scheduled due to a variety of pre-empting factors. Another meeting will be scheduled as soon as possible.
- Co-Requisite Drops: To date, there has been no resolution to the co-requisite drop issue. The Senate would like Banner to individually address courses with specific needs in this regard.
- Academic Rank: The current policy was updated/revised and will be forwarded to the President and Board of Trustees for re-numbering and approval.

MOTION: The Academic Senate moved to adopt the proposed update to Board Policy 2209 (to be re-numbered in the 4000s). Alfred Forrest, Julius Thomas, MSP, with one abstention.

V. New Business

- Leadership Academy Update: A member of the Leadership Academy addressed the Senate and explained that their special “project” is to design and post a web space for our students that will assist them in securing help in a myriad of ways, both personal and academic.
- Fellow of the College: A discussion ensued concerning the candidates for Fellow of the College. The Senate voted unanimously to endorse Judy Henderson, retired Dean of Behavioral and Social Sciences.
- Printed Schedule of Classes: Discussion ensued concerning the unavailability of a printed/printable schedule of classes.

MOTION: The Academic Senate moved that a PDF version of the schedule of classes be made available in an easily accessible format on the campus web site. (Adam Wetsman, Joaquin Duran, MSPU)

VI. Committee Reports

- Academic Rank: Discussed above.
- Bookstore: No report.
- Curriculum: The State Academic Senate has changed the policy on establishment of prerequisites for courses. It is now permissible to
validate using methods other than statistical validity to establish prerequisites.

- **FLEX/Staff Development**: A Title V grant subcommittee is studying how faculty use technology in and out of the classroom. Those willing to participate in the initial survey are asked to e-mail Katie O’Brien.
- **IEC**: No report.
- **MIS**: No report.
- **Safety**: No report.
- **Program Review**: No report.
- **SLOs**: No report.
- **Virtual College**: Virtual College will move from 9.0 to 9.1 this summer.

**VII. Announcements**

- Leadership Academy applications are available from the FLEX Office and are due by April 8th.
- Students have indicated that they are concerned about the level of preparedness of the college and accessible information should the college experience a disaster.
- Writes Of Spring, a Communications and Languages festival celebrating writers and writing will occur on April 27 and 28 in the Wray Theater. All events are free and open to everyone.

**VIII. Public Comment**

- There were no public comments.

**IX. Adjournment**

- The meeting adjourned at 2:06 p.m.