Minutes
October 6, 2015
Board Room
1:00 P.M.

Present: Lupe Alvarado, Alan Archambault, Robin Babou, Michelle Bean, Robert Bethel, Ada Brown, Fran Cummings, Michael Dighera, Marie Eckstrom, Cameron English, Juan Fernandez, Raquel Flores-Olson, John Frala, Theresa Freije, Sergio Guzman, Kathleen Hannah, Yunior Hernandez, Mike Javanmard, George Kimber, Jim Matthys, Greg Miller, Carley Mitchell, Juana Mora, Katie O’Brien, Tyler Okamoto, Aimee Ortiz, Dorali Pichardo-Diaz, Shelly Poetter, Kirsten Rich, Rudy Rios, Kevin Smith, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro

I. **Call to Order:** 1:03 p.m.

II. **Approval of Minutes:** September 15, 2015 minutes accepted with noted changes.

III. **President’s Report:**
   A. **Collective Brain Trust (CBT)**—in discussion with the consultant company and the administration of what is needed and recommended for stronger student enrollment; faculty leaders soon to be consulted
   B. **Bachelor of Science Degree**—preliminary substantive change report being created and soon to be sent to state; upper division courses being created for Fall 2016
   C. **Art Gallery**—Sur Biennial: the entire avant garde art show will be in RHC Art Gallery; opening October 8 until the end of the month
   D. **Course Management System** (Learning Management System) Transition—OEC approved a preliminary plan for the transition to Canvas; Blackboard will run side by side with Canvas during transition
   E. **Title V Grant**—received the new grant and in process of developing freshman seminar courses (1.5 unit) for the new First Year Experience Program
   F. **Mandatory Reporting Seminar**—all faculty should have completed state mandate; will soon have short federal video to watch; minors are now designated on course rosters with asterisks
   G. **ACCJC Follow-Up Report**—completed and awaiting Board signature; will be sent to ACCJC
   H. **Awards:**
      1. Exemplary Program Award: theme is Contextualized Teaching and Learning—send nominations Academic Senate President; applications due November 10, 2015
      2. Hayward Award: send full-time faculty nominations for faculty who have demonstrated commitment to students and the college; applications due December 30, 2015
      3. Stanback-Stroud Diversity Award: nominate faculty addressing diversity issues in the classroom; applications due February 8, 2016
4. California Open Educational Resources Council is seeking reviewers of open educational resources that could be used in courses—contact Academic Senate President for more information

IV. Unfinished Business: None

V. New Business:

A. AP 4020: Program and Curriculum Development
   1. **Motion:** To approve AP 4020 as changed and submitted to Academic Senate
   2. Moved by Adam Wetsman
   3. Second by Mike Javanmard
   4. Approved unanimously

B. AP 4222: Remedial Basic Skills Coursework
   1. **Motion:** To refer to a subcommittee (with appointment by Academic Senate President) for further discussion of appropriate changes to AP 4222
   2. Moved by Adam Wetsman
   3. Second by Kevin Smith
   4. Approved unanimously

VI. Committee Reports:

A. Academic Rank—November 20 deadline
C. Curriculum—second deadline for Fall 2016: October 19 for minor changes
D. FLEX/Staff Development—no need to report Mandatory Abuse Reporting training, as HR will send it to FLEX Office; new office is LR206; Staff Retreat November 16
E. IEC—no report
F. ITC—no report
G. OEC—new name to match office; meeting next Monday
H. MIS/Enterprise—no report
I. Program Review—first meeting November 3; implementing new procedure: Approved as Submitted, or Needing Major Revision, or Needing Minor Revision
J. Student Equity (SE)—SSSP and SE planning and collaborating; new allotment of funds next month; faculty encouraged to use SE funds—contact Juana Mora
K. Safety—active shooter training and discussion needed; capacity of students for each room needed
L. SLOs—significant number of courses needing reports; a few programs still need SLOs

VII. Announcements: none

VIII. Public Comment: none

IX. Adjournment: 2:07 p.m.