MINUTES
November 3, 2015
Board Room
1:00 P.M.

Present: Lupe Alvarado, Alan Archambault, Robin Babou, Michelle Bean, Robert Bethel, Ada Brown, Fran Cummings, Michael Dighera, Marie Eckstrom, Cameron English, Juan Fernandez, Raquel Flores-Olson, John Frala, Sergio Guzman, Kathleen Hannah, Yunior Hernandez, Mike Javanmard, George Kimber, Greg Miller, Carley Mitchell, Juana Mora, Steve Moshier, Katie O’Brien, Tyler Okamoto, Aimee Ortiz, Dorali Pichardo-Diaz, Kathy Pudelko, Ron Reeder, Rudy Rios, Mary Rivera, Kevin Smith, Shelly Spencer, Adam Wetsman, Jon Whitford, Colin Young, Mariano Zaro  

Guest: Elizabeth Ramirez

I. Call to Order: 1:05 p.m.

II. Approval of Minutes: October 20, 2015 minutes approved as submitted.

III. President’s Report

A. Instructional Support Funding—state giving RHC half a million dollars for priority materials and technology needs; subcommittee was selected out of PFC
B. Letter of Support to Chancellor—Academic Senate approved “Resolution in Support of the Recommendations of the Chancellor’s Accreditation Task Force 2015”; letter was sent to Board of Governors
C. ACCJC Public Forum—Rancho Santiago Community College District Office holding public forum in Santa Ana on November 15; email Adam Wetsman for details, if interested in attending
D. New Faculty Orientation
   1. Staff Development Office met with new faculty (10 started in Fall 2015) to inform of RHC student and faculty services
   2. Future hope is to hold a more intensive program for new faculty
E. Committee Rosters—please provide membership rosters to R. Bethel
F. Academic Rank—November 20 is deadline. Application is on Rio website under Academic Senate page
G. New Grant Manager Hiring Committee needs faculty member
H. District Assigned Personnel—District Student Equity director being hired
I. Study Abroad position deadline passed; spring applications for Salamanca out soon
IV. Unfinished Business

A. Hayward Award
   1. **Motion:** To nominate Adam Wetsman as RHC Hayward Award candidate
      a. F. Cumming motioned
      b. C. Young seconded
      c. Passed unanimously

V. New Business

A. Board Policies 4040 and 4050
   1. **Motion:** To approve BP 4040 and 4050 as submitted
      a. F. Cummings motioned
      b. C. Young seconded
      c. Passed unanimously

B. Honors Transfer Council of California Resolution
   1. **Motion:** To support HTCC resolution and direct J. Frala to vote accordingly at Academic Senate State Plenary, that is, opposed to an outside Honors source
      a. K. Obrien motioned
      b. K. Smith seconded
      c. One opposed—M. Javanmard
      d. Motion passed

C. Plenary Resolutions
   1. Discussion and general consensus in support of resolutions discussed in the Fall 2015 Plenary Report
   2. **Motion:** To support Plenary Resolution 9.12 California Community College’s Baccalaureate General Education Pattern
      a. A. Wetsman moved
      b. K. Pudelko seconded
      c. Passed unanimously

VI. Committee Reports

A. Academic Rank—see above President’s report
B. Basic Skills—Title V grant money will be used to increase RHC programs
C. Bookstore—under Program Review this year; be vigilant about book orders and checking to avoid bookstore automatic ordering without instructor permission
D. Curriculum—signing off on CurricUnet to run a pilot in the spring; be meticulous with paper forms, signatures and boxes filled; CurricUnet training in Fall 2016
E. FLEX/Staff Development—Title V will provide new faculty professional development opportunities and stipend; calls for participation soon
F. ITC—replacement of florescent bulbs to LED lights and dimmers starting in building B; document readers available now, working on locking them down. Faculty training available for document readers soon and new recording studio available to record with doc readers.

G. SLOs—no report

H. Student Equity--$1.6 million for SE for 2015/16. RHC has until December 2016 to spend. Request for Funding application and rubric will be sent soon.

I. OEC—no report

J. IEC—no report

K. Program Review—need faculty support for PR days

L. Safety—no report

M. MIS/Enterprise—no report

VII. **Announcements:** None

VIII. **Public Comment:** None

IX. **Adjournment:** 2:20 p.m.