MINUTES
December 1, 2015
Board Room
1:00 P.M.

I. Call to Order: 1:04 p.m.

II. Approval of Minutes: Approved by consensus with no corrections.

III. President’s Report
B. Dr. Kenn Pierson is no longer VP of Academic Affairs; he will return to the classroom.

IV. Unfinished Business
A. Administrative Procedures—previously presented APs are not yet finalized; review and voting postponed until spring.

V. New Business
A. Student Equity Report—Juana Mora and Loy presented, explaining the changes to the new Student Equity funding. Soft deadline for SE funding of activities is December 4, 2015. Applications accepted on an on-going basis/system.

VI. Committee Reports
A. Academic Rank—8 applications submitted today.
B. Basic Skills—No report.
C. Bookstore—Positive response will be forwarded to manager. Price matching now available in RHC Bookstore.
D. Curriculum—CurricUnet will start with a few people next semester; Fall 2016 officially switching over. No new course submissions until next year.
E. FLEX/Staff Dev.—Possible Student Equity speaker for Spring 2016 Flex Day. If you want a work group for spring, notify and send agenda to Flex Office.
F. ITC—Every RHC student, staff, and faculty is entitled to Office 2016 for free on RHC website. Canvas training to include how to export and switch courses from Blackboard.
G. SLOs—Wetsman will send out email reminding faculty to complete SLOs for this semester.
H. Student Equity—See above New Business.
I. OEC—5-hour Canvas training in January; Sable and Zulma will run training. $300 stipend for those already certified. Canvas starts Fall 2016.
J. IEC—No report.
K. Program Review—Finished this Friday; new system is going well.
L. Safety—No report.
M. MIS/Enterprise—Staff email will be migrated to a cloud service used with Office 2016 for spring semester. Students will be receiving an email about being close to receiving a certificate.
VII. Announcements
   A. Women’s Soccer team will be going to state championships in Cupertino, De Anza College—congratulations!
   B. Student Art Sale in Art Gallery on now—please support the students.
   C. Distinguished Faculty Award due after winter break—look for email from Kevin Smith.

VIII. Public Comment

IX. Adjournment: 1:58 p.m.