Present: Lupe Alvarado, Robin Babou, Ryan Bronkar, Michelle Bean, Robert Bethel, Fran Cummings, Michael Dighera, Marie Eckstrom, Cameron English, Juan Fernandez, Raquel Flores-Olson, John Frala, Theresa Freije, Sergio Guzman, Kathleen Hannah, Yunior Hernandez, Mike Javanmard, Sheila Lynch, Jim Matthis, Greg Miller, Carley Mitchell, Juana Mora, Steve Moshier, Katie O'Brien, Tyler Okamoto, Aimee Ortiz, Dorali Pichardo-Diaz, Shelly Poetter, Kathy Pudelko, Rudy Rios, Mary Rivera, Kevin Smith, Shelly Spencer, Colin Young, Mariano Zaro. Guest: Elizabeth Ramirez

I. Call to Order: 1:06 p.m.

II. Approval of Minutes: February 16, 2016 minutes approved by consensus with one correction.

III. President’s Report
   A. Accreditation Leadership Team (ALT)
      1. Vice President of Academic Affairs calling for a reconvening of the ALT team to address ACCJC letter.
   B. Academic Senate Vice President Reports
      1. 2nd VP to soon meet with ASRHC president—no report.
      2. 1st VP—most education legislation has died or moved to committee level.
   C. ASCCC Rep—reported that recent focus is the CID alignment process.
   D. Senate-Sponsored Brown Bag Lunches—possibly first Thursday of May for all faculty; Senate Exec. accepting ideas for topics/focus.
   E. Collective Brain Trust—consultants lead a workshop describing goal recommendations and started an action plan with the workgroup for enrollment strategies.
   F. Distinguished Service Award and Fellow of the College nominations—one nomination for each was forwarded to the Board.
   G. New Senators—please hold elections in each division before next Senate meeting and document results in Division minutes. Email Senate President and Secretary with updated information.

IV. Unfinished Business
   A. AP 7211 Faculty Service Areas—Review postponed until next meeting.
   B. AP 3510 Workplace Violence—Review postponed until next meeting.
V. New Business
   A. Officer Election Nominations—open until 1:00 p.m. March 8, 2016:
      1. ASCCC—Mike Dighera (accepted)
      2. Parliamentarian—Katie Obrien (accepted)
      3. Secretary—Michelle Bean (accepted); Dorali Pichardo-Diaz (accepted)
      4. 2nd VP—Sheila Lynch (accepted); John Frala (accepted)
      5. 1st VP—Michelle Bean (not accepted)
      6. President—Robert Bethel (accepted)

VI. Committee Reports
   A. Academic Rank—see Board approved list below:
      1. Ada Brown—Associate Professor
      2. Alan Archambault—Associate Professor
      3. Amelia Ortiz—Assistant Professor
      4. Colin Young—Professor
      5. Juan Fernandez—Assistant Professor
      6. Karen Gottlieb—Associate Professor
      7. Mariano Zaro—Professor
      8. Tyler Okamoto—Assistant Professor
   B. Basic Skills—meeting this Thursday; BSI grant proposal due at end of March for one time funding of up to 1.5 million.
   C. Bookstore—no report.
   D. Curriculum—Curriculum Chair will be Ryan Bronkar. State is no longer using CurricUnet; committee investigating a new software; investigating a “common system” for RHC.
   E. FLEX/Staff Development—strong participation for New Faculty Development Days. A call will be sent soon for the FACCC Mentor Program.
   F. ITC—used Skype for last meeting. The synchronization of our server and cloud did not yet happen. Please migrate to Office 2016; be aware that archived files/emails might be lost—see IT if that happens and you need access to files. Any new replacement computers will have Windows 10. Canvas in-person training is complete. Questions about Adobe software asked to go to committee.
   G. SLOs—committee previewed new software; no decision has been made.
   H. Student Equity—Faculty Engagement series happening on March 9—overview on SSSP and SE accountability measures. SE funding requests were scored and committee will meet next week to prioritize program/applicant funding. Notifications of funding will be sent after that meeting.
   I. OEC—if you are already online certified, you do not need to complete Canvas training, unless you desire. The 3 parts have been updated and include a Canvas training component.
   J. IEC—no report.
   K. Program Review—on hiatus.
L. **Safety**—no report.
M. **MIS/Enterprise**—if you have an older RHC laptop, please take it to IT to get updated.
   TK20 software will be implemented by April 29.

VII. **Announcements**
A. Senate Rostrums passed out by Senate President.

VIII. **Public Comment** – None.

IX. **Adjournment**: 2:04 p.m.