Agenda
May 17, 2016
Board Room
1:00 p.m.

I. Call to Order

II. Approval of Minutes: April 19, 2016

III. President’s Report
   A. Pizza
   B. Commendations
   C. Senate Executive Responsibilities List

IV. Unfinished Business: None

V. New Business
   A. New Senators
   B. Bylaws—Second Reading (see Addendum A)
      Executive Motion: To accept for 2nd reading the proposed changes to the Academic Senate bylaws.
   C. Art Faculty Service Area (see Addendum B)
      Executive Motion: To accept the submitted equivalency statement for minimum qualifications in the discipline of Art History.
   D. Senate Degree Recommendation: It is the recommendation of the faculty of Rio Hondo College that all students who have completed the requirements for a degree at Rio Hondo College be conferred that degree with all rights, privileges, and responsibilities thereunto appertaining.
   E. Multiple Measures

VI. Committee Reports
   • Academic Rank
   • Basic Skills
   • Bookstore
   • Curriculum
   • FLEX/Staff Dev.
   • ITC
   • SLOs
   • Student Equity
   • OEC
   • IEC
   • Program Review
   • Safety
   • MIS/Enterprise

VII. Announcements

VIII. Public Comment – Persons wishing to make comments are allowed three minutes per topic. Pursuant to the Brown Act, the Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Senate that are not on the agenda may, at the Senate’s discretion, be referred to the Senate Executive Committee or be placed on the next agenda.

IX. Adjournment
Addendum A

Proposed Changes to Academic Senate Bylaws – May 2016 Election Procedures

1. Publicity of candidacy, or electioneering, shall be limited to a maximum of ten school days prior to any election for Senate divisional representation or for Senate Executive officers. If the Parliamentarian is a candidate for office, the Senate Executive Committee will select an elections chairperson to coordinate all election activities, including the distribution and acceptance of nominations, the distribution of ballots, and the counting of ballots.

2. Election of new Senators should be completed by the end of February each year. New Senators will take office at the end of the academic year, immediately following graduation. The senior Senator from each Division will facilitate communications between events in the division and the Senate. Newly elected Senators are encouraged to attend Senate meetings during the interim between their election and the time they take office. The senior Senator from each division is responsible for ensuring that the division election takes place and that the names of elected Senators are forwarded to the President of the Senate immediately after the election is held. The senior Senator is also responsible for ensuring a smooth transition for newly elected Senators.

3. Officer elections shall be completed in March each year. New Senate officers will take office at the end of the academic year, immediately following graduation. The Executive Committee will establish timelines for officer elections. Nominations will take place at a Senate meeting and will be open for one week. At least one week prior to the meeting at which nominations take place, the Parliamentarian or designee will distribute information regarding elections and the elections timeline. Voting will be open for one week following the close of nominations. Voting will be conducted electronically using online survey software. The Parliamentarian (or designee) will email a link for the electronic ballot to each Senator’s Rio Hondo College email address one week prior to the last Senate meeting in March. The Parliamentarian (or designee) will create the electronic ballot to include the names of the officer positions, with the candidates listed in randomized order. There will be a form field for “write-in” candidates for each office. Voting will close at noon the day prior to the last Senate meeting in March.

A committee under the general direction of the Parliamentarian (or designee) will tally the results of the electronic vote. No candidate for any office may participate in the tallying of the vote.

Results of the election will be announced at the last Senate meeting in March. In order to be elected to any office, a candidate must receive 50% plus 1 vote of the votes cast for that office.

In the event that no candidate for an office receives the required number of votes, a runoff election shall occur. If there are more than two candidates for an office, none of whom received the required number of votes, a runoff election between the two candidates receiving the most votes will be held at the same meeting the results of the election are announced. The Parliamentarian (or designee) will email an announcement of the runoff election to all Senators prior to the meeting at which the runoff election will be held. The runoff election will be conducted by paper ballot. Senators must be present at
the runoff election to cast a vote. The results of the runoff election will be announced at the same meeting the runoff election took place.

4. An officer is limited to two consecutive terms in any one office. Officers may be elected to additional non-consecutive terms.

5. The Parliamentarian or designee is responsible for coordinating all elections.

6. In the event of a vacancy in the Executive Committee, the President may call a special election.

Senate Officers and Executive Committee

The officers of the Senate shall be a President, First Vice-President, Second Vice-President, Secretary, and Parliamentarian. Each of these officers shall be duly elected Senators for the term they will be serving. The term of office shall be one year.

Current Academic Senate Bylaws Election Procedures

1. Publicity of candidacy, or electioneering, shall be limited to a maximum of ten school days prior to any election for Senate divisional representation or for Senate Executive officers. If the Parliamentarian is a candidate for office, the Senate Executive Committee will select an elections chairperson to coordinate all election activities, including the distribution and acceptance of nominations, the distribution of ballots, and the counting of ballots.

2. Election of new Senators must be completed at least one week prior to the final Senate meeting of the academic year. New Senators will take office at the end of the academic year, immediately following graduation. The Executive Committee will establish timelines for officer elections. Nominations will take place at a Senate meeting and will be open for one week. Elections will be held at the following Senate meeting. At least one week prior to the meeting at which nominations take place, the Parliamentarian or designee will distribute information regarding elections and the elections timeline.

Voting will be by paper ballot. Senators may request a ballot up to one week prior to the meeting at which voting is to take place or at the beginning of the election meeting. Ballots must be returned by 1:10 p.m. on the day of the election meeting. Paper ballots will have the names of the officer positions, with the candidates listed in randomized order. There will be a space for write-in candidates for each office.

A committee under the general direction of the Parliamentarian (or designee) will open and count the ballots. No candidate for any office may participate in the counting of ballots.
Results of the election will be announced at the meeting during which ballots are counted. In order to be elected to any office, a candidate must receive 50% plus 1 vote of the votes cast for that office. In the event that no candidate receives the required number of votes, a runoff election shall occur on the same day as the election meeting. If there are more than two candidates for an office, the runoff election will be between the two candidates receiving the most votes.

4. An officer is limited to two consecutive terms in any one office. Officers may be elected to additional non-consecutive terms.

5. The Parliamentarian or designee is responsible for coordinating all elections.

6. In the event of a vacancy in the Executive Committee, the President may call a special election.

Senate Officers and Executive Committee

The officers of the Senate shall be a President, First Vice-President, Second Vice-President, Secretary, and Parliamentarian. Each of these officers shall be duly elected Senators. The term of office shall be one year.
Addendum B

Art History

Any of the following shall serve as minimum qualifications for the Faculty Service Area in the discipline above:

1. Master’s degree in art history, history of art and architecture, or visual culture/visual studies.
2. A bachelor’s degree in art history and Master’s degree in history OR Master’s degree in art with a recorded emphasis or concentration in art history.

Any of the following may serve as equivalencies for the Faculty Service Area in the discipline above:

A Master’s degree in fine arts or art AND ONE of the following:

1) Successful completion of 30 units, in a combination of upper division undergraduate and graduate coursework, at least half of which must be in art history, art theory, art criticism, or history of architecture; AND at least half of which must be at the graduate level

2) Evidence of eminence in the field as demonstrated by one of the following:
   a. 5 years professional experience in art museums or art galleries involving research, curating, education, or conservation; OR b. extensive evidence of published writings in the field of art history, art theory, or art criticism in widely circulated professional publications