



Academic Senate 2018/19

Agenda

October 2, 2018

Location: Board Room

1:00 p.m.

- I. **Call to Order**
- II. **Approval of Minutes:** September 18, 2018
- III. **Public Comment** – *Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate's discretion, be referred to the Senate Executive Council or placed on the next agenda.*
- IV. **President's Report**
 - A. RoadRunner Connect—BEAPS closed Oct 1 at 8:00 a.m.
 - B. Bundled services in Rio Source Room: Calfresh, housing referrals, food pantry (Shaina Phillips is contact person with CCCCO): <http://www.riohondo.edu/riosource/food-pantry/>
 - C. Rio Source for all social services in community: <http://www.riohondo.edu/riosource/>
 - D. Program Review List—see Addendum B
 - E. Funding Formula Taskforce: 3 Webinars Available
 - F. Guided Pathways Forum—Thank you to Randy Bean and Matt Mangoba
 - G. ASCCC Awards
 1. Exemplary Award: November 5, 2018 (Theme: Environmental Responsibility)
 2. Hayward Award: December 17, 2018
 3. Diversity Award: February 11, 2019
- V. **Vice Presidents' Reports**
 - A. 1st Vice President
 - B. 2nd Vice President
- VI. **Unfinished Business**
 - A. **Academic Rank**
 1. **Executive Motion: Academic Rank Form as amended on 9-14-18**

To approve the committee-recommended updated form (see Addendum A), with the addition of “your division’s criteria for significant prominence in your field of expertise”
- VII. **New Business**
 - A. **Homeland Security Disciplines List Proposal to ASCCC** (see Addendum C)
- VIII. **Committee Reports**

<u>Senate Committees:</u> <ul style="list-style-type: none">• Academic Rank• Curriculum• Guided Pathways• Instructional Technology (ITC)• Online Education (OEC)• Open Educational Resources (OER)	<ul style="list-style-type: none">• Staff Dev./Flex• Outcomes <u>Planning & Fiscal Council</u> <u>Committees:</u> <ul style="list-style-type: none">• Institutional Effectiveness (IEC)• Program Review• Safety <u>Other Committees:</u> <ul style="list-style-type: none">• Basic Skills	<ul style="list-style-type: none">• Bookstore• Enterprise Systems Advisory• Online Education Initiative (OEI)• Student Equity• Student Success and Support Program (SSSP)
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- IX. **Announcements**
- X. **Adjournment**



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Addendum B:



INSTITUTIONAL RESEARCH AND PLANNING 2019-2020 PLANNING PROCESS

Areas, Units, Programs (and Managers)

Academic Affairs – Ramirez, Laura

PR – Program will go through Program Review this year

Arts & Cultural Programs – Linsell, Grant

- Animation - Dawson, David
- Art History - Lynch, Sheila
- Arts - Brown, Ada **PR**
- Graphic Design - Gardos, Alexander
- Music - Livingston, Jannine
- Photography - Hansen, Chris
- Theatre - Korf, William

Behavioral and Social Sciences - Green, Rebecca

- Anthropology - Wetsman, Adam
- Chicano/a Studies - Mora, Juana
- Child Development Center/Lab School – Gethers, Shireetha **PR**
- Child Development/Education - Lynch, Kelly **PR**
- Economics - Javanmard, Mike
- History - Valdivia, Irma
- Human Services/Drug Studies - Barman, Kevin
- Humanities - Gonzalez, Hector
- Philosophy - Preston, Ted
- Political Science - Young, Colin
- Psychology - Padgett, Vernon
- Sociology - Juarez, Melissa
- Study Abroad - Wetsman, Adam

Business – Runkle, Gita

- Accounting – Cha, Janet **PR**
- Business Management - Blackmun, Eugene
- Computer Information Technology Systems - Rios, Rodolfo

Career Technical Education - Slavich, Mike

- ACEDD - Halvorson, Gary
- Auto Tech & ATT Center - Frala, John
- Automotive Technology Baccalaureate Degree – Tomory, Steve
- CTE Transitions - Romo, Claudia
- Electronics - Lindy, David
- Geographic Information Systems - Roberts, Warren
- Heavy Equipment Maintenance - Domean, Marius **PR**
- Hospitality - TBD
- Welding - Tomory, Steve

Communications & Languages - Mecom, Alice

- English & Literature - Eckstrom, Marie
- English as a New Language (ENLA) - Okamoto, Tyler
- Languages - Llerena, Lydia
- Learning Assistance Center - Mata, Moises
- Mass Communications - Carrera, Wendy
- Reading & Vocabulary – Sloniger, Wells **PR**
- Speech – Acevedo, Lisette

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2019-2020 PLANNING PROCESS

Grant Development and Management - Brehm, Michaela
Grant Development and Management - Brehm, Michaela

Health Sciences - Page, Catherine
Associate Degree Nursing (ADN) Program - Tang, Suzanne
Entry Level Nursing - Cheung, Angela
Orthopedic Technology - Perreault, Frank
Nutrition - TBD
Vocational Nursing Program (LVN) - TBD

Honors Transfer Program - Juarez, Melissa
Honors Transfer Program - Juarez, Melissa

Instructional Operations - Slavich, Mike
Instructional Operations - Slavich, Mike

Kinesiology, Dance & Athletics - Hebert, Steve
Athletics - Urquidi, Bianca
Dance - Cartagena, Alyson
Kinesiology - Smith, Stephen

Library & Instructional Support - Linsell, Grant
Library - Linsell, Grant
Student Success and Retention - Salazar, Barbara **PR**

Mathematics, Sciences & Engineering - Priest, Vann
Astronomy - Rhee, Joseph
Biology Majors - Keller, Terry
Chemistry - Leung, Allen
Environmental Technology/Science -
General Education Biology - Cummings, Fran
Geography - Mindes, Aimee
Geology - Forrest, Michael
Math - English, Cameron **PR**
Mesa Program - Spieler, Gisela
Physics and Engineering - Vaca, Chris
Pre-Health Science - Ribaya, Jay & Spencer, Shelly

Office of Online Education - Senk, Jodi
Office of Online Education - Senk, Jodi

Public Safety - Yokoyama, Mark
Administration of Justice - Newman, Jim
Fire Technology - Rickman, Tracy
Homeland Security - Flores, Ygnacio

Finance & Business - Ligioso, Yulian

Contract Management & Vendor Services - Sarao, Felix
Bookstore - Bookstore, Rio
Contract Management - Sarao, Felix
Duplicating & Printing - Sarao, Felix
Food Service - Sarao, Felix
Mailroom - Sarao, Felix **PR**
Warehouse - Sarao, Felix

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2019-2020 PLANNING PROCESS

Facilities – Johnson, Felicia

- Custodial - Lopez, George
- Grounds – Johnson, Felicia **PR**
- Maintenance & Operations – Johnson, Felicia **PR**
- Risk Management and Emergency Preparedness – Johnson, Felicia
- Safety & Security – Johnson, Felicia

Finance & Accounting - Kibui, Stephen

- Accounts Payable - Kibui, Stephen
- Budget Development & Control - Rassmy, Mohamed
- College Cashier & AR - Uniza, Susan
- General Accounting - Uniza, Susan **PR**
- Grant Finance - Uniza, Susan
- Payroll - Kibui, Stephen

Information & Technology Services - Van Voorhis, Gary

- Audio Visual Support - Monteros, Carlos
- Desktop Services, Training, and Support - Ozima, Paul
- Network/Infrastructure Support - Vuong, Van **PR**
- Software Support - Wu, Edward

President - Dreyfuss, Teresa

Continuing Education/Contract Education – Emerson Yolanda

- Continuing Education – Emerson, Yolanda
- Contract Education - Emerson, Yolanda

Educational Centers - Emerson, Yolanda

- El Monte Education Center (EMEC) - Emerson, Yolanda
- Pico Rivera Education Center - Emerson, Yolanda
- South Whittier Education Center (SWEC) - Emerson, Yolanda

Government and Community Relations - Castaneda-Calleros, Russell

- Government and Community Relations - Castaneda-Calleros, Russell **PR**

Human Resources - Nashua, Loy

- Equal Employment Opportunity - Nashua, Loy
- Human Resources - Nashua, Loy
- Staff Development - O'Brien, Katie

Institutional Research & Planning – Rocha, Cecilia (Acting Dean)

- Research & Planning - Sass, James

Marketing & Communications - Retana, Ruthie

- Marketing & Communications - Retana, Ruthie

Student Services - Gee, Henry

Admissions & Records - Unger, Leigh Ann

- Admissions & Records - Unger, Leigh Ann **PR**

Counseling and Student Equity - Chavez, Lisa (Interim Dean)

- Center for Career and Re-Entry Services - Waugh, Christine
- Counseling - Pichardo, Dorali

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Counseling Center - Rivera, Mary
Pathway to Law School - Martinez, Angelica
Puente - Huinquez, Jorge
Transfer Center - Lara, Jose **PR**

Student Affairs - Kirkwood, Alisia (Interim Dean)

CalWORKS - Ramirez, Michelle
DSPS - Matsui, Mark
EOPS - Griffiths, Heba
Foster/Kinship Care Education - Lopez, Deborah
Guardian Scholars - Saenz, Marisela
PASS Programs - TBD
Student Health & Psychological Services - Sanchez, Denna
Student Life and Leadership - Phillips, Shaina

Student Success - Castro, Melba

Assessment - Gee, Henry
CalSOAP - Paez, Yicel
Financial Aid - Gutierrez-Sandoval, Yvonne
First Year Success Center - De Leon, Maribel
Outreach & Educational Partnerships - Sotelo, Angela
Veterans Services - Castaneda, Arely **PR**

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Addendum C: Homeland Security Proposal to ASCCC

REVISIONS TO DISCIPLINES LIST FORM

DATE SUBMITTED: September 22, 2018

DISCIPLINES LIST TITLE: Homeland Security

This proposal is for a New discipline
 Revision to existing discipline

Reason for the proposal Create a new discipline
 Update language in existing discipline to reflect new terminology
 Make minimum qualifications in existing discipline more restrictive
 Make minimum qualifications in existing discipline less restrictive

PROPOSAL LANGUAGE: (If this is an existing minimum qualification, please include the original language and change using strikeouts and *italics*).

The study of Homeland Security in California Community Colleges requires the recognition of a separate discipline to allow Homeland Security programs to be aligned across the state while being competitive with like programs in the public and private sectors of higher education.

PROPOSAL EVIDENCE:

Any Disciplines List proposal must have the following evidence, which is essential because it provides the rationale about why the change is needed as well as inform the field that the research has been completed to ensure that the change is necessary. A lack of documentation about the need of Discipline List Revision may cause the proposal to be delayed or rejected by the Executive Committee. Please use the following check list to ensure all you have conducted all necessary research.

1. Background on History of Homeland Security as a Separate Discipline

a. The discipline of Homeland Security has developed into a field of study in higher education that requires its own status as a separate discipline. Currently, Homeland Security courses fall into several Taxonomy of Program (TOP) codes, the most applicable of which is **“2199.00 – Other Public and Protective Services, Specify (includes all emerging occupations)”**.¹

Homeland Security courses have also fallen under TOP Code 2105.00 Administration of Justice, TOP Code 2105.30 Industrial and Transportation Security.

b. Since the creation of the Department of Homeland Security in 2002,² institutions of higher education have developed a separate discipline to meet the needs of the emerging academic and professional careers that make up the Homeland Security Enterprise. Leading the way in Homeland Security Education was the joint effort by the Department of Homeland Security, the Federal Emergency Management Agency (FEMA), and the Naval Post Graduate School in Monterey California in their Center for Homeland Defense and Security (CHDS) organization.³ Due to the importance of

¹ California Community Colleges, [Taxonomy of Programs \(2004, February\)](#).

² 107th Congress, [Homeland Security Act of 2002, PL 107-296](#)

³ <https://www.chds.us/c/>.



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addressing all hazards to the United States, the academic discipline of Homeland Security began at the masters level of education followed by doctoral programs and finally associate level programs.

- c. In order to align high-quality academic Homeland Security programs across the United States, the CHDS established the University and Agency Partnership Initiative (UAPI) to make available [curriculum](#), a [Homeland Security Digital Library](#), and [other resources](#), as well as creating a professional forum that brings together academicians, professionals, and academic-practitioners to further the study and practice of Homeland Security as an educational field.
- d. The discipline of Homeland Security covers many independent academic disciplines and professions that fall under the Homeland Security Enterprise—the collaborative effort of multiple disciplines, professions, and individuals coming together to protect the nation. Most graduate level programs in Homeland Security approach their curriculum from an interdisciplinary approach that includes disciplines such as Homeland Security, Political Science, Philosophy, Emergency Management, Disaster Management, STEM, Psychology, Social Science, Public Policy, Health Science, Statistics, Anthropology, and Cybersecurity to name a few of the interrelated disciplines.
- e. In 2018, [Rio Hondo College](#) joined [Citrus College](#), [Coastline Community College](#), [Grossmont College](#), and [Palomar College](#) in presenting associate degrees and/or certificate programs in programs related to Homeland Security (inclusive of Homeland Security, Emergency Management, and Transportation Security).
- f. There are also several other California Community Colleges that offer individual courses in Homeland Security, Emergency Management, Risk Management, or related courses.
- g. This proposed list to the Discipline List considers the topic of Cybersecurity as part of the Homeland Security curriculum, even though it recognizes that Cybersecurity is a separate discipline on its own. An example of this disciplinary relationship is in current curriculum proposed at Rio Hondo College for the course entitled HMLD 205 Cybersecurity: Policy and Practice, which will meet the degree requirements for both the AS in Homeland Security and the AS in Cybersecurity.

2. Contact with an associated professional organization to determine support of proposal.

- a. While developing the Homeland Security Degree program at Rio Hondo College, the program coordinators formed an Advisory Committee that supported the creation of the Homeland Security degree and program. Members of the Advisory Committee were comprised of officers from the Department of Homeland Security, law enforcement, and fire services. There were also members from the emergency medical services, and academicians from public safety disciplines. A copy of the minutes is attached to this proposal (Enclosure 1).
- b. Rio Hondo College has been in discussions with key faculty at Citrus College and Coastline Community College about their respective Homeland Security/Emergency Management programs; these directors/coordinators are in support this proposal.
- c. The California Chancellor's Office Public Safety Education Advisory Committee (PSEAC) has also been approached to obtain their support for this proposal. The PSEAC is formed from faculty members from various colleges throughout the state that have public safety programs.

3. Evidence of a degree within the proposed new discipline.



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- a. Rio Hondo College has an approved Associate of Science in Homeland Security and a Certificate of Achievement in Homeland Security under TOP Code 2199.00 that would be affected by this change. For a list of current classes in these programs please see page 327 in the current Rio Hondo College [catalog](#).
- b. List of the titles of the degrees and programs to document the need for a new discipline using the below criteria:
 - Minimum of three degrees:
 - Rio Hondo College Associate of Science in Homeland Security
 - Citrus College Associate of Science in Emergency Management and Homeland Security
 - Coastline Community College Associate of Science in Emergency Management/Homeland Security
 - Regionally accredited institutions with Homeland Security programs are best represented by the following lists that include public institutions in California:
 - FEMA Emergency Management Institute's, [College list of Colleges, Universities and Institutions Offering Emergency Management Courses](#)
 - CHDS [UAPI Partner List](#)
 - California Community Colleges with Homeland Security related courses as part of an Associate Degree program:
 - Cerritos College, Citrus College, Coastline Community College, De Anza College, El Camino College, Grossmont College, Palomar College, Sacramento City College, Rio Hondo College, San Joaquin Valley College
 - California Public Universities with Homeland Security related courses as part of a Bachelor's Degree program:
 - Fresno State University (in final process of curriculum process): [Homeland Security Certificate of Advanced Study](#)
 - California State University, Bakersfield: [BS in Global Intelligence and National Security](#)
 - Naval Post Graduate School
 - California Public Universities with Homeland Security related courses as part of a Master's Degree program:
 - California State University, Long Beach: [MS in Emergency Services Administration](#)
 - San Diego State University: [MS in Homeland Security](#)
 - California State University, San Bernardino: [National Security Studies](#)
 - Naval Postgraduate School: [Master's in Homeland Security](#)
 - List of Colleges and Universities with Homeland Security and Emergency Management programs as compiled by FEMA:
 - Emergency Management Programs
 - [Doctoral Level](#)
 - [Masters Level](#)
 - [Masters Certificate, Specialization, Concentration, Track](#)
 - [Bachelor Degrees](#)
 - [Bachelor-Level Concentrations, Minors](#)
 - [Associate Level](#)



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[Stand Alone Certificate Programs](#)

[One or More Courses](#)

- Homeland Security Programs
 - [Doctoral Level](#)
 - [Masters Level](#)
 - [Masters Certificate, Specialization, Concentration, Track](#)
 - [Bachelor Degrees](#)
 - [Bachelor Level Concentrations, Minors](#)
 - [Associate](#)
 - [Certificates/Diplomas](#)

4. Statewide Need for to Support a Homeland Security Degree

- a. California public educational institutions have lagged behind in developing and presenting Homeland Security as an academic discipline. The evidence of the importance of Homeland Security as a separate discipline is shown in the California Community Chancellor's Office Public Safety Education Advisory Committee (PSEAC) presentation that shows Homeland Security as the fastest rising discipline in public safety. The employment opportunities highlighted in this presentation, as well as federal and state labor statistics, call for a concentrated and aligned effort to bestow on Homeland Security the recognition of a stand-alone discipline outside the current association with available TOP codes (Enclosure 2).
- b. The most significant call for supporting this proposal is the recent increase in submissions for approval of degree and certificate programs in Homeland Security and Emergency Management within the California Community College system across districts.
- c. Recognition as a separate academic discipline will also facilitate the data collection for future labor market needs and transfer to fields of study at the bachelor's and master's level of study.

5. Impact of this Proposal Across the State

- a. This proposal has high expectations to have a positive effect on the discipline of Homeland Security. Not only will programs across the California Community College System be aligned, providing for better data collection and drive in the proposed discipline as a field of study unique to Homeland Security, it will also add to the professionalism of the instructional staff teaching in the discipline.
- b. The associated proposed Minimum Qualifications (MQ) for the Homeland Security discipline from Rio Hondo College will ensure the best and most qualified instructors teach the students within the California Community College System (Enclosure 3). With a top-down approach to the development of Homeland Security as an academic discipline throughout the nation, there is a drive to ensure that those teaching Homeland Security have the requisite knowledge to instruct in governmental policies, organizations, and legal issues that are unique to Homeland Security. Homeland Security instructors require academic preparation and experience to emphasize the components of social scientific inquiry that would make it appropriate for linking the associate level instruction to bachelor, master, and doctoral levels of study.
- c. A negative effect of approving this proposed Discipline List change would be in individual colleges realigning their current TOP Codes to a specific Homeland Security TOP Code and associated MQ.



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6. Evidence in Changes to the Public Safety Disciplines that Support this Proposal

- a. The field of Homeland Security has changed significantly from the early knee-jerk reactions to create an academic discipline to parallel national efforts to create an identity for the Department of Homeland Security, its mission areas and the related academic disciplines that brushed the borders of the current academic discipline of Homeland Security. While it is easy to recognize the broad umbrella of public safety, it is time to separate Homeland Security from the other public safety fields of the Administration of Justice, Fire Technology, and Emergency Medical Services. As we near two decades of Homeland Security shaping our daily lives, it is time to acknowledge this social topic as a separate and unique academic discipline.

7. Proposed Rationale to be Included in Public Documents

- a. Homeland Security as a social concept has changed the American way of life since the Terrorist Attacks of September 11, 2001. Since this event, a new cabinet level department was created—the department of Homeland Security—to address the threats and hazards to the nation. Paralleling the national efforts to operationalize Homeland Security as a professional industry was the development of academic programs to educate and train individuals in the new and merging career fields that make up the Homeland Security Enterprise. Recognized by industry and academic leaders, the call for Homeland Security education needs to be answered by a community of Homeland Security experts in a unique academic discipline. While Homeland Security is often approached from an inter- or multidisciplinary approach in educational programs, there is a consistent thread containing the unique nature and requirements of Homeland Security to be a separate discipline outside other public safety related disciplines.

SUBMISSION

Once a proposal is received by the Senate Office, it is reviewed by staff to ensure that all the information is complete and includes the revision, contact information, appropriate signatures and rationale. The Senate Office will also check to ensure that the proposal has not previously been considered and rejected by the delegates at a plenary session or, if it has, it is supported by a new rationale. The proposal is then sent to the S&P Chair to review the Senate Office information and to ensure that the proposal meets the initial requirements of the Disciplines List review process as well as to verify that the proposal is not being submitted to deal with a district-specific problem that does not apply broadly. If there are any concerns with the proposal, the S&P Chair, working with the S&P Committee, will immediately follow up with the initiator.

The contact person (or a designee) will be required to attend hearings where the proposal is presented. These hearings are typically held at the ASCCC plenary sessions. It should be noted that the contact person is responsible for investigating and documenting the need for changes to the Discipline List.

Please reference the Disciplines List Handbook for information about the process including the role of the initiator, the Standards and Practices Committee, the Executive Committee, and the delegates. This handbook can be found on our website at <http://asccc.org/disciplines-list>.

Contact person (author of proposal) Dr. Ygnacio "Nash" Flores, Rio Hondo College
Phone number (please provide at least two numbers) (W) 562-463-7733 (C) 858-882-7121
Email yflores@riohondo.edu
Seconder (must be from another District) Dr. Kevin C. Sampson, Coastline Community College
Phone number (please provide at least two numbers) (714) 331-2391 / (714) 992-7591
Email ksampson@coastline.edu