Agenda
April 17, 2018
Location: Board Room
1:00 p.m.

I. Call to Order

II. Approval of Minutes: April 3, 2018

III. Public Comment — Persons wishing to address the Academic Senate on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Academic Senate cannot discuss or take action on items not listed on the agenda. Matters brought before the Academic Senate that are not on the agenda may, at the Senate’s discretion, be referred to the Senate Executive Council or placed on the next agenda.

IV. Guest: Andrea Rion, Rio Hondo College Bookstore Manager

V. President’s Report
A. Roadrunner Connect Update
B. Board Resolutions: Funding Formula and Online College
C. Bilingual Stipend Procedure
D. Waitlist Notification Update
E. Disciplines List Proposals
F. Degree Planner and BEAPS Pilot Semester

VI. Vice Presidents’ Reports
A. 1st Vice President
B. 2nd Vice President

VII. Unfinished Business:
A. AP 4100 Graduation Requirements for Degrees and Certificates

VIII. New Business:
A. Proposal to Require Successful Completion of Prerequisite Courses (Addendum A)

IX. Committee Reports

Senate Committees:
• Academic Rank
• Curriculum
• Guided Pathways Taskforce
• Instructional Technology (ITC)
• Online Education (OEC)

• Open Educational Resources (OER)
• Staff Dev./Flex
• Outcomes
• Institutional Effectiveness (IEC)
• Program Review
• Safety

Planning & Fiscal Council Committees:

Other Committees:
• Basic Skills
• Bookstore
• Enterprise Systems Advisory
• Online Education Initiative (OEI)
• Student Equity
• Student Success and Support Services Program (SSSP)

IX. Adjournment
Addendum A: Proposal to Require Successful Completion of Prerequisite Courses

Proposal to Require Successful Completion of Prerequisite Courses

Prepared by M. Pilati, April 10, 2018

The Rio Hondo College (RHC) Catalog does not explicitly delineate that a passing grade is required in a course being taken as a prerequisite. While some disciplines make it explicit that a “P” or a minimum grade of “C” is required, many are silent. In reality, all courses to be counted towards a major or area of emphasis must be successfully passed (per title 5) and in many disciplines the courses that would be required prerequisites and the courses requiring those prerequisites are courses generally taken by students seeking to earn a degree. In other words, it is unlikely that many students would ever attempt a course after earning less than a “C” in the prerequisite. If students do not need to successfully complete a prerequisite course in order to progress, the validity of that prerequisite should be called into question.

The language on the RHC website states that prerequisites are cleared if:

- You are currently enrolled in the appropriate prerequisite course at RHC.
- You have *completed* the appropriate prerequisite course at RHC.
- You have tested into a particular course level in English, English as a new language, reading, and math by taking the appropriate assessment test.

In order to determine the impact of a “D” in a prerequisite, 16 course pairs were selected involving courses where a minimum grade in the prerequisite was not specified – and there were no other prerequisites. Four of the identified pairs were ultimately not included as the second course was never offered over the past five years. The data below represent enrollments over five years.
<table>
<thead>
<tr>
<th>Prerequisite Course</th>
<th>FINAL GRADE (in prerequisite)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A</td>
<td>B</td>
</tr>
<tr>
<td>ARCH115</td>
<td>26</td>
<td>22</td>
</tr>
<tr>
<td>ART130</td>
<td>55</td>
<td>39</td>
</tr>
<tr>
<td>ART230</td>
<td>8</td>
<td>11</td>
</tr>
<tr>
<td>AUTO106</td>
<td>12</td>
<td>10</td>
</tr>
<tr>
<td>CHEM110</td>
<td>56</td>
<td>117</td>
</tr>
<tr>
<td>FR102</td>
<td>28</td>
<td>5</td>
</tr>
<tr>
<td>GIS120</td>
<td>124</td>
<td>5</td>
</tr>
<tr>
<td>JOUR242</td>
<td>48</td>
<td>5</td>
</tr>
<tr>
<td>PHTO190</td>
<td>18</td>
<td>7</td>
</tr>
<tr>
<td>POLS110</td>
<td>14</td>
<td>20</td>
</tr>
<tr>
<td>PSY101</td>
<td>94</td>
<td>88</td>
</tr>
<tr>
<td>THTR110</td>
<td>29</td>
<td>16</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>512</td>
<td>345</td>
</tr>
</tbody>
</table>

Only 5 grades of D were earned amongst the 1,049 enrolments considered. 60% of these students did not pass the 2nd course successfully.

<table>
<thead>
<tr>
<th>Success in 2nd Course</th>
<th>FINAL GRADE (in prerequisite)</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>A</td>
<td>B</td>
</tr>
<tr>
<td>No</td>
<td>10.7%</td>
<td>19.7%</td>
</tr>
<tr>
<td>Yes</td>
<td>89.3%</td>
<td>80.3%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100.0%</td>
<td>100.0%</td>
</tr>
</tbody>
</table>

A review of college websites indicates that the explicit requirement of a satisfactory grade is common.

**Cerritos**

How to clear a prequisite (yes, this spelling error is on their website)
How do I meet a course prerequisite at Cerritos College?
Take assessments and enroll into the recommended courses.
Complete the prerequisite course with a "C" grade or higher.

**Long Beach City College**

You can meet prerequisite requirements by qualification through the assessment test and be placed in that course or by completing the prerequisite course with a grade of Pass, C or better.

**Riverside City College**
Successful completion of a prerequisite requires a grade of 'C' or better or 'P' (Pass). 'C-', 'D', 'F', 'FW', 'NP' (No Pass) or 'I' grades are not acceptable. Students currently enrolled in a RCC prerequisite course (i.e. Math 52) will be allowed to register for the succeeding class (i.e. Math 35). However, if the prerequisite course is not passed with at least a C grade, the student will be dropped from the succeeding class.

Chaffey

When a course has a prerequisite, it means that a student must possess a certain body of knowledge to be successful in the course. The preexisting knowledge may be a skill, an ability, a placement preparation score, or successful completion of a course. Completion of a prerequisite course requires a grade of C or better or a grade of CR (credit). C- do not count as passing.

Santa Monica

Prerequisites and corequisites for all classes at Santa Monica College must be satisfied with a grade of C (2.0) or better, regardless of whether they are completed at SMC or at another college or university.

Other CCCs reporting that a "P" or a minimum grade of "C" is required –

<table>
<thead>
<tr>
<th>Cuesta</th>
<th>MSJC</th>
<th>Southwestern</th>
<th>West Valley</th>
</tr>
</thead>
</table>

Support for Requiring Successful Completion of All Prerequisite Courses

Whereas, Title 5 §55003 permits the governing board of a community college to “establish prerequisites, corequisites, and advisories on recommended preparation” and title 5 §55000 establishes a prerequisite as “a condition of enrollment that a student is required to meet in order to demonstrate current readiness for enrollment in a course or educational program” and a satisfactory grade as an A, B, C or P;

Whereas, Student achievement of the knowledge or skills in a given course is unlikely if the course has not been successfully passed;

Whereas, Rio Hondo College has historically not required that prerequisite courses be successfully passed unless specified on the course outline of record, yet the college’s AP 4260 stipulates that “The determination of whether a student meets a prerequisite shall be based on successful completion of an appropriate course or on an assessment using multiple measures”;

Whereas, Title 5 §55063 requires that all courses counted towards the major or area of emphasis of an associate degree must be successfully passed; and
Whereas, The Rio Hondo College Academic Senate is charged with making recommendations related to curriculum and “standards or policies regarding student preparation and success” (title 5 §53200).

Resolved, That the Rio Hondo College Academic Senate supports establishing that all prerequisite courses taken at Rio Hondo College must be passed with a “P” or a grade of “C” or better.

Resolved associated with the resolution as adopted by the Rio Hondo College Curriculum Committee

Resolved, That the Rio Hondo College Curriculum Committee encourages the Rio Hondo College Academic Senate to endorse establishing that all prerequisite courses must be passed with a “P” or a grade of “C” or better.