Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, February 14, 2018

Voting Members Present: Alex Gardos, Elizabeth Ramirez, Mike Hinze, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Michelle Pilati, Mike Slavich, Ryan Carey, Doral Pichardo, Jannine Livingston, Janet Cha, Marius Dornean, Jim Newman, Patti Luna, Dana Arazi, Janet Cha, Sharon Bell, Ryan Carey, Warren Roberts

Voting Members Absent: Mutsuno Ryan, Moises Mata, Judy Sevilla-Marzona, Rose Marie Gaw, Scott Dixon

Non-Voting Members Present: Rose Sanceda

Guests: Ygnacio Flores, Tracy Rickman, Rodolfo Rios

I. Approval of the minutes for the meeting held on February 7, 2018

It was moved by Jay Ribaya; seconded by Mike Hinze.

__X_ Approved with one opposition    ___ Not Approved    ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Alex Gardos; seconded by Jannine Livingston and approved by the Committee to approve items 1718-133 through 1718-136, 1718-142, 1718-143, and 1718-148 through 1718-154 as a group:

1) Course Revision
   Item 1718-133
   ASL 149: American Sign Language I
   Number Change: TO: ASL 101
   Description Change
   Revise content and update text

2) Course Revision
   Item 1718-134
   ASL 150: American Sign Language II
   Number Change: TO: ASL 102
   Prerequisite Change:
   FROM: ASL 149 – TO: ASL 101 (formerly ASL 149)
3) **New Course**  
**Item 1718-135**  
**ASL 201: American Sign Language III**  
*Units:* 4.0  
*Hours:* 72 Total Lecture  
**Prerequisite:** ASL 102 (formerly ASL 150)  
**Advisory:** READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

4) **New Course**  
**Item 1718-136**  
**ASL 202: American Sign Language IV**  
*Units:* 4.0  
*Hours:* 72 Total Lecture  
**Prerequisite:** ASL 201  
**Advisory:** READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

5) **New Course**  
**Item 1718-142**  
**COUN 103: Introduction to Student Leadership Development**  
*Units:* 3.0  
*Hours:* 54 Total Lecture  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

6) **New Course**  
**Item 1718-143**  
**COUN 104: Stress and Anxiety Management for Emotional Well-Being**  
*Units:* 3.0  
*Hours:* 54 Total Lecture  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment

7) **Course Revision**  
**Item 1718-148**  
**MUS 134: Chamber Singers**  
*Unit Change:* FROM: 2.0 TO: 1.0  
*Hour Change:* FROM: 54 Total Lec/Lab TO: 27 Total Lec/Lab  
**Advisory:** REMOVE: ENGL 035 or ENLA 100 or appropriate assessment  
**ADD:** MUS 120  
**Prerequisite:** REMOVE: MUS 120 and Audition
8) Course Revision
  Item 1718-149
MUS 157: Intermediate Musicianship II
Title: TO: Musicianship IV
Units: FROM: 3.0 TO: 1.0
Hours: FROM: 54 Lec TO: 9 Lec/27 Lab
Advisory: ADD: READ 043 or appropriate assessment
Corequisite: ADD: MUS 206
Description Change
Revise content and update text

9) Course Revision
  Item 1718-150
MUS 181: Applied Music I
Title: TO: Applied Music
Units: FROM: 2.0 TO: .50
Hours: FROM: 27 Lecture/27 Lab
TO: 9 Lecture
Corequisite: ADD: MUS 220, MUS 216, MUS 217 or MUS 234
Description Change
Revise content and update text

10) Course Revision
    Item 1718-151
MUS 206: Music Theory IV
(Deleted from catalog 2006)
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment
Prerequisite: MUS 105
Corequisite: MUS 157
Description Change
Revise content and update text

11) New Course
    Item 1718-152
MUST 121: Electronic Music I
Units: 3.0
Hours: 36 Lecture/54 Lab
Advisory: READ 043 or appropriate assessment

12) New Course
    Item 1718-153
MUST 122: Electronic Music II
Units: 3.0
Hours: 36 Lecture/54 Lab
Advisory: READ 043 or appropriate assessment
**Prerequisite:** MUST 121

13) **New Course**  
Item 1718-154  
**MUST 123: Electronic Music III**  
Units: 3.0  
Hours: 36 Lecture/54 Lab  
Advisory: READ 043 or appropriate assessment  
**Prerequisite:** MUST 122

C) **First Readings:** *Continued from February 7th Agenda*

1) **Course Revision**  
Item 1718-137  
**CIT 101: Introduction to Computer Information Technology**  
**Description Change**  
Revise content and update text

It was moved by Dana Arazi; seconded by Alex Gardos.

__X__ Approved  ___ Not Approved  ____ Tabled

2) **Course Revision**  
Item 1718-138  
**CIT 102: Introduction to Microsoft Office**  
**TOP Code:** FROM: 0701.00 TO: 0702.10  
Revise content and update text

It was moved by Alex Gardos; seconded by Dana Arazi.

__X__ Approved  ___ Not Approved  ____ Tabled

3) **Course Revision**  
Item 1718-139  
**CIT 103: Microsoft® Word®**  
**TOP Code:** FROM: 0701.00 TO: 0702.10  
**Advisory:** Add: CIT 101  
**Prerequisite:** Remove: CIT 101  
**Description Change**  
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved  ___ Not Approved  ____ Tabled

4) **Course Revision**  
Item 1718-140  
**CIT 107: Microsoft® Excel®**  
**Advisory:** Add: CIT 101  
**Prerequisite:** Remove: CIT 101  
Revise content and update text
Correction Needed: Add lab content

It was moved by Ted Preston; seconded by Dana Arazi.

_X_ Approved  ___ Not Approved  ____ Tabled

5) Course Revision
Item 1718-141

CIT 109: Microsoft® Access®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

Correction needed: Add Lab Content/Which Degree/Instructional material

It was moved by Alex Gardos; seconded by Jim Newman.

_X_ Approved  ___ Not Approved  ____ Tabled

6) New Course
Item 1718-144

HUSR 199A: Seminar in Human Services
Units: 1.0
Hours: 18 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199B

It was moved by Mike Slavich; seconded by Jim Newman.

_X_ Approved  ___ Not Approved  ____ Tabled

Correction Needed: Textbook for Lecture?

7) New Course
Item 1718-145

HUSR 199B: Fieldwork in Human Services
Units: 2.0 to 3.0
Hours: 120 to 180 Unpaid
150 to 225 Paid
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199A

It was moved by Mike Slavich; seconded by Alex Gardos.
8) New Course  
Item 1718-146  

HUSR 230A: Drug Studies Seminar  
Units: 1.0  
Hours: 18  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment  
Prerequisite: HUSR 130, HUSR 124 and HUSR 122  
Corequisite: HUSR 230B  

Correction needed: Library resources box to be checked  

It was moved by Jannine Livingston; seconded by Alex Gardos.  

9) Course Revision  
Item 1718-147  

HUSR 230: Drug Studies Seminar and Internship  
Number Change TO: HUSR 230B  
Title TO: Drug Studies Internship  
Unit Change: FROM: 2.0  
TO: 2.0 to 3.0  
Hour Change: Remove: Lecture Hours  
Add: Lab Hours: 120 to 180 Unpaid or 150 to 225 Paid  
Corequisite: Remove: HUSR 122, 124, 130  
Add: HUSR 230A  
Description Change  
Revise content and update text  

Correction needed: Library resources box to be checked  

It was moved by Alex Gardos; seconded by Mike Slavich.  

D) First Readings: New Items  

1) New Course  
Item 1718-156  

CIT 170: Server +  
Units: 3.0  
Hours: 45 Lecture/27 Lab/72 Total  
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
Prerequisite: CIT 101
It was moved by Mike Slavich; seconded by Mike Hinze.

___X___ Approved            ___ Not Approved            ___ Tabled

2) **New Course**
   **Item 1718-157**
   
   CIT 171: Network +
   Units: 3.0
   Hours: 45 Lecture/27 Lab/72 Total
   **Advisory:** READ 043 or appropriate assessment;
   ENGL 035 or ENLA 100 or appropriate assessment
   **Prerequisite:** CIT 101

   It was moved by Mike Hinze; seconded by Alex Gardos.

   ___X___ Approved            ___ Not Approved            ___ Tabled

3) **Course Revision**
   **Item 1718-158**
   
   CIT 180: PC Maintenance – A+ Certification
   **TOP Code:** FROM: 0701.00 TO: 0708.00
   **Advisory:** Add: ENGL 035 or ENLA 100 or appropriate assessment
   Revise content and update text

   It was moved by Dana Arazi; seconded by Ted Preston.

   ___X___ Approved            ___ Not Approved            ___ Tabled

4) **Course Revision**
   **Item 1718-159**
   
   CIT 192: Network Security
   **TOP Code:** FROM: 0708.10 TO: 0708.00
   **Advisory:** Update to READ 043
   **Prerequisite:** Add: CIT 210
   Revise content and update text

   It was moved by Alex Gardos; seconded by Ryan Bronkar.

   ___X___ Approved            ___ Not Approved            ___ Tabled

5) **New Course**
   **Item 1718-160**
   
   DANC 179H: Dance History Honors
   Units: 3.0
   Hours: 54 Total Lecture
   **Advisory:** READ 043 or appropriate assessment
   **Prerequisite:** ENGL 101 with a grade of “C” or better

   It was moved by Alex Gardos; seconded by Ryan Bronkar.

   ___X___ Approved            ___ Not Approved            ___ Tabled
Correction Needed: HONORS CONTENT at beginning/Other Methods “Judge”?

It was moved by Ryan Bronkar; seconded by Patti Luna.

__X__ Approved  ___ Not Approved  ____ Tabled

6) New Course
   Item 1718-161  DANC 199H: Dance Appreciation Honors
                  Units:  3.0
                  Hours:  54 Total Lecture
                  Advisory: READ 043 or appropriate assessment
                  Prerequisite: ENGL 101 with a grade of “C” or better

Correction Needed: HONORS CONTENT at beginning/Textbook year?

It was moved by Ryan Bronkar; seconded by Mike Slavich.

__X__ Approved  ___ Not Approved  ____ Tabled

7) New Course
   Item 1718-162  ENGL 125H: Grammar and Usage Honors
                  Units:  3.0
                  Hours:  54 Total Lecture
                  Advisory: READ 043 or appropriate assessment;
                  Prerequisite: ENGL 101 with a grade of “C” or better

Need clarification on IGETC issue/ Missing year on 2nd text

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  ___ Not Approved  ____ Tabled

8) New Course
   Item 1718-163  HMLD 102: Introduction to Emergency Management
                  Units:  3.0
                  Hours:  54 Total Lecture
                  Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment
It was moved by Alex Gardos; seconded by Mike Hinze.

<table>
<thead>
<tr>
<th>Item 1718-164</th>
<th>HMLD 103: Terrorism &amp; Violence in Society</th>
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<tbody>
<tr>
<td>Units: 3.0</td>
<td>Hours: 54 Total Lecture</td>
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<tr>
<td>Advisory:</td>
<td>READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment</td>
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Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Ryan Bronkar; seconded by Ryan Carey.

<table>
<thead>
<tr>
<th>Item 1718-165</th>
<th>HMLD 104: Emergency Planning &amp; Response</th>
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<tbody>
<tr>
<td>Units: 3.0</td>
<td>Hours: 54 Total Lecture</td>
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<tr>
<td>Advisory:</td>
<td>READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment</td>
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Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Jim Newman; seconded by Ryan Bronkar.

<table>
<thead>
<tr>
<th>Item 1718-166</th>
<th>HMLD 105: Hazard Mitigation in Emergency Management</th>
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<tbody>
<tr>
<td>Units: 3.0</td>
<td>Hours: 54 Total Lecture</td>
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<tr>
<td>Advisory:</td>
<td>READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment</td>
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Correction Needed: Minimize # of Assignments/Methods of Instruction and Evaluation

It was moved by Jim Newman; seconded by Mike Slavich.
12) **Course Revision**  
**Item 1718-167**  
**HS 045: Math for the Health Care Professional**  
**Advisory:** Update to READ 043  
Revise content and update text

**Correction Needed: Add MATH 033B to Advisory**

It was moved by Mike Slavich; seconded by Alex Gardos.

13) **Course Revision**  
**Item 1718-168**  
**HS 060: Health Science Core**  
**Advisory:** Update to READ 043  
Revise content and update text

**Correction Needed: Advisory/Prerequisite – remove MATH 020, etc**

It was moved by Alex Gardos; seconded by Jim Newman.

14) **Course Revision**  
**Item 1718-169**  
**KIN 145: Theory and Analysis of Fitness Instruction**  
Revise content and update text

It was moved by Ryan Bronkar; seconded by Patti Luna.

15) **Course Revision**  
**Item 1718-170**  
**KINA 217: Swimming II**  
**Advisory: Remove:** READ 022  
**Add:** READ 043  
Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

16) **New Course**  
**Item 1718-171**  
**MUST 101: Introduction to Music Technology**  
**Units:** 3.0  
**Hours:** 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment

It was moved by Mike Slavich; seconded by Mike Hinze.

__X__ Approved            __ Not Approved            ___ Tabled

17) New Course
Item 1718-172
MUST 141: Recording Studio I
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 101

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved            __ Not Approved            ___ Tabled

18) New Course
Item 1718-173
MUST 142: Recording Studio II
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 141

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved            __ Not Approved            ___ Tabled

19) New Course
Item 1718-174
MUST 145: Live Sound Reinforcement I
Units: 3.0
Hours: 36 Lecture/54 Lab/90 Total
Advisory: READ 043 or appropriate assessment
Prerequisite: MUST 101

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved            __ Not Approved            ___ Tabled

20) New Course
Item 1718-175
MUST 151: History of Electronic Music
Units: 3.0
Hours: 54 Total Lecture Hours
Advisory: READ 043 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved            ___ Not Approved            ____ Tabled

**Items 1718-176 & 1718-177 moved to next agenda due to time restraints**

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<th>Item</th>
<th>Course Revision</th>
<th>Description</th>
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</table>
| 21)  | 1718-176        | PHY 211: Physics for Scientists & Engineers - I  
Advisory: Update to READ 043  
Corequisite: Remove: MATH 190 or MATH 190H  
Prerequisite: Add: with a grade of “C” or better  
Revise content and update text |
| 22)  | 1718-177        | PHY 213: Physics for Scientists & Engineers – III  
Advisory: ADD: MATH 250  
Prerequisite: REMOVE: PHY 212  
ADD: PHY 211 and MATH 191  
Revise content and update text |

**III. UNFINISHED BUSINESS:**

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<tr>
<th>Item</th>
<th>Course Revision</th>
<th>Description</th>
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| 23)  | 1718-155        | PHTO 185: Introduction to Digital Photography  
Description Change  
Revise content and update text |

*Pending Academic Senate approval of Units vs. Hours proposal.*

**IV. DISCUSSION ITEMS/ATTACHMENT:**

Michelle Pilati announced that the Units vs. Hours proposal will go before the Academic Senate next week. Michelle stated that she has made some minor modifications to the proposal and will send out the revised proposal to the Curriculum Committee. The main change clarified the intent to have the process for granting exceptions to the policy delineated outside of board policy.
In the course of approving one new course, a discussion ensued regarding what courses should be offered as Honors courses. It was noted that typically Honors courses are IGETC courses so that students would be able to simultaneously complete Honors courses and earn IGETC (UC general education) credit. It was also shared that the Honors elements should be preceded by “HONORS CONTENT” to facilitate UC review.

It was also noted that it would be useful to identify which course a particular entering skill would be obtained from in the event that a course has multiple co-requisites. An example was provided where entering skill was followed by the requisite course indicated in parentheses. The value of this practice on multiple levels was recognized by the committee.

V. **ADJOURNMENT:** 12:29 pm