Rio Hondo Community College District

Curriculum Committee

Minutes

Wednesday, February 21, 2018

Voting Members Present: Alex Gardos, Mike Hinze, Ryan Bronkar, Jay Ribaya, Ted Preston, Michelle Pilati, Mike Slavich, Ryan Carey, Doralii Pichardo, Jannine Livingston, Janet Cha, Jim Newman, Patti Luna, Dana Araz, Warren Roberts, Mutsuno Ryan, Rose Marie Gaw, Scott Dixon, Oralia Alcorta (ASB Representative)

Voting Members Absent: Elizabeth Ramirez, Sharon Bell, Marius Dornean, Moises Mata, Judy Sevilla-Marzona

Non-Voting Members Present: Rose Sanceda

Guests: Laura Garcia, Jose Lara, Mike Munoz, Angelo Sotelo, Mary Rivera, Vivianna Villanueva, Yunior Hernandez, students Abraham Medina and Nicole Contreras

I. Approval of the minutes for the meeting held on February 14, 2018

It was moved by Mike Slavich; seconded by Mike Hinze.

__X__ Approved with one opposition  ___ Not Approved  ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

Michelle Pilati made a motion to pull item 1718-162 from curriculum as per the course originator; seconded by Ryan Bronkar and approved by the Committee.

It was moved by Alex Gardos; seconded by Ryan Bronkar and approved by the Committee to approve items 1718-137 through 1718-141, 1718-144 through 1718-147, 1718-156 through 1718-161 and 1718-163 through 1718-175 as a group:

1) Course Revision
   Item 1718-137  
   CIT 101: Introduction to Computer Information Technology
   Description Change
   Revise content and update text
2) Course Revision
Item 1718-138
CIT 102: Introduction to Microsoft Office
TOP Code: FROM: 0701.00 TO: 0702.10
Revise content and update text

3) Course Revision
Item 1718-139
CIT 103: Microsoft® Word®
TOP Code: FROM: 0701.00 TO: 0702.10
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Description Change
Revise content and update text

4) Course Revision
Item 1718-140
CIT 107: Microsoft® Excel®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

5) Course Revision
Item 1718-141
CIT 109: Microsoft® Access®
Advisory: Add: CIT 101
Prerequisite: Remove: CIT 101
Revise content and update text

6) New Course
Item 1718-144
HUSR 199A: Seminar in Human Services
Units: 1.0
Hours: 18 Total Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101

7) New Course
Item 1718-145
HUSR 199B: Fieldwork in Human Services
Units: 2.0 to 3.0
Hours: 120 to 180 Unpaid
150 to 225 Paid
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
Prerequisite: PSY 101, SOC 101
Corequisite: HUSR 199A

8) New Course
**Item 1718-146**  
**HUSR 230A: Drug Studies Seminar**  
**Units:** 1.0  
**Hours:** 18  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment  
**Prerequisite:** HUSR 130, HUSR 124 and HUSR 122  
**Corequisite:** HUSR 230B

**9) Course Revision**  
**Item 1718-147**  
**HUSR 230: Drug Studies Seminar and Internship**  
**Number Change TO:** HUSR 230B  
**Title TO:** Drug Studies Internship  
**Unit Change:** FROM: 2.0  
**TO:** 2.0 to 3.0  
**Hour Change:** Remove: Lecture Hours  
**Add:** Lab Hours: 120 to 180 Unpaid or 150 to 225 Paid  
**Corequisite:** Remove: HUSR 122, 124, 130  
**Add:** HUSR 230A  
**Description Change**  
Revise content and update text

**10) New Course**  
**Item 1718-156**  
**CIT 170: Server +**  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total  
**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
**Prerequisite:** CIT 101

**11) New Course**  
**Item 1718-157**  
**CIT 171: Network +**  
**Units:** 3.0  
**Hours:** 45 Lecture/27 Lab/72 Total  
**Advisory:** READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment  
**Prerequisite:** CIT 101

**12) Course Revision**  
**Item 1718-158**  
**CIT 180: PC Maintenance – A+ Certification**  
**TOP Code:** From: 0701.00 To: 0708.00  
**Advisory:** Add: ENGL 035 or ENLA 100 or appropriate assessment  
Revise content and update text
13) **Course Revision**
   **Item 1718-159**
   CIT 192: Network Security
   **TOP Code:** From: 0708.10  **To:** 0708.00
   **Advisory:** Update to READ 043
   **Prerequisite:** Add: CIT 210
   Revise content and update text

14) **New Course**
   **Item 1718-160**
   DANC 179H: Dance History Honors
   **Units:** 3.0
   **Hours:** 54 Total Lecture
   **Advisory:** READ 043 or appropriate assessment
   **Prerequisite:** ENGL 101 with a grade of “C” or better

15) **New Course**
   **Item 1718-161**
   DANC 199H: Dance Appreciation Honors
   **Units:** 3.0
   **Hours:** 54 Total Lecture
   **Advisory:** READ 043 or appropriate assessment
   **Prerequisite:** ENGL 101 with a grade of “C” or better

16) **New Course**
   **Item 1718-162**
   ENGL 125H: Grammar and Usage Honors
   **Units:** 3.0
   **Hours:** 54 Total Lecture
   **Advisory:** READ 043 or appropriate assessment;
   **Prerequisite:** ENGL 101 with a grade of “C” or better

   *Pulled from curriculum per originator*

17) **New Course**
   **Item 1718-163**
   HMLD 102: Introduction to Emergency Management
   **Units:** 3.0
   **Hours:** 54 Total Lecture
   **Advisory:** READ 043 or appropriate assessment;
   ENGL 035 or ENLA 100 or appropriate assessment
18) New Course
Item 1718-164
HMLD 103: Terrorism & Violence in Society
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

19) New Course
Item 1718-165
HMLD 104: Emergency Planning & Response
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

20) New Course
Item 1718-166
HMLD 105: Hazard Mitigation in Emergency Management
Units: 3.0
Hours: 54 Total Lecture
Advisory: READ 043 or appropriate assessment; ENGL 035 or ENLA 100 or appropriate assessment

21) Course Revision
Item 1718-167
HS 045: Math for the Health Care Professional
Advisory: Update to READ 043
Revise content and update text

22) Course Revision
Item 1718-168
HS 060: Health Science Core
Prerequisite: Update to READ 043
Remove: MATH 020 or MATH 020C
Add: MATH 033 or MATH 033B
Revise content and update text

23) Course Revision
Item 1718-169
KIN 145: Theory and Analysis of Fitness Instruction
Revise content and update text

24) Course Revision
Item 1718-170
KINA 217: Swimming II
Advisory: Remove: READ 022
### 25) New Course  
**Item 1718-171**  
**MUST 101: Introduction to Music Technology**  
**Units:** 3.0  
**Hours:** 36 Lecture/54 Lab/90 Total  
**Advisory:** READ 043 or appropriate assessment

### 26) New Course  
**Item 1718-172**  
**MUST 141: Recording Studio I**  
**Units:** 3.0  
**Hours:** 36 Lecture/54 Lab/90 Total  
**Advisory:** READ 043 or appropriate assessment  
**Prerequisite:** MUST 101

### 27) New Course  
**Item 1718-173**  
**MUST 142: Recording Studio II**  
**Units:** 3.0  
**Hours:** 36 Lecture/54 Lab/90 Total  
**Advisory:** READ 043 or appropriate assessment  
**Prerequisite:** MUST 141

### 28) New Course  
**Item 1718-174**  
**MUST 145: Live Sound Reinforcement I**  
**Units:** 3.0  
**Hours:** 36 Lecture/54 Lab/90 Total  
**Advisory:** READ 043 or appropriate assessment  
**Prerequisite:** MUST 101

### 29) New Course  
**Item 1718-175**  
**MUST 151: History of Electronic Music**  
**Units:** 3.0  
**Hours:** 54 Total Lecture Hours  
**Advisory:** READ 043 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

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**C) First Readings:** *Continued from February 14th Agenda*

1) **Course Revision**  
**Item 1718-176**  
**PHY 211: Physics for Scientists & Engineers - I**
Advisory Change: Update to READ 043
Corequisite: Remove: MATH 190 or MATH 190H
Prerequisite: Add: with a grade of “C” or better
Revise content and update text

It was moved by Ryan Bronkar; seconded by Mike Hinze.

_X_ Approved ___ Not Approved ___ Tabled

2) Course Revision
   Item 1718-177
   PHY 213: Physics for Scientists & Engineers – III
   Advisory: Add: MATH 250
   Prerequisite: Remove: PHY 212
   Add: PHY 211 and MATH 191
Revise content and update text

It was moved by Ted Preston; seconded by Scott Dixon.

_X_ Approved ___ Not Approved ___ Tabled

D) First Readings: New Items

1) Course Revision
   Item 1718-178
   BIOL 200: Principles of Biology 1
   (Molecular and Cellular Biology)
   Advisory: Update to READ 043
   Prerequisite: Add: with a grade of “C” or better to CHEM 120
   Description Change
Revise content and update text

Correlation Needed: Prerequisite add All with a grade of “C” or better/
Collapse Methods of Instruction

It was moved by Alex Gardos; seconded by Ryan Bronkar.

_X_ Approved ___ Not Approved ___ Tabled

2) Course Revision
   Item 1718-179
   BIOL 201: Principles of Biology 2
   (Diversity and Ecology)
   Advisory: Update to READ 043
Revise content and update text

Correlation Needed: Collapse Methods of Instruction
It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved  ___ Not Approved  ____ Tabled

3) **Course Revision**
   **Item 1718-180**  
   **CIT 210: Cisco® Networking I**
   *Advisory:* Update to READ 043
   *Description Change*
   Revise content and update text

   **Correction Needed:** *Prerequisite Add “with a grade of “C” or better” – check with originator*

   It was moved by Alex Gardos; seconded by Mike Slavich.

   _X_ Approved  ___ Not Approved  ____ Tabled

4) **New Course**
   **Item 1718-181**  
   **COUN 102: Introduction to the Transfer Process**
   *Units:* 2.0
   *Hours:* 36 Total Lecture
   *Advisory:* ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

   **Correction Needed:** *Add Field Trips to Methods of Instruction*

   It was moved by Rose Marie Gaw; seconded by Dorali Pichardo-Diaz.

   _X_ Approved  ___ Not Approved  ____ Tabled

5) **Course Revision**
   **Item 1718-182**  
   **ENGR 217: Electric Circuit Analysis**
   *Corequisite:* ADD: MATH 270
   *SAM Code: From:* Clearly Occupational
   *To:* Non-Occupational
   Revise content and update text

   **Correction Needed:** *Prereq/Coreq issue discuss with originator and remove with a “C” or better from Coreq/verify if new degree under development*

   It was moved by Alex Gardos; seconded by Ryan Carey.

   _X_ Approved  ___ Not Approved  ____ Tabled

Discussion about Item 1718-183: Possible course renumbering – Mike Slavich made a motion to pull course until resolved; Mike Hinze
seconded; approved by the Committee unanimously.

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| 6) | **Item 1718-183** KIN 158: Yoga Teacher Training I: Foundations  
Units: 3.0  
Hours: 54 Total Lecture  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment  
Corequisite: KINA 158 |

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| 7) | **Item 1718-184** MATH 062: Pre-Statistics  
Advisory: Update to READ 043  
Prerequisite: Add: MATH 033B  
Description Change  
Revise content and update text |

**Correction Needed: Add the word “ALL” to a grade of “C” or better**

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

- X Approved  
- Not Approved  
- Tabled

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| 8) | **Item 1718-185** MUS 234: Advanced Chamber Singers  
Hours: From: 18 Lecture/54 Lab  
To: 27 Lecture/27 Lab  
Advisory: Remove: ENGL030/ENLA034  
Add: READ 043 or appropriate assessment  
Prerequisite: Add: with a grade of “C” or better to MUS 134  
Description Change  
Revise content and update text |

**Correction Needed: No Textbook - Assignments state “assigned readings”**

It was moved by Mike Hinze; seconded by Alex Gardos.

- X Approved  
- Not Approved  
- Tabled

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| 9) | **Item 1718-186** MUST 115: Songwriting and Arranging I  
Units: 3.0  
Hours: 36 Lecture/54 Lab/Total 90 |
Advisory: READ 043 or appropriate assessment  
Prerequisite: MUST 103, MUST 101

Correction Needed: Prerequisite Add with a grade of “C” or better?

It was moved by Alex Gardos; seconded by Jannine Livingston.

_X_ Approved     ___ Not Approved     ____ Tabled

10) Course Revision  
Item 1718-189  
PHY 212: Physics for Scientists & Engineers - II  
Advisory: Update to READ 043  
Prerequisite: Add: with a grade of “C” or better to MATH 191  
Corequisite: Remove: MATH 191  
Description Change  
Revise content and update text

Correction Needed: Expand on Assignments and Methods of Instruction

It was moved by Ryan Bronkar; seconded by Alex Gardos.

_X_ Approved     ___ Not Approved     ____ Tabled

11) Request to Offer a Course via Distance Education  
Item 1718-190  
HMLD 102: Introduction to Emergency Management (ONLINE)

It was moved by Ryan Carey; seconded by Jim Newman.

_X_ Approved     ___ Not Approved     ____ Tabled

12) Request to Offer a Course via Distance Education  
Item 1718-191  
HMLD 105: Hazard Mitigation in Emergency Management (ONLINE) p.107

It was moved by Scott Dixon; seconded by Ted Preston.

_X_ Approved     ___ Not Approved     ____ Tabled

III. UNFINISHED BUSINESS:

23) Course Revision  
Item 1718-155  
PHTO 185: Introduction to Digital
Photography
Description Change
Revise content and update text

Pending Academic Senate approval of Units vs. Hours proposal.

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati announced that the Academic Senate approved the Units and Hours proposal.

During the course of the meeting, the question of whether or not it should be specified that a prereq course needs to be passed with a grade of “C” or better came up repeatedly. Michelle indicated that she would send out an E-Mail to all faculty reminding them that a “D” is passing and that if students need a “D” or better in a prerequisite course, it must be specified.

Mike Slavich discussed the Non Credit grading issue and how this directly affects MIS Reporting. The grading issue will be discussed at Academic Senate and pending outcome will determine how we revise and originate courses in the future.

Mike also brought up the formation of a committee to address the Reading competency issue. Michelle stated that she will send out an email asking for volunteers to serve on the committee.

V. ADJOURNMENT:

Meeting adjourned at 12:15 pm.