Voting Members Present: Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mariano Zaro, Mutsuno Ryan, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Patti Luna, Michelle Pilati, Moises Mata, Rose Marie Gaw, Jim Newman, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Janet Cha

Voting Members Absent: Mike Slavich, Warren Roberts, Scott Dixon, Gerry Wallace

Non-Voting Members Present: Rose Sanceda

Guest: Bonnilee Kaufman

I. Approval of the minutes for the meeting on October 18, 2017

   It was moved by Mike Hinze; seconded by Ted Preston.

   __X__ Approved (w/1 opposition)   ___ Not Approved   ____ Tabled

II. ACTION ITEMS

   A) Approval of Consent Agenda: No Items

   B) Second Readings:

   It was moved by Jim Newman; seconded by Ted Preston and approved by the committee to approve items 1718-43 through 1718-61 as a group:

   1) Course Revision
      Item 1718-43
      WELD 075: Certification Welding I Description Change
      Revise content update text

   2) New Course
      Item 1718-44
      WELD 081: Pipe Welding – Level I
      Units: 4
      Hours: 144 Total (36 Lecture/108 Lab)
      Prerequisite: WELD 075
      Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
3) New Course
Item 1718-45
WELD 082: Pipe Layout and Fabrication
Units: 4
Hours: 144 Total (36 Lecture/108 Lab)
Prerequisite: WELD 075
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

4) New Course
Item 1718-46
WELD 083: Pipe Welding II
Units: 4
Hours: 144 Total (36 Lecture/108 Lab)
Prerequisite: WELD 081
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

5) New Course
Item 1718-47
WELD 084: Pipe Welding – Level III
Units: 4
Hours: 144 Total (36 Lecture/108 Lab)
Prerequisite: WELD 083
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment

6) Request to Offer a Course via Distance Education
Item 1718-48
HOSP 102: Introduction to Hotel Operations (ONLINE)

7) Request to Offer a Course via Distance Education
Item 1718-49
HOSP 104: Introduction to Food and Beverage Management (ONLINE)

8) CSU AI Request
Item 1718-50
HIST 156/157: Black American Experience
CSU American Institutions US-1

9) Degree Change
Item 1718-51
AA-T Degree - Anthropology
Course Change: Add HIST 156 and HIST 157 to Elective Courses

10) Degree Change
Item 1718-52
AA-T Degree - History
Course Change: Add HIST 156 and HIST 157 to Elective Courses

11) Degree Change  
**Item 1718-53**  
AA-T Degree - Political Science  
Course Change: Add PHIL 128H to Required courses and HIST 156 and HIST 157 to Elective Courses

12) New Degree  
**Item 1718-54**  
A.S. Degree – Heat and Frost Insulators  
(38 to 42 Units)

13) New Certificate  
**Item 1718-55**  
COA – Heat and Frost Insulators  
(38 to 42 Units)

14) New Degree  
**Item 1718-56**  
A.S. Degree – Carpentry – Concrete Forming  
(27.5 to 31.5 Units)

15) New Certificate  
**Item 1718-57**  
COA – Carpentry – Concrete Forming  
(27.5 to 31.5 Units)

16) New Degree  
**Item 1718-58**  
A.S. Degree – Carpentry – General  
(28 to 32 Units)

17) New Certificate  
**Item 1718-59**  
COA – Carpentry – General  
(28 to 32 Units)

18) New Degree  
**Item 1718-60**  
A.S. Degree – Carpentry – Scaffold Construction  
(27.5 to 31.5 Units)

19) New Certificate  
**Item 1718-61**  
COA – Carpentry – Scaffold Construction  
(27.5 to 31.5 Units)

__X__ Approved  
___ Not Approved  
___ Tabled
C) First Readings:

1) New Course
   Item 1718-62
   AUTO 158: Automotive High Voltage Safety
   Units: 2
   Hours: 54 Total (27 Lec/27 Lab)
   Advisory: Read 043 or appropriate assessment
   Prerequisite: AUTO 157
   p.12

   It was moved by Alex Gardos; seconded by Jay Ribaya.
   ___X___ Approved    ___ Not Approved    ___ Tabled

2) Course Revision
   Item 1718-63
   CD 102: Nutrition, Health and Safety For Children
   Description Change
   Revise content and update text
   p.16

   It was moved by Alex Gardos; seconded by Ted Preston.
   ___X___ Approved    ___ Not Approved    ___ Tabled

3) Course Revision
   Item 1718-64
   CD 228: Early Childhood Education Practicum
   Description Change
   Revise content and update text
   p.22

   It was moved by Jannine Livingston; seconded by Alex Gardos.
   ___X___ Approved    ___ Not Approved    ___ Tabled

4) Course Revision
   Item 1718-65
   EDEV 024: Assessment for Learning Disabilities
   Units: FROM: 1.0 TO: .50
   Hours: FROM: 54 Total TO: 27 Total (All Lab Hours)
   Revise content and update text
   p.27

   It was moved by Jannine Livingston; seconded by Patti Luna.
5) Course Revision
   Item 1718-66
   GIS 130: Applied Geographic Information Systems
   Title: TO: Field Data Applications for GIS
   Advisory: ADD: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment
   Corequisite: ADD: GIS 120
   Unit Change: TO: 4 units
   Hours Change: TO: 54 Lecture/54 Lab
   Description Change
   Revise content and update text
   p.31

6) Request to Offer a Course via Distance Education
   Item 1718-67
   MATH 033: Mathematical Foundations (ONLINE)
   p.37

7) Request to Offer a Course via Distance Education
   Item 1718-68
   MATH 062: Pre-Statistics (ONLINE)
   p.43
8) **Certificate Change**  
   **Item 1718-69**  
   **COA – Child Development**  
   Course Changes  
   p.49

It was moved by Rose Gaw; seconded by Alex Gardos.

__X__ Approved            __      Not Approved            ____ Tabled

9) **Degree Change**  
   **Item 1718-70**  
   **A.S. – Child Development**  
   Course Changes  
   p.53

It was moved by Alex Gardos; seconded by Mike Hinze.

__X__ Approved            __      Not Approved            ____ Tabled

10) **Degree Change**  
    **Item 1718-71**  
    **AS-T in Early Childhood Education for Transfer**  
    Course Changes  
    p.56

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved            __      Not Approved            ____ Tabled

11) **Degree Change**  
    **Item 1718-72**  
    **A.A. – General Studies Emphasis in Arts and Human Expression**  
    Course Additions  
    p.59

It was moved by Alex Gardos; seconded by Jim Newman.

__X__ Approved            __      Not Approved            ____ Tabled

12) **Degree Change**  
    **Item 1718-73**  
    **A.A. – General Studies Emphasis in Social Behavior & Self-Development**  
    Course Additions  
    p.65

It was moved by Alex Gardos; seconded by Ted Preston.

__X__ Approved            __      Not Approved            ____ Tabled
13) Degree Change

Item 1718-74  
A.A. - General Studies Emphasis in Social Sciences
Course Additions  
p.70

It was moved by Alex Gardos; seconded by Patti Luna.

__X__ Approved  ___ Not Approved  ____ Tabled

III. UNFINISHED BUSINESS:  
No Items

IV. DISCUSSION ITEMS/ATTACHMENT:

Discussion continued in regards to Online/Hybrid course offerings. Several committee members had concerns in regards to instructor/student contact as well as wording on DE Requests. The conversation brought up clearly curriculum-related issues around elements of the distance education addendum as well as more general concerns regarding online courses. Additional guidance will be developed and shared with the committee at a future date.

Michelle also informed the committee that she is in the process of summarizing responses from the Units vs Hours surveys. She is also gathering more data for some departments that will be directly impacted. She is hoping to present results to the committee in the near future.

V. ADJOURNMENT

Meeting adjourned at 12:15 pm.