Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, November 29, 2017

Voting Members Present: Alex Gardos, Elizabeth Ramirez, Mike Hinze, Mariano Zaro, Mutsuno Ryan, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Michelle Pilati, Moises Mata, Mike Slavich, Gerry Wallace, Dorali Pichardo, Judy Sevilla Marzona, Jannine Livingston, Rose Marie Gaw, Janet Cha

Voting Members Absent: Marius Dornean, Jim Newman, Patti Luna, Scott Dixon

Non-Voting Members Present: Rose Sanceda

Guest: Scott Jaeggi, George Wheeler, Kellori Dower, Tracy Rickman, Rudy Rios, Sean Hughes, Grant Linsell

I. Approval of the minutes for the meeting on November 15, 2017

It was moved by Jannine Livingston; seconded by Mike Hinze.

__X__ Approved ___ Not Approved ____ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda:

It was moved by Alex Gardos; seconded by Ted Preston, and approved by the Committee to approve item 1718-118.

1) Course Change
   Item 1718-118 ASTR 150: Astronomy Field Studies
   Delete from Catalog

   __X__ Approved ___ Not Approved ____ Tabled

B) Second Readings:

It was moved by Jannine Livingston; seconded by Alex Gardos and approved by the committee to approve items 1718-67 through 1718-68 and 1718-79 through 1718-96 and 1718-98 through 1718-117 as a group:

1) Request to Offer a Course via Distance Education
   Item 1718-67 MATH 033: Mathematical Foundations
2) Request to Offer a Course via Distance Education
   Item 1718-68 MATH 062: Pre-Statistics (HYBRID)

3) Course Revision
   Item 1718-79 MUS 103: Music Theory I
   Prerequisite: REMOVE: MUS 101
   Corequisite: ADD: MUS 106
   Description Change
   Revise content and update text

4) Course Revision
   Item 1718-80 MUS 104: Music Theory II
   Corequisite: ADD: MUS 107
   Description Change
   Revise content and update text

5) Course Revision
   Item 1718-81 MUS 105: Music Theory III
   Corequisite: ADD: MUS 156
   Description Change
   Revise content and update text

6) Course Revision
   Item 1718-82 PHIL 101: Introduction to Philosophy
   Revise content and update text

7) Course Revision
   Item 1718-83 PHIL 101H: Introduction to Philosophy Honors
   Revise content and update text

8) Course Revision
   Item 1718-84 PHIL 110: Critical Thinking
   Revise content and update text

9) Course Revision
   Item 1718-85 PHIL 110H: Critical Thinking Honors
   Revise content and update text

10) Course Revision
    Item 1718-86 PHIL 112: Introduction to Logic
    Revise content and update text

11) Course Revision
    Item 1718-87 PHIL 112H: Introduction to Logic
12) Course Revision
   Item 1718-88
   PHIL 115: Symbolic Logic
   Advisory: ADD: PHIL 112H
   Revise content and update text

13) Course Revision
   Item 1718-89
   PHIL 120: Introduction to Ethics
   Revise content and update text

14) Course Revision
   Item 1718-90
   PHIL 124: History of Philosophy: Ancient
   Revise content and update text

15) Course Revision
   Item 1718-91
   PHIL 126: History of Philosophy: Modern
   Revise content and update text

16) Course Revision
   Item 1718-92
   PHIL 128: Introduction to Political Philosophy
   Revise content and update text

17) Course Revision
   Item 1718-93
   PHIL 128H: Introduction to Political Philosophy Honors
   Revise content and update text

18) Course Revision
   Item 1718-94
   PHIL 135: Philosophy and Contemporary Issues
   Revise content and update text

19) Course Revision
   Item 1718-95
   PHIL 140: Philosophy of Religion
   Revise content and update text

20) Course Revision
   Item 1718-96
   PHIL 299: Directed Study: Philosophy
   Revise content and update text

21) Non-Credit Course Revision
   Item 1718-98
   NESL 001: English as a Second Language
   Title Change: TO: ESL Beginning I
22) Non-Credit Course Revision
Item 1718-99
NESL 015: ESL Beginning
Title Change: TO: ESL Beginning II
Prerequisite: ADD: NESL 001 or equivalent placement (CASAS Appraisal)

23) Non-Credit Course Revision
Item 1718-100
NESL 016: ESL Intermediate Low
Title Change: TO: ESL Intermediate I
Prerequisite: ADD: NESL 015 or equivalent placement (CASAS Appraisal)

24) Non-Credit Course Revision
Item 1718-101
NESL 017: ESL Intermediate High
Title Change: TO: ESL Intermediate II
Prerequisite: ADD: NESL 016 or equivalent placement (CASAS Appraisal)

25) Non-Credit Course Revision
Item 1718-102
NESL 018: ESL Advanced
Title Change: TO: ESL Advanced I
Prerequisite: ADD: NESL 017 or equivalent placement (CASAS Appraisal)

26) New Non-Credit Course
Item 1718-103
NESL 019: ESL Advanced II: College Preparation
Prerequisite: NESL 018 – Advanced I or equivalent placement
Hours: Up to 60

27) New Non-Credit Course
Item 1718-104
NVOC 291: Career Exploration: Graphic Design I: History
Hours: 12 Lecture Hours
Advisory: READ 022 or appropriate assessment

28) New Non-Credit Course  
**Item 1718-105**  
**NVOC 292: Career Exploration: Graphic Design II: Process**  
**Hours:** 12 Lecture Hours  
**Advisory:** READ 022 or appropriate assessment

29) New Non-Credit Course  
**Item 1718-106**  
**NVOC 293: Career Exploration: Graphic Design III: Academic Pathways**  
**Hours:** 12 Lecture Hours  
**Advisory:** READ 022 or appropriate assessment

30) New Non-Credit Course  
**Item 1718-107**  
**NVOC 294: Career Exploration: Graphic Design IV: Career Paths**  
**Hours:** 12 Lecture Hours  
**Advisory:** READ 022 or appropriate assessment

31) Request to offer a Course via Distance Education  
**Item 1718-108**  
**KIN 195: Social Media of Sport (ONLINE)**

32) Request to offer a Course via Distance Education  
**Item 1718-109**  
**NVOC 291: Career Exploration: Graphic Design I: History (ONLINE)**

33) Request to offer a Course via Distance Education  
**Item 1718-110**  
**NVOC 292: Career Exploration: Graphic Design II: Process (ONLINE)**

34) Request to offer a Course via Distance Education  
**Item 1718-111**  
**NVOC 293: Career Exploration: Graphic Design III: Academic Pathways (ONLINE)**

35) Request to offer a Course via Distance Education  
**Item 1718-112**  
**NVOC 294: Career Exploration: Graphic Design IV: Career Paths (ONLINE)**

36) New Non-Credit Certificate of Completion  
**Item 1718-113**  
**Career Exploration: Graphic Design**
Classes Required: 4

37) New Non-Credit Certificate of Competency
   Item 1718-114 Foundational English as a Second Language
   Classes Required: 2

38) New Non-Credit Certificate of Competency
   Item 1718-115 Intermediate English as a Second Language
   Classes Required: 2

39) New Non-Credit Certificate of Competency
   Item 1718-116 Advanced English as a Second Language
   Classes Required: 2

40) New Non-Credit Certificate of Competency
   Item 1718-117 English as a Second Language
   For College Preparation
   Required Courses: 2

   __X__ Approved   __ Not Approved   ____ Tabled

C) First Readings:

1) Course Revision
   Item 1718-75 BIOL 120: Environmental Biology
   Revise content and update text

   It was moved by Alex Gardos; seconded by Rose Marie Gaw.

   __X__ Approved   __ Not Approved   ____ Tabled

2) Course Revision
   Item 1718-76 HUSR 111: Human Services in Contemporary Society
   SAM Code Change: TO: D
   Revise content and update text

   It was moved by Mike Slavich; seconded by Alex Gardos.

   __X__ Approved   __ Not Approved   ____ Tabled

   (Change Certificate to Certificate of Skill Proficiency)

3) Course Revision
   Item 1718-77 MATH 180: Pre-Calculus
   Revise content and update text
It was moved by Mike Hinze; seconded by Michelle Pilati.

___X___ Approved  ___ Not Approved  ___ Tabled

(Change competence in mathematics to a YES)

4) Course Revision
Item 1718-78
MSCM 128: Mass Media in Modern Society
Revise content and update text

It was moved by Ted Preston; seconded by Alex Gardos.

___X___ Approved  ___ Not Approved  ___ Tabled

(Pending changes to Assignments/Methods of Instruction & Evaluation)
Also, submit for RHC GE Category 7B Humanities in Spring

5) Course Revision
Item 1718-97
PSY 190: Statistics for the Behavioral Sciences
Prerequisite: ADD: MATH 062
Description Change
Revise content and update text

It was moved by Mike Slavich; seconded by Sharon Bell.

___X___ Approved  ___ Not Approved  ___ Tabled

6) New Course
Item 1718-119
BIOT 100: Introduction to Biotechnology
Units: 4
Hours: 108 Total (54 Lec/54 Lab)
Advisory: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Jay Ribaya.

___X___ Approved  ___ Not Approved  ___ Tabled

(Recent textbook/elaborate on Assignments/Methods of Evaluation)
(Possibly submit for CSU GE)

7) New Course
Item 1718-120
BIOT 110: Introduction to Biotechnology Techniques and Applications
Units: 4
**Hours:** 144 Total (36 Lec/108 Lab)

**Prerequisite:** BIOT 100

**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

It was moved by Jay Ribaya; seconded by Alex Gardos.

__X__ Approved  __ Not Approved  ____ Tabled

*(Elaborate on Assignments and Methods of Evaluation)*

8) Course Revision

**Item 1718-121**

GIS 280: Visual Basic and Database Management for GIS

**Title TO:** Geospatial Programming and Web Services

**Corequisite: Remove:** GIS 220

**Advisory: Add:** ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

**Description Change**

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X__ Approved  __ Not Approved  ____ Tabled

9) Course Revision

**Item 1718-122**

MUS 106: Beginning Musicianship I

**Title TO:** Musicianship I

**Units:** FROM: 3.0 TO: 1.0

**Hours:** FROM: 54 Total (54 Lecture) TO: 36 Total (9 Lec/27 Lab)

**Prerequisite: Remove:** Read 023

**Advisory: Add:** Read 043 or appropriate assessment

**Corequisite: Add:** MUS 103

**Description Change**

Revise content and update text

It was moved by Alex Gardos; seconded by Michelle Pilati.

__X__ Approved  __ Not Approved  ____ Tabled

10) Course Revision

**Item 1718-123**

MUS 107: Beginning Musicianship II

**Title TO:** Musicianship II

**Units:** FROM: 3.0 TO: 1.0

**Hours:** FROM: 54 Total (54 Lecture) TO: 36 Total (9 Lec/27 Lab)
Corequisite: Add: MUS 104
Description Change
Revise content and update text

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X__ Approved ___ Not Approved ___ Tabled

(More recent Textbook?)

11) Course Revision
Item 1718-124
MUS 120: Concert Choir I
Units: FROM: 2.0 TO: 1.0
Hours: FROM: 27 Total (13.5 Lec/13.5 Lab)
TO: 36 Total (9 Lec/27 Lab)
Advisory: Add: Read 043 or appropriate assessment;
Remove: ENLA 034 and READ 022
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved ___ Not Approved ___ Tabled

(More recent textbook?)

12) Course Revision
Item 1718-125
MUS 156: Intermediate Musicianship I
Title: TO: Musicianship III
Units: FROM: 3.0 TO: 1.0
Hours: FROM: 54 Total (54 Lecture)
TO: 36 Total (9 Lec/27 Lab)
Advisory: Add: Read 043 or appropriate assessment
Corequisite: Add: MUS 105
Description Change
Revise content and update text

It was moved by Alex Gardos; seconded by Jay Ribaya.

13) Request to Offer a Course via Distance Ed
Item 1718-126
EMT 093: Emergency Medical Technician
Hybrid

It was moved by Alex Gardos; seconded by Jay Ribaya.
14) Certificate Change  
Item 1718-127  
Skill Proficiency/Income Tax Preparer  
Course Numbering Changes  
It was moved by Mike Slavich; seconded by Alex Gardos.

15) Certificate Change  
Item 1718-128  
COA – CIT/Microcomputer Specialist  
Title To: CIT/Office Technologies  
Course Changes  
It was moved by Mike Hinze; seconded by Mike Slavich.

16) Degree Change  
Item 1718-129  
A.S. – CIT/ Microcomputer Specialist  
Title To: CIT/Office Technologies  
Course Changes  
It was moved by Alex Gardos; seconded by Mike Slavich.

17) New Degree  
Item 1718-130  
A.S. - Construction Engineering Management  
Units: 26  
It was moved by Mike Hinze; seconded by Michelle Pilati.

18) New Degree  
Item 1718-131  
AS-T. – Hospitality Management for Transfer  
Units in Major: 18  
Total Units: 60  
It was moved by Alex Gardos; seconded by Jannine Livingston.

(Unit correction ACCT 101/Total Units/minor verbiage changes)
III. UNFINISHED BUSINESS:

A motion was made by Alex Gardos seconded by Jannine Livingston and approved by the committee to un-table item 1718-66.

_X__ Approved    ___ Not Approved    ____ Tabled

5) Course Revision
   Item 1718-66

<table>
<thead>
<tr>
<th>Course</th>
<th>Title: Field Data Applications for GIS 130: Applied Geographic Information Systems</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advisory:</td>
<td>ADD: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment</td>
</tr>
<tr>
<td>Corequisite:</td>
<td>ADD: GIS 120</td>
</tr>
<tr>
<td>Unit Change:</td>
<td>TO: 4 units</td>
</tr>
<tr>
<td>Hours Change:</td>
<td>TO: 54 Lecture/54 Lab</td>
</tr>
<tr>
<td>Description Change</td>
<td>Revise content and update text</td>
</tr>
</tbody>
</table>

_X__ Approved    ___ Not Approved    ____ Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

Ryan Bronkar requested that curriculum committee replacement names be forwarded to him so that the Spring 2018 roster can be updated.

Michelle Pilati asked that the committee members review the new proposed plan for Units vs Hours. She noted that only slight changes had been made:

1) The addition of item “C” – “Required by an external accrediting agency”
2) The addition of item “D” – “A rationale for the non-standard configuration is provided”
3) The addition of “Exceptions must still conform to the standard stated in #1, 54 hours of student work equates to 1 unit.” to #6.

The committee agreed that it be specified that the smallest increment of unit that could be awarded was .5 and that the verbiage to #2 be changed to include all courses, not just those that are non-degree applicable.

The revised proposal will be distributed by E-Mail for a vote.