Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, November 29, 2017

Voting Members Present: Alex Gardos, Elizabeth Ramirez, Mike Hinze, Mariano Zaro, Mutsuno Ryan, Ryan Bronkar, Jay Ribaya, Ted Preston, Sharon Bell, Michelle Pilati, Moises Mata, Mike Slavich, Gerry Wallace, Dorali Pichardo, Judy Sevilla Marzona, Jannine Livingston, Rose Marie Gaw, Janet Cha

Voting Members Absent: Marius Dornean, Jim Newman, Patti Luna, Scott Dixon

Non-Voting Members Present: Rose Sanceda

Guest: Scott Jaeggi, George Wheeler, Kellori Dower, Tracy Rickman, Rudy Rios, Sean Hughes, Grant Linsell

I.   **Approval of the minutes for the meeting on November 15, 2017**

It was moved by Jannine Livingston; seconded by Mike Hinze.

__X__ Approved   ___ Not Approved   ____ Tabled

II.   **ACTION ITEMS**

   A)   **Approval of Consent Agenda:**

It was moved by Alex Gardos; seconded by Ted Preston, and approved by the Committee to approve item 1718-118.

   1) Course Change
   Item 1718-118   **ASTR 150:** Astronomy Field Studies
                              Delete from Catalog

__X__ Approved   ___ Not Approved   ____ Tabled

B)   **Second Readings:**

It was moved by Jannine Livingston; seconded by Alex Gardos and approved by the committee to approve items **1718-67 through 1718-68 and 1718-79 through 1718-96 and 1718-98 through 1718-117** as a group:

   1) Request to Offer a Course via Distance Education
   Item 1718-67   **MATH 033:** Mathematical
                              Foundations

(HYBRID)

2) **Request to Offer a Course via Distance Education**
   Item 1718-68   **MATH 062: Pre-Statistics**
                                       (HYBRID)

3) **Course Revision**
   Item 1718-79   **MUS 103: Music Theory I**
                                       Prerequisite: REMOVE: MUS 101
                                       Corequisite: ADD: MUS 106
                                       Description Change
                                       Revise content and update text

4) **Course Revision**
   Item 1718-80   **MUS 104: Music Theory II**
                                       Corequisite: ADD: MUS 107
                                       Description Change
                                       Revise content and update text

5) **Course Revision**
   Item 1718-81   **MUS 105: Music Theory III**
                                       Corequisite: ADD: MUS 156
                                       Description Change
                                       Revise content and update text

6) **Course Revision**
   Item 1718-82   **PHIL 101: Introduction to**
                                       Philosophy
                                       Revise content and update text

7) **Course Revision**
   Item 1718-83   **PHIL 101H: Introduction to**
                                       Philosophy Honors
                                       Revise content and update text

8) **Course Revision**
   Item 1718-84   **PHIL 110: Critical Thinking**
                                       Revise content and update text

9) **Course Revision**
   Item 1718-85   **PHIL 110H: Critical Thinking**
                                       Honors
                                       Revise content and update text

10) **Course Revision**
    Item 1718-86   **PHIL 112: Introduction to Logic**
                                       Revise content and update text

11) **Course Revision**
    Item 1718-87   **PHIL 112H: Introduction to Logic**

Honors
Revise content and update text

12) Course Revision
   <u>**Item 1718-88**</u>   **PHIL 115: Symbolic Logic**
                                        Advisory: ADD: PHIL 112H
                                        Revise content and update text

13) Course Revision
   <u>**Item 1718-89**</u>   **PHIL 120: Introduction to Ethics**
                                        Revise content and update text

14) Course Revision
   <u>**Item 1718-90**</u>   **PHIL 124: History of Philosophy: Ancient**
                                        Revise content and update text

15) Course Revision
   <u>**Item 1718-91**</u>   **PHIL 126: History of Philosophy: Modern**
                                        Revise content and update text

16) Course Revision
   <u>**Item 1718-92**</u>   **PHIL 128: Introduction to Political Philosophy**
                                        Revise content and update text

17) Course Revision
   <u>**Item 1718-93**</u>   **PHIL 128H: Introduction to Political Philosophy Honors**
                                        Revise content and update text

18) Course Revision
   <u>**Item 1718-94**</u>   **PHIL 135: Philosophy and Contemporary Issues**
                                        Revise content and update text

19) Course Revision
   <u>**Item 1718-95**</u>   **PHIL 140: Philosophy of Religion**
                                        Revise content and update text

20) Course Revision
   <u>**Item 1718-96**</u>   **PHIL 299: Directed Study: Philosophy**
                                        Revise content and update text

21) Non-Credit Course Revision
   <u>**Item 1718-98**</u>   **NESL 001: English as a Second Language**
                                        Title Change: TO: ESL Beginning I

Hours Change
Description Change
Revise content and update text

22) Non-Credit Course Revision
    <u>Item 1718-99</u>   **NESL 015: ESL Beginning**
                                           Title Change: TO: ESL Beginning II
Prerequisite: ADD: NESL 001 or equivalent placement (CASAS Appraisal)
Hours Change
Description Change
Revise content and update text

23) Non-Credit Course Revision
    <u>Item 1718-100</u>   **NESL 016: ESL Intermediate Low**
Title Change: TO: ESL Intermediate I
Prerequisite: ADD: NESL 015 or equivalent placement (CASAS Appraisal)
Hours Change
Description Change
Revise content and update text

24) Non-Credit Course Revision
    <u>Item 1718-101</u>   **NESL 017: ESL Intermediate High**
Title Change: TO: ESL Intermediate II
Prerequisite: ADD: NESL 016 or equivalent placement (CASAS Appraisal)
Hours Change
Description Change
Revise content and update text

25) Non-Credit Course Revision
    <u>Item 1718-102</u>   **NESL 018: ESL Advanced**
Title Change: TO: ESL Advanced I
Prerequisite: ADD: NESL 017 or equivalent placement (CASAS Appraisal)
Hours Change
Description Change
Revise content and update text

26) New Non-Credit Course
    <u>Item 1718-103</u>   **NESL 019: ESL Advanced II: College Preparation**
Prerequisite: NESL 018 – Advanced I or equivalent placement
Hours: Up to 60

27) New Non-Credit Course   **NVOC 291: Career Exploration:**
    <u>Item 1718-104</u>   **Graphic Design I: History**
Hours: 12 Lecture Hours

Advisory: READ 022 or appropriate assessment

28) New Non-Credit Course
Item 1718-105

NVOC 292: Career Exploration: Graphic Design II: Process
Hours: 12 Lecture Hours
Advisory: READ 022 or appropriate assessment

29) New Non-Credit Course
Item 1718-106

NVOC 293: Career Exploration: Graphic Design III: Academic Pathways
Hours: 12 Lecture Hours
Advisory: READ 022 or appropriate assessment

30) New Non-Credit Course
Item 1718-107

NVOC 294: Career Exploration: Graphic Design IV: Career Paths
Hours: 12 Lecture Hours
Advisory: READ 022 or appropriate assessment

31) Request to offer a Course via Distance Education
Item 1718-108

KIN 195: Social Media of Sport
(ONLINE)

32) Request to offer a Course via Distance Education
Item 1718-109

NVOC 291: Career Exploration: Graphic Design I: History
(ONLINE)

33) Request to offer a Course via Distance Education
Item 1718-110

NVOC 292: Career Exploration: Graphic Design II: Process
(ONLINE)

34) Request to offer a Course via Distance Education
Item 1718-111

NVOC 293: Career Exploration: Graphic Design III: Academic Pathways
(ONLINE)

35) Request to offer a Course via Distance Education
Item 1718-112

NVOC 294: Career Exploration: Graphic Design IV: Career Paths
(ONLINE)

36) New Non-Credit Certificate of Completion
Item 1718-113

Career Exploration: Graphic Design

Classes Required: 4

37) New Non-Credit Certificate of Competency
   Item 1718-114   **Foundational English as a Second Language**
                                Classes Required: 2

38) New Non-Credit Certificate of Competency
   Item 1718-115   **Intermediate English as a Second Language**
                                Classes Required: 2

39) New Non-Credit Certificate of Competency
   Item 1718-116   **Advanced English as a Second Language**
                                Classes Required: 2

40) New Non-Credit Certificate of Competency
   Item 1718-117   **English as a Second Language For College Preparation**
                                Required Courses: 2

   __X__ Approved   ___ Not Approved   ____ Tabled

C) First Readings:

1) Course Revision
   Item 1718-75   **BIOL 120: Environmental Biology**
                                Revise content and update text

It was moved by Alex Gardos; seconded by Rose Marie Gaw.

__X__ Approved   ___ Not Approved   ____ Tabled

2) Course Revision
   Item 1718-76   **HUSR 111: Human Services in Contemporary Society**
                                SAM Code Change: TO: D
                                Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved   ___ Not Approved   ____ Tabled

(Change Certificate to Certificate of Skill Proficiency)

3) Course Revision
   Item 1718-77   **MATH 180: Pre-Calculus**
                                Revise content and update text

It was moved by Mike Hinze; seconded by Michelle Pilati.

__X__ Approved   ___ Not Approved   ____ Tabled

(***Change competence in mathematics to a YES)***

    4) Course Revision
      <u>**Item 1718-78**</u>   **MSCM 128: Mass Media in Modern Society**
                                              Revise content and update text

It was moved by Ted Preston; seconded by Alex Gardos.

__X__ Approved   ___ Not Approved   ____ Tabled

(***Pending changes to Assignments/Methods of Instruction & Evaluation)***
Also, submit for RHC GE Category 7B Humanities in Spring

    5) Course Revision
      <u>**Item 1718-97**</u>   **PSY 190: Statistics for the Behavioral Sciences**
                                              Prerequisite: ADD: MATH 062
                                            Description Change
                                            Revise content and update text

It was moved by Mike Slavich; seconded by Sharon Bell.

__X__ Approved   ___ Not Approved   ____ Tabled

    6) New Course
      <u>**Item 1718-119**</u>   **BIOT 100: Introduction to Biotechnology**
                                              Units: 4
                                              Hours: 108 Total (54 Lec/54 Lab)
                                              Advisory: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

It was moved by Alex Gardos; seconded by Jay Ribaya.

__X__ Approved   ___ Not Approved   ____ Tabled

(***Recent textbook/elaborate on Assignments/Methods of Evaluation)***
(***Possibly submit for CSU GE)***

    7) New Course
      <u>**Item 1718-120**</u>   **BIOT 110: Introduction to Biotechnology Techniques and Applications**
                                              Units: 4

Hours: 144 Total (36 Lec/108 Lab)
Prerequisite: BIOT 100
Advisory: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment

It was moved by Jay Ribaya; seconded by Alex Gardos.

__X__ Approved   ___ Not Approved   ____ Tabled

(Elaborate on Assignments and Methods of Evaluation)

8) Course Revision
Item 1718-121

GIS 280: Visual Basic and Database Management for GIS
Title TO: Geospatial Programming and Web Services
Corequisite: Remove: GIS 220
Advisory: Add: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment
Description Change

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X__ Approved   ___ Not Approved   ____ Tabled

9) Course Revision
Item 1718-122

MUS 106: Beginning Musicianship I
Title TO: Musicianship I
Units: FROM: 3.0 **TO:** 1.0
Hours: FROM: 54 Total (54 Lecture)
           TO: 36 Total (9 Lec/27 Lab)
Prerequisite: Remove: Read 023
Advisory: Add: Read 043 or appropriate assessment
Corequisite: Add: MUS 103
Description Change
Revise content and update text

It was moved by Alex Gardos; seconded by Michelle Pilati.

__X__ Approved   ___ Not Approved   ____ Tabled

10) Course Revision
Item 1718-123

MUS 107: Beginning Musicianship II
Title TO: Musicianship II
Units: FROM: 3.0 **TO:** 1.0
Hours: FROM: 54 Total (54 Lecture)
           TO: 36 Total (9 Lec/27 Lab)

Corequisite: Add: MUS 104
Description Change
Revise content and update text

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X__ Approved   ___ Not Approved   ____ Tabled

(More recent Textbook?)

11) Course Revision
    <u>**Item 1718-124**</u>   **MUS 120: Concert Choir I**
                                     Units: FROM: 2.0 **TO:** 1.0
                                       Hours: FROM: 27 Tot(13.5 Lec/13.5 Lab)
                                       TO: 36 Total (9 Lec/27 Lab)
                                       Advisory: Add: Read 043 or appropriate assessment;
                                       Remove: ENLA 034 and READ 022
                                       Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved   ___ Not Approved   ____ Tabled

12) Course Revision
    <u>**Item 1718-125**</u>   **MUS 156: Intermediate Musicianship I**
                                       Title TO: Musicianship III
                                       Units: FROM: 3.0 **TO:** 1.0
                                       Hours: FROM: 54 Total (54 Lecture)
                                       TO: 36 Total (9 Lec/27 Lab)
                                       Advisory: Add: Read 043 or appropriate assessment
                                       Corequisite: Add: MUS 105
                                       Description Change
                                       Revise content and update text

It was moved by Alex Gardos; seconded by Jay Ribaya.

(More recent textbook?)

__X__ Approved   ___ Not Approved   ____ Tabled

13) Request to Offer a Course via Distance Ed
    <u>**Item 1718-126**</u>   **EMT 093: Emergency Medical Technician**
                                       Hybrid

It was moved by Alex Gardos; seconded by Jay Ribaya.

__X__ Approved   ___ Not Approved   ____ Tabled

14) Certificate Change
Item 1718-127   Skill Proficiency/Income Tax Preparer
Course Numbering Changes

It was moved by Mike Slavich; seconded by Alex Gardos.

__X__ Approved   ___ Not Approved   ____ Tabled

15) Certificate Change
Item 1718-128   COA – CIT/Microcomputer Specialist
Title To: CIT/Office Technologies
Course Changes

It was moved by Mike Hinze; seconded by Mike Slavich.

__X__ Approved   ___ Not Approved   ____ Tabled

16) Degree Change
Item 1718-129   A.S. – CIT/ Microcomputer Specialist
Title To: CIT/Office Technologies
Course Changes

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved   ___ Not Approved   ____ Tabled

17) New Degree
Item 1718-130   A.S. - Construction Engineering Management
Units: 26

It was moved by Mike Hinze; seconded by Michelle Pilati.

__X__ Approved   ___ Not Approved   ____ Tabled

18) New Degree
Item 1718-131   AS-T. – Hospitality Management for Transfer
Units in Major: 18
Total Units: 60

It was moved by Alex Gardos; seconded by Jannine Livingston.

__X__ Approved   ___ Not Approved   ____ Tabled

(Unit correction ACCT 101/Total Units/minor verbiage changes)

III. UNFINISHED BUSINESS:

A motion was made by Alex Gardos seconded by Jannine Livingston and approved by the committee to un-table item 1718-66.

__X__ Approved   ___ Not Approved   ____ Tabled

5) Course Revision
   Item 1718-66   **GIS 130: Applied Geographic Information Systems**
   Title: TO: Field Data Applications for GIS
   Advisory: ADD: ENGL 035 or ENLA 100 or appropriate assessment and READ 043 or appropriate assessment
   Corequisite: ADD: GIS 120
   Unit Change: TO: 4 units
   Hours Change: TO: 54 Lecture/54 Lab
   Description Change
   Revise content and update text

__X__ Approved   ___ Not Approved   ____ Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

Ryan Bronkar requested that curriculum committee replacement names be forwarded to him so that the Spring 2018 roster can be updated.

Michelle Pilati asked that the committee members review the new proposed plan for Units vs Hours. She noted that only slight changes had been made:

1) The addition of item "C" – "Required by an external accrediting agency"
2) The addition of item "D" – "A rationale for the non-standard configuration is provided"
3) The addition of "Exceptions must still conform to the standard stated in #1, 54 hours of student work equates to 1 unit." to #6.

The committee agreed that it be specified that the smallest *increment* of unit that could be awarded was .5 and that the verbiage to #2 be changed to include all courses, not just those that are non-degree applicable.

The revised proposal will be distributed by E-Mail for a vote.