I. **MOTION:**

Approval of the minutes for the meeting on October 26, 2016

It was moved by Mark Littrell; seconded by Mike Hinze.

_X__ Approved with one opposition   ____ Not Approved   ____ Tabled

II. **ACTION ITEMS:**

A) Approval of Consent Agenda: *No Items*

B) Second Readings:

It was moved by Alex Gardos; seconded by Mark Littrell, and approved by the Committee to approve items **1617-61 through 1617-68** as a group:

1.) **Course Revision
   Item 1617-61**

   ACCT 090: Introduction to Accounting
   Number Change: TO: ACCT 100
   Transfers To: CSU
   Description Change
   Revise content and update text.
2.) Course Revision  
Item 1617-62  
ACCT 096: Volunteer Income Tax Assistance Program I  
Number Change: TO: ACCT 108  
Transfers To: CSU  
Revise content and update text.

3.) Course Revision  
Item 1617-63  
ACCT 097: Volunteer Income Tax Assistance Program II  
Number Change: TO: ACCT 109  
Transfers To: CSU  
Prerequisite Change: TO: ACCT 108 (formerly 096)  
Description Change  
Revise content and update text.

4.) New Course  
Item 1617-64  
ACCT 101H: Financial Accounting Honors  
Units: 4  
Hours: 72 Total Lecture  
Prerequisite: ENGL 101 with a grade of “C” or better  
Advisory: MATH 050 or MATH 050D or MATH 053 or appropriate assessment; READ 023 or appropriate assessment; MGMT 052; ACCT 100 (formerly 090)

5.) Course Revision  
Item 1617-65  
ACCT 103: Payroll Accounting  
Description Change  
Revise content and update text.

6.) Course Revision  
Item 1617-66  
ACCT 299: Directed Study in Accounting  
Revise content and update text.

7.) Course Revision  
Item 1617-67  
ENGL 030: Introductory Composition for Developing Writers  
Revise content and update text.

8.) Course Revision  
Item 1617-68  
KIN 290: CWE/Internship for Athletic Training Related Fields  
Revise content and update text.
C) First Readings:

1.) Course Revision  
   **Item 1617-69**  
   **CARP 040D: Transit Level/Laser**  
   **Unit Change:** From 1.5 to 2.0  
   **Hour Change:** **TO:** 30 Lecture/10 Lab  
   Revise content and update text.  

   It was moved by Mark Littrell; seconded by Jim Newman.  
   ___ X ___ Approved  ___ Not Approved  ___ Tabled

2.) Course Revision  
   **Item 1617-70**  
   **CD 211: Infants and Toddlers**  
   **Title Change:** **TO:** Infant and Toddler Development  
   **TOPS Code Change:** **TO:** 1305.90  
   **Description Change**  
   Revise content and update text.  

   **Correction Needed:** On Academic Level page (#1) insert “YES” and include majors and campuses.  

   It was moved by Ea Madrigal; seconded by Jim Newman.  
   ___ X ___ Approved  ___ Not Approved  ___ Tabled

3.) Course Revision  
   **Item 1617-71**  
   **ENGL 201: Advanced Composition and Critical Thinking**  
   Revise content and update text.  

   It was moved by Mark Littrell; seconded by Jannine Livingston.  
   ___ X ___ Approved  ___ Not Approved  ___ Tabled

4.) Course Revision  
   **Item 1617-72**  
   **ENGL 201H: Advanced Composition and Critical Thinking Honors**  
   Revise content and update text.  

   It was moved by Mike Hinze; seconded by Jim Newman.  
   ___ X ___ Approved  ___ Not Approved  ___ Tabled
It was moved by Mark Littrell; seconded by Jim Newman, and approved by the Committee with one opposition by Ea Madrigal to table items 1617-73 through 1617-77 as a group for further review:

5.) **New Course**  
**Item 1617-73**  
FYS 101: Beyond Words: Visual and Performing Arts in Action  
Units: 3  
Hours: 54 Total Lecture Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to: CSU

6.) **New Course**  
**Item 1617-74**  
FYS 102: Business and Technology  
Units: 3  
Hours: 54 Total Lecture Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to: CSU

7.) **New Course**  
**Item 1617-75**  
FYS 103: Science in Society  
Units: 3  
Hours: 54 Total Lecture Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to: CSU

8.) **New Course**  
**Item 1617-76**  
FYS 104: Understanding the SELFie: Diversity and Human Experiences  
Units: 3  
Hours: 54 Total Lecture Hours  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to: CSU
9.) New Course
Item 1617-77
FYS 105: Voices, Ideas, and the Power of Language
Units: 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU

___ Approved  ___ Not Approved  ___X__ Tabled with one opposition

10.) New Course
Item 1617-78
HOSP 201: Hospitality Law
Units: 3
Hours: 54 Total Lecture Hours
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to: CSU

Correction Needed: On Academic Level page (#2) insert “YES” and include degree.

It was moved by Mark Littrell; seconded by Jud Sevilla-Marzona.

___X__ Approved  ___ Not Approved  ___ Tabled

11.) New Course
Item 1617-85
PHY 220: Unmanned Rocket Science
Units: 3
Prerequisite: CIT 125 or CIT 135
Corequisite/Prerequisite: PHY 213
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to CSU

Correction Needed: Revise Needs/Justification/Goals (last sentence)

It was moved by Alex Gardos; seconded by Jay Ribaya.

___X__ Approved  ___ Not Approved  ___ Tabled
12.) New Certificate  
   Item 1617-87 Certificate of Achievement – Technical Drawing  
   Units: 20

   It was moved by Mark Littrell; seconded by Jay Ribaya.

   __X__ Approved     ____ Not Approved     ____ Tabled

***The meeting will be continued on November 23, 2016***
Wednesday, November 23, 2016, Board Room

(Continuation of November 9, 2016 Meeting)

Voting Members Present: Sharon Bell; Ryan Bronkar; Brian Brutlag; Janet Cha; Marius Dornean; Alex Gardos; Rose Gaw; Mike Hinze; Mark Littrell; Janine Livingston; Patti Luna; Eva Madrigal; Judy Sevilla-Marzona; Moises Mata; Dorali Pichardo; Elizabeth Ramirez; Jay Ribaya; Mike Slavich; Gerry Wallace; Mariano Zaro; Herzon Alfaro and Bailey Garcia (ASB Representatives);

Voting Members Absent: Jim Newman; Michele Pilati

Non-Voting Members Present: Rose Sanceda

Guest: Steve Hebert; Sheila Lynch; Matt Pitassi

I. MOTION:

It was moved by Mike Hinze; seconded by Alex Gardos, and approved by the Committee to resume the meeting from November 9, 2016:

___X___ Approved    ____ Not Approved    ____ Tabled

C) First Readings (Continued):

1.) Course Revision Item 1617-79 MATH 140: Mathematics for Elementary Teachers

Revise content and update text.

It was moved by Mark Littrell; seconded by Jannine Livingston.

___X___ Approved    ____ Not Approved    ____ Tabled

2.) Course Revision Item 1617-80 MATH 141: Mathematics for Elementary Teachers

Revise content and update text.

It was moved by Mike Slavich; seconded by Alex Gardos.

___X___ Approved    ____ Not Approved    ____ Tabled

3.) Course Revision Item 1617-81 MATH 250: Calculus III

Revise content and update text.
It was moved by Alex Gardos; seconded by Mark Littrell.

____ Approved  ____ Not Approved  ____ Tabled

4.) Request to Offer a Course via Distance Education (Online)
Item 1617-82  MATH 175: Trigonometry

It was moved by Alex Gardos; seconded by Mark Littrell.

____ Approved  ____ Not Approved  ____ Tabled

5.) Course Revision
Item 1617-83  MGMT 140: Introduction to International Business
Revise content and update text.

It was moved by Mike Slavich; seconded by Alex Gardos.

____ Approved  ____ Not Approved  ____ Tabled

6.) Course Revision
Item 1617-84  MGMT 141: International Marketing
Revise content and update text.

It was moved by Mark Littrell; seconded by Alex Gardos.

____ Approved  ____ Not Approved  ____ Tabled

7.) Course Revision
Item 1617-86  TCED 090: Blueprint Reading for Manufacturing Drawings
Title Change: TO: Blueprint Reading for Industry
Hour Change: TO: 27 Lecture/27 Lab
Revise content and update text.

It was moved by Alex Gardos; seconded by Jay Ribaya.

____ Approved  ____ Not Approved  ____ Tabled

8.) RHC/CSU GE/IGETC Request
Item 1617-88  HUM 110: Survey of Humanities
RHC Area: 6
CSU GE Area: D
IGETC Area: 4

It was moved by Mark Littrell; seconded by Mike Slavich.

____ Approved  ____ Not Approved  ____ Tabled
9.) **RHC/CSU GE/IGETC Request**  
   **Item 1617-89**  
   **HUM 111: Survey of Humanities**  
   RHC Area: 6  
   CSU GE Area: D  
   IGETC Area: 4  

   It was moved by Mark Littrell; seconded by Alex Gardos.  

   _X_ Approved  ___ Not Approved  ____ Tabled

10.) **RHC/CSU GE/IGETC Request**  
   **Item 1617-90**  
   **HUM 125: Introduction to Mexican Culture**  
   RHC Area: 6  
   CSU GE Area: D  
   IGETC Area: 4  

   It was moved by Ea Madrigal; seconded by Mike Hinze.  

   _X_ Approved  ___ Not Approved  ____ Tabled

11.) **RHC/CSU GE/IGETC Request**  
   **Item 1617-91**  
   **HUM 125H: Introduction to Mexican Cultures Honors**  
   RHC Area: 6  
   CSU GE Area: D  
   IGETC Area: 4  

   It was moved by Alex Gardos; seconded by Brian Brutlag.  

   _X_ Approved  ___ Not Approved  ____ Tabled

12.) **RHC/CSU GE/IGETC Request**  
   **Item 1617-92**  
   **HUM 130: Contemporary Mexican-American Culture**  
   RHC Area: 7B  
   CSU GE Area: C2  
   IGETC Area: 3B  

   It was moved by Mike Hinze; seconded by Alex Gardos.  

   _X_ Approved  ___ Not Approved  ____ Tabled