Voting Members Present: Rose Marie Gaw, Jim Newman, Alex Gardos, Moises Mata, Marius Dornean, Gerry Wallace, Elizabeth Ramirez, Janet Cha, Mike Hinze, Mike Slavich, Brian Brutlag, Ea Madrigal, Jay Ribaya, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Sharon Bell, Ryan Bronkar

Voting Members Absent: Patti Luna, Michelle Pilati

Non-Voting Members Present: Rose Sanceda

Guests: Kathy Burdett; Edward Ibarra, Tracy Rickman, Steven Pocornowski

I. Approval of the minutes for the meeting on November 30, 2016

   It was moved by Ea Madrigal; seconded by Mike Slavich.

   X Approved w/one opposition ___ Not Approved ___ Tabled

Approval of the minutes for the meeting on December 6, 2016

   It was moved by Ea Madrigal; seconded by Mike Slavich.

   X Approved w/one opposition ___ Not Approved ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda:

   It was moved by Alex Gardos; seconded by Jay Ribaya, and approved by the Committee to approve items 1617-115.

   1) Course Change
      Item 1617-115 COUN 151A, 151B, 151C: Career Exploration and Life Planning
      Delete from Catalog

      Correction Needed: Remove “Delete from Catalog” to “Delete from Curriculum”
Mike Slavich proposed a second read to approve “Delete from curriculum”; seconded by Alex Gardos,

____ Approved ___ Not Approved ___ Tabled

B) Second Readings: No Items

C) First Readings:

1) **Course Revision**
   **Item 1617-116**  ARCH 261: Revit for Advanced BIM
   Architectural, Structural and MEP Applications
   **Description Change**
   Revise content and update text

   It was moved by Alex Gardos; seconded by Mike Hinze

   ______ Approved ______ Not Approved ______ Tabled

2) **Course Revision**
   **Item 1617-117**  COUN 151: Career Exploration and Life Planning
   Revise content and update text

   It was moved by Alex Gardos; seconded by Mike Slavich

   ______ Approved ______ Not Approved ______ Tabled

3) **Course Revision**
   **Item 1617-118**  COUN 290: Cooperative Work Experience/Internship for Student Services and Related Fields
   Revise content and update text

   It was moved by Alex Gardos; seconded by Ea Madrigal

   ______ Approved ______ Not Approved ______ Tabled

4) **Course Revision**
   **Item 1617-119**  ED 110: Introduction to Teaching
   Description Change
   Revise content and update text

   **Correction Needed: On Academic Level page, (#3) insert “No”**.

   It was moved by Brian Brutlag; seconded by Mike Slavich

   ______ Approved ______ Not Approved ______ Tabled
5) **Course Revision**  
**Item 1617-120**  
ENGL 125: Grammar and Usage  
Revise content and update text

It was moved by Mike Hinze; seconded by Alex Gardos

___ Approved  ___ Not Approved  ___ Tabled

6) **Course Revision**  
**Item 1617-121**  
FTEC 044: Physical Fitness and Ability for the Firefighter  
Revise content and update text

It was moved by Ea Madrigal; seconded by Brian Brutlag

___ Approved  ___ Not Approved  ___ Tabled

7) **Course Revision**  
**Item 1617-122**  
FTEC 102: Principles of Fire & Emergency Services Safety & Survival  
Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman

___ Approved  ___ Not Approved  ___ Tabled

8) **Course Revision**  
**Item 1617-123**  
LIT112B: American Literature  
Revise content and update text

It was moved by Ea Madrigal; seconded by Jannine Livingston

___ Approved  ___ Not Approved  ___ Tabled

9) **Course Revision**  
**Item 1617-124**  
LIT112BH: American Literature Honors  
**Prerequisite:** TO: ENGL 101 with a grade of “C” or better  
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich

___ Approved  ___ Not Approved  ___ Tabled
10) **Course Revision**  
**Item 1617-125**  
LIT 114: Children’s ad Adolescent Literature  
Revise content and update text

It was moved by Jannine Livingston; seconded by Alex Gardos

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11) **Course Revision**  
**Item 1617-126**  
LIT 141: Introduction to Poetry  
Revise content and update text

It was moved by Alex Gardos; seconded by Ea Madrigal

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12) **Course Revision**  
**Item 1617-127**  
LIT 146A: British Literature  
Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos

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13) **Course Revision**  
**Item 1617-128**  
LIT 146AH: British Literature Honors  
Preparation: TO: ENGL 101 with a grade of “C” or better  
Revise content and update text

It was moved by Rose Marie Gaw; seconded by Jannine Livingston

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14) **Course Revision**  
**Item 1617-129**  
LIT 146B: British Literature  
Revise content and update text

It was moved by Alex Gardos; seconded by Rose Marie Gaw

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15) **Course Revision**  
**Item 1617-130**  
LIT 146BH: British Literature Honors  
Preparation: TO: ENGL 101 with a grade of “C” or better  
Revise content and update text

It was moved by Mike Slavich; seconded by Mike Hinze
16) **Course Revision**  
**Item 1617-131**  
LIT 147: Cinema as Literature  
Revise content and update text

It was moved by Alex Gardos; seconded by Jannine Livingston

17) **Course Revision**  
**Item 1617-132**  
LIT 148: Dramatic Literature  
Description  
Revise content and update text

It was moved by Mike Hinze; seconded by Alex Gardos

18) **Course Revision**  
**Item 1617-133**  
MGMT 143: Import and Export Business  
Description Change  
Revise content and update text

It was moved by Alex Gardos; seconded by Sharon Bell

19) **Course Revision**  
**Item 1617-134**  
MGMT 144: International Banking and Finance  
Revise content and update text

It was moved by Ea Madrigal; seconded by Mike Hinze

20) **Course Revision**  
**Item 1617-135**  
MGMT 150: Principles of Management  
Revise content and update text

It was moved by Jay Ribaya; seconded by Mike Slavich
21) **Course Revision**  
**Item 1617-136**  
SPCH 101: Public Speaking  
Revise content and update text

It was moved by Rose Marie Gaw; seconded by Alex Gardos

__X__ Approved  ____ Not Approved  ____ Tabled

22) **Course Revision**  
**Item 1617-137**  
SPCH 111: Debate Research and Practice  
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Slavich

__X__ Approved  ____ Not Approved  ____ Tabled

23) **Course Revision**  
**Item 1617-138**  
WFT 047: Advanced ICS (I400)  
Revise content and update text

It was moved by Alex Gardos; seconded by Mike Hinze

__X__ Approved  ____ Not Approved  ____ Tabled

24) **Degree Change**  
**Item 1617-139**  
A.S. – Business Marketing  
Elective Course Addition

It was moved by Jay Ribaya; seconded by Alex Gardos

__X__ Approved  ____ Not Approved  ____ Tabled

25) **Certificate Change**  
**Item 1617-140**  
COA – Logistics Management  
**Unit Change:** From 17 to 17-18 units  
Addition of Elective Courses

It was moved by Jim Newman; seconded by Jay Ribaya

__X__ Approved  ____ Not Approved  ____ Tabled

26) **Degree Change**  
**Item 1617-141**  
A.S. – Management & Supervision  
Addition of elective courses

It was moved by Brian Brutlag; seconded by Jay Ribaya

__X__ Approved  ____ Not Approved  ____ Tabled
27) Certificate Change
Item 1617-142  COA – Management & Supervision
Addition of elective courses

It was moved by Mike Hinze; seconded by Alex Gardos

____ X  Approved  ____ Not Approved  ____ Tabled

III. UNFINISHED BUSINESS: No Items

IV. DISCUSSION ITEMS/ATTACHMENT:

Units vs. Hours: Ryan Bronkar stated that with the upcoming release of the new PCAH, 6th edition, it would be a natural time to reacquaint members with the past decisions regarding units and hours and to see if there are any new policies contained within the latest 6th edition of the PCAH. He asked if there would be anyone willing to serve on a subcommittee to revisit this issue. Mike Slavich indicated that because the Units/Hours discussion took place fairly recently and a policy was voted on and established, a motion would need first to be approved for the possibility of even beginning that discussion officially again prior to forming a subcommittee.

Motion: The Curriculum Committee will reopen the Units/Hours discussion. (Slavich/Gardos) Several committee members had questions about opening this discussion. Because Ryan wanted to limit the preliminary conversation to 10 minutes he suggested a motion be made to table the motion above until the following Curriculum meeting.

Motion: Table the motion above until the next Curriculum meeting. (Madrigal/Brutlag) Committee members approved with one abstention.

Update on Curricunet: Mike Slavich handed out worksheets for the committee to use while testing and navigating in the new Curricunet system. Mike requested some feedback as soon as possible since we are a few weeks away from launching. Mike also asked committee members to take a look at the SLO section while in the system and think about how we may want to utilize this information in the future.

Website for testing is: RioHondo.sandbox.curricunet.com
User ID: Admin@riohondo.edu
Password: test

V. ADJOURNMENT:

The meeting adjourned at 12:25 p.m.