Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, April 19th, 2017 Board Room

Voting Members Present: Rose Marie Gaw, Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Brian Brutlag, Ea Madrigal, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Sharon Bell, Ryan Bronkar, Jay Ribaya, Gerry Wallace, Bailey Garcia (ASB Representative)

Voting Members Absent: Michelle Pilati, Patti Luna, Moises Mata, Janet Cha, Mike Slavich

Non-Voting Members Present: Rose Sanceda

Guests: Ryan Carey, Warren Roberts, Steve Tomory

I. Approval of the minutes for the meeting on April 5, 2017

It was moved by Mike Hinze; seconded by Janine Livingston.

X Approved w/one opposition  ____ Not Approved  ____ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda:

It was moved by Alex Gardos; seconded by Brian Brutlag; and approved by the committee to approve items 1617-192 through 1617-194 as a group.

1) Course Change
   Item 1617-192
   SPCH 102: Fundamentals of Oral Communication
   Delete from catalog

2) Degree Change
   Item 1617-193
   COA in Information Systems with the Network Administrator Option
   Title Change: TO: COA in Computer Information Technology/Network Administrator

3) Degree Change
   Item 1617-194
   COA in Information Systems with the System Administrator Option
**Title Change: TO:** COA in Computer Information Technology/System Administrator

___ X ___ Approved

___ Not Approved

___ Tabled

**B) Second Readings:**

It was moved by Alex Gardos; seconded by Jay Ribaya, and approved by the Committee to approve items **1617-176 through 1617-191** as a group:

1) **Course Revision**  
   **Item 1617-176**  
   BIOL 105: Human Biology  
   Revise content and update text

2) **Course Revision**  
   **Item 1617-177**  
   CHIN 101: Chinese I  
   Description Change  
   Revise content and update text

3) **Course Revision**  
   **Item 1617-178**  
   CHIN 102: Chinese II  
   Description Change  
   Prerequisite Change  
   Advisory Change  
   Revise content and update text

4) **Course Revision**  
   **Item 1617-179**  
   CIV 140: Civil Drafting Fundamentals  
   Description Change  
   Title Change  
   Hours Change: From: 36 Lec/72 Lab  
   To: 36 Lec/54 Lab  
   Revise content and update text

5) **Course Revision**  
   **Item 1617-180**  
   FR 101: French I  
   Description Change  
   Advisory Change  
   Hours Change: From: 72 Lec/18 Lab  
   To: 72 Lecture  
   Revise content and update text

6) **Course Revision**  
   **Item 1617-181**  
   FR 102: French II  
   Description Change  
   Prerequisite Change  
   Advisory Addition
7) Course Revision  
Item 1617-182  
JAPN 101: Japanese I  
Description Change  
Revise content and update text

8) Course Revision  
Item 1617-183  
JAPN 102: Japanese II  
Prerequisite Change  
Advisory Change  
Description Change  
Revise content and update text

9) Course Revision  
Item 1617-184  
MATH 020, MATH 020A,B,C: Basic Mathematics  
Revise content and update text

10) Course Revision  
Item 1617-185  
MATH 030, MATH 030A,B,C,D: Prealgebra  
Prerequisite: Wording only  
Revise content and update text

11) Course Revision  
Item 1617-186  
MATH 050, MATH 050A,B,C,D: Elementary Algebra  
Description Change  
Revise content and update text

12) Course Revision  
Item 1617-187  
MATH 070, MATH 070A,B,C,D: Intermediate Algebra  
Description Change  
Revise content and update text

13) Course Revision  
Item 1617-188  
SPAN 101: Spanish I  
Unit Change: From: 4.5 To: 4  
Description Change  
Advisory Change  
Hours Change: From: 72 Lec/18 Lab To: 72 Lecture  
Revise content and update text
14) Course Revision  
Item 1617-189  
SPAN 102: Spanish II  
Unit Change: From: 4.5 To: 4  
Description Change  
Prerequisite Change  
Hours Change: From: 72 Lec/27 Lab  
To: 72 Lecture  
Revise content and update text

15) Request to Offer a Course via Distance Education  
Item 1617-190  
MATH 053: B-STEM Elementary Algebra  
(ONLINE)  
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16) Request to Offer a Course via Distance Education  
Item 1617-191  
MATH 073: B-STEM Intermediate Algebra  
(ONLINE)  

_X_ Approved  ____ Not Approved  ____ Tabled

C)  First Readings:

1) Course Revision  
Item 1617-195  
AUTO 046: Honda/Acura Automatic Transmission Systems  
Revise content and update text  

It was moved by Alex Gardos; seconded by Brian Brutlag.  

_X_ Approved  ____ Not Approved  ____ Tabled

2) New Course  
Item 1617-196  
CARP 290: Work Experience in Carpenters Apprenticeship  
Units: 1 – 4  
Hours: 3 Lecture/75-300 Lab  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to CSU  

It was moved by Mike Hinze; seconded by Brian Brutlag.  

_X_ Approved  ____ Not Approved  ____ Tabled
3) Course Revision
Item 1617-197
EDEV 022: Basic Arithmetic
TOPS Code: From: 4930.32
To: 4930.30
Revise content and update text

It was moved by Judy Sevilla-Marzona; seconded by Alex Gardos.

_X_ Approved ___ Not Approved ___ Tabled

4) New Course
Item 1617-198
HEFR 290: Work Experience in Heat and Frost Insulator Apprenticeship
Units: 1 - 4
Hours: 3 Lecture/75-300 Lab
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Transfers to CSU

It was moved by Alex Gardos; seconded by Jay Ribaya.

_X_ Approved ___ Not Approved ___ Tabled

5) New Course
Item 1617-199
HET 051: Outdoor Power Equipment Operation and Maintenance
Units: 4
Hours: 54 Lecture/54 Lab
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

It was moved by Janine Livingston; seconded by Jim Newman.

_X_ Approved ___ Not Approved ___ Tabled

6) New Course
Item 1617-200
HET 052: Outdoor Power Equipment Engine Repair
Units: 4
Hours: 54 Lecture/54 Lab
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

It was moved by Alex Gardos; seconded by Jay Ribaya.

_X_ Approved ___ Not Approved ___ Tabled
7) New Course
   Item 1617-201
   HET 053: Outdoor Power Equipment
   Engine Systems
   Units: 4
   Hours: 54 Lecture/54 Lab
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

   It was moved by Alex Gardos; seconded by Rose Marie Gaw.

   _X_ Approved  ____ Not Approved  ____ Tabled

8) New Course
   Item 1617-202
   HOSP 103: Sanitation and Safety
   Units: 3
   Hours: 54 Lecture
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
   Transfers to: CSU

   It was moved by Jim Newman; seconded by Alex Gardos.

   _X_ Approved  ____ Not Approved  ____ Tabled

9) New Course
   Item 1617-203
   HOSP 104: Introduction to Food and Beverage Management
   Units: 3
   Hours: 54 Lecture
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
   Transfers to: CSU

   It was moved by Alex Gardos; seconded by Jay Ribaya.

   _X_ Approved  ____ Not Approved  ____ Tabled

10) New Course
    Item 1617-204
    LAND 121: Introduction to the History of Landscape Architecture
    Units: 3
    Hours: 54 Lecture
    Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
    Transfers to: CSU
It was moved by Ea Madrigal; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

11) New Course  
Item 1617-205  
OENG 290: Work Experience in Operating Engineers Union Apprenticeship  
Units: 1 - 4  
Hours: 3 Lecture/75-300 Lab  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Transfers to CSU

It was moved by Alex Gardos; seconded by Brian Brutlag.

_X_ Approved  ____ Not Approved  ____ Tabled

12) Course Revision  
Item 1617-206  
PAC 042: Police Supervision  
Hours: 81 Lecture  
Description Change  
Revise content and update text

It was moved by Alex Gardos; seconded by Janine Livingston.

_X_ Approved  ____ Not Approved  ____ Tabled

13) Course Change  
Item 1617-207  
READ 010: Spelling Improvement  
Delete from Curriculum

It was moved by Mike Hinze; seconded by Sharon Bell.

_X_ Approved  ____ Not Approved  ____ Tabled

14) Course Revision  
Item 1617-208  
WELD 060: Production Welding Techniques  
Description  
Revise content and update text

It was moved by Judy Sevilla-Marzona; seconded by Brian Brutlag.

_X_ Approved  ____ Not Approved  ____ Tabled
15) Course Revision  
Item 1617-209
WELD 065: Inert Gas Welding  
Title Change: To: Introduction to Gas Tungsten Arc Welding  
Description Change  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Revise content and update text

It was moved by Janine Livingston; seconded by Alex Gardos.

_X_ Approved  ___ Not Approved  ___ Tabled

16) Course Revision  
Item 1617-210
WELD 070: Advanced Inert Gas Welding  
Title Change: To: Advanced Gas Tungsten Arc Welding  
Description Change  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Revise content and update text

It was moved by Alex Gardos; seconded by Judy Sevilla-Marzona.

_X_ Approved  ___ Not Approved  ___ Tabled

17) Course Revision  
Item 1617-211
WELD 085: Metal Fabrication  
Title Change: To: Introduction to Metal Fabrication  
Description Change  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Revise content and update text

It was moved by Jim Newman; seconded by Alex Gardos.

_X_ Approved  ___ Not Approved  ___ Tabled

18) Course Revision  
Item 1617-212
WFT 042: Portable Pumps and Water Use (S211)  
Unit Change: From: 1 TO: 1.1  
Description Change  
Revise content and update text
It was moved by Alex Gardos; seconded by Sharon Bell.

[X] Approved  ____ Not Approved  ____ Tabled

19) Course Revision  
Item 1617-213  
WFT 044: Introduction to ICS (I100)  
Description Change  
Revise content and update text

It was moved by Ea Madrigal; seconded by Alex Gardos.

[X] Approved  ____ Not Approved  ____ Tabled

20) Course Revision  
Item 1617-214  
WFT 045: ICS for Single Resources (I200)  
Prerequisite Change  
Description Change  
Revise content and update text

It was moved by Alex Gardos; seconded by Jim Newman.

[X] Approved  ____ Not Approved  ____ Tabled

21) Non-Credit Course Revision  
Item 1617-215  
NESL 016: ESL Intermediate Low  
Prerequisite: Remove: NESL 015  
Advisory: Add: NESL 015  
TOPS Code: From: 4930.86  
To: 4930.87  
Revise content and update text

It was moved by Mike Hinze; seconded by Brian Brutlag.

[X] Approved  ____ Not Approved  ____ Tabled

22) Non-Credit Course Revision  
Item 1617-216  
NESL 017: ESL Intermediate High  
Prerequisite: Remove: NESL 016  
Advisory: Add: NESL 016  
Revise content and update text

It was moved by Brian Brutlag; seconded by Janine Livingston.

[X] Approved  ____ Not Approved  ____ Tabled

23) Non-Credit Course Revision  
Item 1617-217  
NESL 018: ESL Advanced  
Prerequisite: Remove: NESL 017  
Advisory: Add: NESL 017
Revise content and update text

It was moved by Alex Gardos; seconded by Jay Ribaya.

_X_ Approved     ____ Not Approved     ____ Tabled

24) Degree Change  
Item 1617-218  
AA-T in Communication Studies
Course Changes

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved     ____ Not Approved     ____ Tabled

25) Degree Change  
Item 1617-219  
A.S. in Information Systems with the  
System Administrator Option
Title Change: To: Computer Information  
Technology/System Administrator
Unit Change: From: 22 To: 31
Course Additions

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved     ____ Not Approved     ____ Tabled

26) Degree Change  
Item 1617-220  
A.S. in Information Systems with the  
Network Administrator Option
Title Change: To: Computer Information  
Technology/Network Administrator
Unit Change: From: 22 To: 31
Course Additions

It was moved by Sharon Bell; seconded by Alex Gardos.

_X_ Approved     ____ Not Approved     ____ Tabled

III. **UNFINISHED BUSINESS: No Items**

III. **DISCUSSION ITEMS/ATTACHMENT:**

Ryan Bronkar made a motion to “Require that all Non-Credit courses be reviewed every five years the same as Credit courses policy”.

It was moved by Brian Brutlag; seconded by Jim Newman and approved unanimously by all committee members present.
Ryan then suggested possibly forming a small subcommittee to review the Non-Credit Course forms and make changes as necessary. Jim Newman suggested aligning the Non-Credit forms with the Credit forms. Ryan said that the committee could discuss this subject at a later date.

Elizabeth Ramirez reported that the Academic Senate postponed discussion in regards to AB 1985. The senate should have a recommendation by the next meeting which will still give us time to include in the upcoming catalog. Elizabeth stated that our catalog is consistent with the AB 1985 guidelines with the exception of Music Theory which will need to be added to our catalog.

V. ADJOURNMENT:

The meeting adjourned at 12:25 p.m.