Voting Members Present: Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Brian Brutlag, Ea Madrigal, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Ryan Bronkar, Jay Ribaya, Gerry Wallace, Michelle Pilati, Janet Cha, Moises Mata, Rose Marie Gaw, Bailey Garcia (ASB Representative)

Voting Members Absent: Sharon Bell, Patti Luna

Non-Voting Members Present: Rose Sanceda

Guests: JoAnna Schilling, Vann Priest, Lydia Gonzales, Jan LaTurno, Leigh Ann Unger

I. Approval of the minutes for the meeting on May 3, 2017

It was moved by Alex Gardos; seconded by Mike Hinze.

X Approved  ___ Not Approved  ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Mike Hinze; seconded by Jim Newman; and approved by the Committee to approve items 1617-222 through 1617-233 as a group:

1) Course Revision
   Item 1617-222
   ADN 290: CWEE/Internship for Nursing Related Fields
   Title: TO: CWEE/RN Transition
   Unit: FROM: 1-4 TO: 4
   Hours: FROM:3 Lecture/60 to 300 Lab
   TO: 5 Lecture/235 Lab
   Revise content and update text

2) Course Revision
   Item 1617-223
   AUTO 045: Honda/Acura Express Service
   CoRequisite: Remove
3) **Course Revision**  
**Item 1617-224**  
**AUTO 0451: Honda/Acura Chassis Electrical Systems**  
**Prerequisite Change**  
**Description Change**  
Revise content and update text

4) **Course Revision**  
**Item 1617-225**  
**AUTO 0461: Honda/Acura Occupant Safety Systems**  
Revise content and update text

5) **Course Revision**  
**Item 1617-226**  
**PSY 210: Biological Psychology**  
Revise content and update text

6) **Course Revision**  
**Item 1617-227**  
**PSY 210H: Biological Psychology Honors**  
**Prerequisite Change:** Wording Only  
Revise content and update text

7) **Degree Change**  
**Item 1617-228**  
**A.S. in Accounting**  
Course additions & deletions

8) **Certificate Change**  
**Item 1617-229**  
**COA in Accounting**  
Course additions & deletions

9) **New Certificate**  
**Item 1617-230**  
**Graphic Design: Advertising Design**  
**Units:** 12

10) **New Certificate**  
**Item 1617-231**  
**Graphic Design: Branding & Identity Design**  
**Units:** 12

11) **New Certificate**  
**Item 1617-232**  
**Graphic Design: Publication Design**  
**Units:** 12

12) **New Certificate**  
**Item 1617-233**  
**Graphic Design: Website Design**  
**Units:** 12
C) **First Readings:**

After lengthy discussion in regards to MATH 130/MATH 130H pertaining to the removal of the MATH 062 prerequisite, a motion was made by Jim Newman; seconded by Brian Brutlag, and approved by the Committee to table these two items for further review and discussion.

1) **Course Revision**  
   **Item 1617-234**  
   ACCT 106: Computerized Accounting  
   **Hours Change:**  
   **FROM:** 54 Lecture  
   **TO:** 36 Lecture/54 Lab  
   Revise content and update text  
   *p.14*

   It was moved by Ea Madrigal; seconded by Mike Hinze.

2) **Course Revision**  
   **Item 1617-235**  
   FIN 101: Introduction to Financial Planning  
   **Description Change**  
   Revise content and update text

   It was moved by Alex Gardos; seconded by Jim Newman.

3) **Course Revision**  
   **Item 1617-236**  
   MATH 130: Statistics  
   **Prerequisite:** Remove MATH 062  
   Revise content and update text

   ___ Approved  
   ___ Not Approved  
   ___ Tabled

4) **Course Revision**  
   **Item 1617-237**  
   MATH 130H: Statistics Honors  
   **Prerequisite:** Remove MATH 062  
   Revise content and update text

   ___ Approved  
   ___ Not Approved  
   ___ Tabled
5) Course Revision
Item 1617-238
PSY 101: Introductory Psychology
Revise content and update text

**Correction Needed: Exiting skills do not match**

It was moved by Alex Gardos; seconded by Brian Brutlag.

_X_ Approved     ___ Not Approved     ___ Tabled

6) Course Revision
Item 1617-239
PSY 101H: Introductory Psychology Honors
Revise content and update text

**Correction Needed: Exiting Skills do not match**

It was moved by Mike Slavich; seconded by Brian Brutlag.

_X_ Approved     ___ Not Approved     ___ Tabled

7) Course Revision
Item 1617-240
PSY 112: Lifespan Development Description Change
Revise content and update text

It was moved by Rose Marie Gaw; seconded by Brian Brutlag.

_X_ Approved     ___ Not Approved     ___ Tabled

10) Course Revision
Item 1617-241
PSY 200: Research Methods in Psychology Prerequisite/Corequisite Change
Revise content and update text

It was moved by Ea Madrigal; seconded by Brian Brutlag.

_X_ Approved     ___ Not Approved     ___ Tabled

9) New Non-Credit Course
Item 1617-242
NVOC: 300: Refinery and Petroleum Safety Overview
Hours: 20 Lecture

It was moved by Alex Gardos; seconded by Mike Slavich.

_X_ Approved     ___ Not Approved     ___ Tabled
10) Request to Offer a Course via Distance Education  
**Item 1617-243**  
ACCT 104: Introduction to Government and Non-for-profit Accounting  
(Online)

It was moved by Janine Livingston; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

11) Request to Offer a Course via Distance Education  
**Item 1617-244**  
GIS 130: Applied Geographic Information Systems  
(Hybrid)

It was moved by Mike Slavich; seconded by Jay Ribaya.

_X_ Approved  ____ Not Approved  ____ Tabled

12) Request to Offer a Course via Distance Education  
**Item 1617-245**  
GIS 280: Visual and Database Management for GIS  
(Hybrid)

It was moved by Alex Gardos; seconded by Jay Ribaya.

_X_ Approved  ____ Not Approved  ____ Tabled

13) Request to Offer a Course via Distance Education  
**Item 1617-246**  
HOSP 101: Introduction to the Hospitality Industry  
(Online)

It was moved by Janine Livingston; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

14) CSU GE/IGETC Request  
**Item 1617-247**  
BIOL 206: Principles of Genetics  
CSU GE Area: B2  
IGETC Area: 5B

It was moved by Janine Livingston; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled
Mike Slavich moved to approve First Read Items 1617-234 thru 1617-235 and 1617-238 thru 1617-247 as a group for second read approval; seconded by Jim Newman.

_X_ Approved  ___ Not Approved  ___ Tabled

III. UNFINISHED BUSINESS:

Moises Mata made a motion to untable items 1617-215 thru 1617-217 for a second read since textbooks had been added to the course revisions; Jim Newman seconded the motion. The vote was unanimous.

Non-Credit Course Revision
Item 1617-215  NESL 016: ESL Intermediate Low
Prerequisite: Remove: NESL 015
Advisory: Add: NESL 015
TOPS Code: From: 4930.86
To: 4930.87
Revise content and update text

___ Approved  ___ Not Approved  ___ Tabled

Non-Credit Course Revision
Item 1617-216  NESL 017: ESL Intermediate High
Prerequisite: Remove: NESL 016
Advisory: Add: NESL 016
Revise content and update text

___ Approved  ___ Not Approved  ___ Tabled

Non-Credit Course Revision
Item 1617-217  NESL 018: ESL Advanced
Prerequisite: Remove: NESL 017
Advisory: Add: NESL 017
Revise content and update text

___ Approved  ___ Not Approved  ___ Tabled

IV. DISCUSSION ITEMS/ATTACHMENT:

Ryan Bronkar discussed his concerns in regards to the formation of the Units vs. Hours subcommittee. He thinks the committee should not only be a “Findings” committee but also a “Recommending” committee. He also expressed concern that this committee may need more time to review and research. His proposal is to research during the summer and then meet as a committee in the Fall semester.
It was moved by Jim Newman; seconded by Alex Gardos, and approved by the Committee to change the Units vs. Hours Subcommittee from a “Findings” committee to a “Recommending” committee and to extend the time for a final reporting and vote to mid to end of November 2017.

_X_ Approved _____ Not Approved _____ Tabled

Ryan then announced the members that had volunteered to date:

Alex Gardos, Michelle Pilati, Jim Newman, Michael Dighera, Elizabeth Ramirez, Dorali Pichardo, Mutsuno Ryan and Rudy Rios.

Ryan then opened discussion on Distance Education. He stated that Colin Young and Rebecca Green do not think that a 5-year review of Distance Ed is necessary. They both feel that this would be too much of a burden on Suzanne Frederickson in DSPS.

Rebecca Green also expressed in an email to Ryan that she believes that because the district now requires online faculty to be certified to teach online, the district, in effect, has provided training on 508 compliance. It is incumbent upon the faculty member to ensure they adhere to the guidelines they were taught in the certification process. There are numerous requirements for online teaching (regular and effective contact, 508 compliance, links that actually work, etc.), for which the district must trust that the faculty member has created a class that meets the standards they learned in their certification modules.

Michelle Pilati disagreed with this. Her concern is that we have never been fully compliant with Distance Ed and maybe with the new incoming Dean and Distance Ed coordinator this would be a good a time to review our processes.

This discussion will continue when the curriculum committee reconvenes in the Fall.

V. **ADJOURNMENT:**

The meeting adjourned at 12:31 p.m.