Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, May 3, 2017 Board Room

Voting Members Present: Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Brian Brutlag, Ea Madrigal, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Sharon Bell, Ryan Bronkar, Jay Ribaya, Gerry Wallace, Michelle Pilati, Janet Cha, Moises Mata, Bailey Garcia (ASB Representative)

Voting Members Absent: Patti Luna, Rose Marie Gaw

Non-Voting Members Present: Rose Sanceda

Guests: Catherine Page

I. Approval of the minutes for the meeting on April 19, 2017

It was moved by Janine Livingston; seconded by Judy Sevilla-Marzona

_X_ Approved   ___ Not Approved   ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda:

It was moved by Mike Hinze; seconded by Alex Gardos; and approved by the committee to approve item 1617-221.

1) Course Change
   Item 1617-221
   NVOC 001,0011,0012,0013,0014, 0015,0016,0017,0019,0020,0021, 0023,0024,0025,0026,0027
   Various Apprenticeship Courses
   Delete from Catalog p.19

_X_ Approved   ___ Not Approved   ___ Tabled

B) Second Readings:

A motion was made by Moises Mata to table 2nd read items 1617-215 through 1617-217 for further review and revision. 2nd by Ea Madrigal; approved by all committee members.
It was moved by Ea Madrigal; seconded by Brian Brutlag; and approved by the Committee to approve items 1617-195 through 1617-214 and 1617-218 through 1617-220 as a group:

1) Course Revision
   Item 1617-195
   AUTO 046: Honda/Acura Automatic Transmission Systems
   Revise content and update text

2) New Course
   Item 1617-196
   CARP 290: Work Experience in Carpenters Apprenticeship
   Units: 1 – 4
   Hours: 3 Lecture/75-300 Lab
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
   Transfers to CSU

3) Course Revision
   Item 1617-197
   EDEV 022: Basic Arithmetic
   TOPS Code: From: 4930.32
   To: 4930.30
   Revise content and update text

4) New Course
   Item 1617-198
   HEFR 290: Work Experience in Heat and Frost Insulator Apprenticeship
   Units: 1 - 4
   Hours: 3 Lecture/75-300 Lab
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
   Transfers to CSU

5) New Course
   Item 1617-199
   HET 051: Outdoor Power Equipment Operation and Maintenance
   Units: 4
   Hours: 54 Lecture/54 Lab
   Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment

6) New Course
   Item 1617-200
   HET 052: Outdoor Power Equipment Engine Repair
   Units: 4
### 7) New Course
**Item 1617-201**

**HET 053: Outdoor Power Equipment Engine Systems**

Units: 4

<table>
<thead>
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<th>Hours: 54 Lecture/54 Lab</th>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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### 8) New Course
**Item 1617-202**

**HOSP 103: Sanitation and Safety**

Units: 3

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<th>Hours: 54 Lecture</th>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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**Transfers to: CSU**

### 9) New Course
**Item 1617-203**

**HOSP 104: Introduction to Food and Beverage Management**

Units: 3

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<th>Hours: 54 Lecture</th>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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**Transfers to: CSU**

### 10) New Course
**Item 1617-204**

**LAND 121: Introduction to the History of Landscape Architecture**

Units: 3

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<th>Hours: 54 Lecture</th>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment</td>
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**Transfers to: CSU**

### 11) New Course
**Item 1617-205**

**OENG 290: Work Experience in Operating Engineers Union Apprenticeship**

Units: 1 - 4

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<th>Hours: 3 Lecture/75-300 Lab</th>
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<td><strong>Advisory:</strong> ENGL 035 or ENLA 100 or appropriate assessment; READ 023</td>
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or appropriate assessment

Transfers to CSU

12) Course Revision
Item 1617-206
PAC 042: Police Supervision
Hours: 81 Lecture
Description Change
Revise content and update text

13) Course Change
Item 1617-207
READ 010: Spelling Improvement
Delete from Curriculum

14) Course Revision
Item 1617-208
WELD 060: Production Welding Techniques
Description
Revise content and update text

15) Course Revision
Item 1617-209
WELD 065: Inert Gas Welding
Title Change: To: Introduction to Gas Tungsten Arc Welding
Description Change
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text

16) Course Revision
Item 1617-210
WELD 070: Advanced Inert Gas Welding
Title Change: To: Advanced Gas Tungsten Arc Welding
Description Change
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text

17) Course Revision
Item 1617-211
WELD 085: Metal Fabrication
Title Change: To: Introduction to Metal Fabrication
Description Change
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Revise content and update text
18) Course Revision  
**Item 1617-212**  
WFT 042: Portable Pumps and Water Use (S211)  
**Unit Change:** From: 1 TO: 1.1  
**Description Change:**  
Revise content and update text

19) Course Revision  
**Item 1617-213**  
WFT 044: Introduction to ICS (I100)  
**Description Change:**  
Revise content and update text

20) Course Revision  
**Item 1617-214**  
WFT 045: ICS for Single Resources (I200)  
**Prerequisite Change:**  
**Description Change:**  
Revise content and update text

21) Non-Credit Course Revision  
**Item 1617-215**  
NESL 016: ESL Intermediate Low  
**Prerequisite:** Remove: NESL 015  
**Advisory:** Add: NESL 015  
**TOPS Code:** From: 4930.86  
**To:** 4930.87  
Revise content and update text

22) Non-Credit Course Revision  
**Item 1617-216**  
NESL 017: ESL Intermediate High  
**Prerequisite:** Remove: NESL 016  
**Advisory:** Add: NESL 016  
Revise content and update text

23) Non-Credit Course Revision  
**Item 1617-217**  
NESL 018: ESL Advanced  
**Prerequisite:** Remove: NESL 017  
**Advisory:** Add: NESL 017  
Revise content and update text

24) Degree Change  
**Item 1617-218**  
AA-T in Communication Studies  
Course Changes

25) Degree Change  
**Item 1617-219**  
A.S. in Information Systems with the System Administrator Option  
**Title Change:** To: Computer Information Technology/System Administrator  
**Unit Change:** From: 22 To: 31  
Course Additions
26) Degree Change

Item 1617-220

A.S. in Information Systems with the Network Administrator Option

Title Change: To: Computer Information Technology/Network Administrator

Unit Change: From: 22 To: 31

Course Additions

_X_ Approved ___ Not Approved ___ Tabled

C) First Readings:

1) Course Revision

Item 1617-222

ADN 290: CWEE/Internship for Nursing Related Fields

Title: TO: CWEE/RN Transition

Unit: FROM: 1-4 TO: 4

Hours: FROM: 3 Lecture/60 to 300 Lab

TO: 5 Lecture/235 Lab

Revise content and update text

It was moved by Alex Gardos; seconded by Jay Ribaya.

_X_ Approved ___ Not Approved ___ Tabled

2) Course Revision

Item 1617-223

AUTO 045: Honda/Acura Express Service

CoRequisite: Remove

Prerequisite Change

Description Change

Revise content and update text

It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved ___ Not Approved ___ Tabled

3) Course Revision

Item 1617-224

AUTO 0451: Honda/Acura Chassis Electrical Systems

Prerequisite Change

Description Change

Revise content and update text

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved ___ Not Approved ___ Tabled
4) **Course Revision**  
**Item 1617-225**  
**AUTO 0461: Honda/Acura Occupant Safety Systems**  
Revise content and update text

It was moved by Alex Gardos; seconded by Janine Livingston.

_X_ Approved  ____ Not Approved  ____ Tabled

5) **Course Revision**  
**Item 1617-226**  
**PSY 210: Biological Psychology**  
Revise content and update text

It was moved by Mike Hinze; seconded by Jim Newman.

_X_ Approved  ____ Not Approved  ____ Tabled

6) **Course Revision**  
**Item 1617-227**  
**PSY 210H: Biological Psychology Honors**  
**Prerequisite Change:** Wording Only  
Revise content and update text

It was moved by Brian Brutlag; seconded by Ea Madrigal.

_X_ Approved  ____ Not Approved  ____ Tabled

7) **Degree Change**  
**Item 1617-228**  
**A.S. in Accounting**  
Course additions & deletions

It was moved by Mike Hinze; seconded by Alex Gardos.

_X_ Approved  ____ Not Approved  ____ Tabled

8) **Certificate Change**  
**Item 1617-229**  
**COA in Accounting**  
Course additions & deletions

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved  ____ Not Approved  ____ Tabled

9) **New Certificate**
10) New Certificate
Item 1617-231  Graphic Design: Branding & Identity Design
Units: 12
It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved   ____ Not Approved   ____ Tabled

11) New Certificate
Item 1617-232  Graphic Design: Publication Design
Units: 12
It was moved by Mike Slavich; seconded by Jim Newman.

_X_ Approved   ____ Not Approved   ____ Tabled

12) New Certificate
Item 1617-233  Graphic Design: Website Design
Units: 12
It was moved by Mike Slavich; seconded by Alex Gardos.

_X_ Approved   ____ Not Approved   ____ Tabled

III. UNFINISHED BUSINESS: No Items

III. DISCUSSION ITEMS/ATTACHMENT:

Ryan Bronkar began the discussion on Units vs Hours. He distributed to the committee a handout that he had prepared outlining the past discussions, motions and outcomes in regards to Units vs Hours. Ryan’s concern is that the Art Department, Robert Miller, has a course that he would like to submit. Ryan asked for committee input as to how the hours should be calculated.

Mike Slavich suggested waiting to submit the course until the new PCAH is released in June. He stated that there will be many changes in the 6th edition that will need to be addressed and since we are so late into the year the course would not be approved in time to make the edition of the upcoming catalog anyway. Jim Newman agreed and stated that we should stick to established policies.
It was moved by Jim Newman; seconded by Brian Brutlag, and approved by the Committee to table the discussion in regards to Units vs Hours until the first curriculum meeting in the Fall with a final decision to be made by the 2nd curriculum in Fall.

It was moved by Michelle Pilati; seconded by Jim Newman, and approved by the Committee to form a subcommittee to convene during the summer to review the 6th Edition PCAH – Units vs Hours and bring the findings to the first curriculum meeting in the Fall.

An Amendment to the second motion was made granting the Curriculum Chair the authority to appoint members to the subcommittee. Jim Newman 1st; Michelle Pilati 2nd; unanimous approval by committee members.

Ryan then asked committee members if there was any interest to share the load of Curriculum Chair next year. Michelle Pilati stated that she was interested. Ryan Bronkar motioned that Michelle Pilati be approved as Co-Chair to the Curriculum committee beginning Fall 2017. 2nd by Alex Gardos; approved by committee members.

V. ADJOURNMENT:

The meeting adjourned at 12:15 p.m.