Rio Hondo Community College District

Curriculum Committee
Minutes
Wednesday, September 13, 2017 – Board Room

Voting Members Present: Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Ryan Bronkar, Jay Ribaya, Janet Cha, Ted Preston, Warren Roberts, Sharon Bell, Patti Luna, Michelle Pilati, Gerry Wallace

Voting Members Absent: Moises Mata, Rose Marie Gaw, Scott Dixon

Non-Voting Members Absent: Rose Sanceda

Guest: Tracy Rickman, Jeff Baumunk

I. Approval of the minutes for the meeting on August 30, 2017

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved (one opposition) __ Not Approved ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Mike Slavich; seconded by Patti Luna, and approved by the Committee to approve items 1718-01 through 1718-23 as a group:

1) Course Revision
   Item 1718-01
   ANTH 101: Introduction to Physical Anthropology
   Prerequisite: ENGL 030 or ENLA 034 or appropriate assessment; READ 021 or appropriate assessment
   Revise content and update text

2) Course Revision
   Item 1718-02
   ANTH 101H: Introduction to Physical Anthropology Honors
   Prerequisite: ENGL 101 with a grade of “C” or better; READ 021 or appropriate
8) Course Revision
Item 1718-08
ECON 135: International Political Economy
Revise content and update text

9) Course Revision
Item 1718-09
FR 201: French III
Hours: TO: 72 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment.
Prerequisite: Completion of FR 102 with a grade of “C” or better, or completion of three years of high school French with a grade of “C” or better.
Description Change
Revise content and update text

10) Course Revision
Item 1718-10
FR 202: French IV
Hours: TO: 72 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment.
Prerequisite: Completion of FR 201 with a grade of “C” or better, or completion of four years of high school French with a grade of “C” or better.
Description Change
Revise content and update text

11) Course Revision
Item 1718-11
KIN 193: Standard First Aid and CPR
Description Change
Revise content and update text

12) Course Revision
Item 1718-12
KIN 196: Health: Fitness and Wellness
Description Change
Revise content and update text

13) Course Revision
Item 1718-13
KINA 130: Lifelong Fitness Laboratory
Description Change
Revise content and update text
14) New Course
Item 1718-14
MATH 033A: Mathematical Foundations – A
Units: 2.5
Hours: 45 Lecture
Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment

15) New Course
Item 1718-15
MATH 033B: Mathematical Foundations – B
Units: 2.5
Hours: 45 Lecture
Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment
Prerequisite: MATH 033A with a grade of “C” or better

16) New Course
Item 1718-16
MATH 053A: B-STEM Elementary Algebra – A
Units: 2.5
Hours: 45 Lecture
Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment
Prerequisite: MATH 030 or MATH 030D or MATH 033 or MATH 033B with a grade of “C” or better or appropriate skill level as determined by participation in the math placement process.

17) New Course
Item 1718-17
MATH 053B: B-STEM Elementary Algebra – B
Units: 2.5
Hours: 45 Lecture
Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment
Prerequisite: MATH 053A with a grade of “C” or better

18) New Course
Item 1718-18
MATH 073A: B-STEM Intermediate Algebra – A
Units: 2.5
19) New Course
Item 1718-19
MATH 073B: B-STEM Intermediate Algebra – B
Units: 2.5
Hours: 45 Lecture
Advisory: READ 022 or appropriate assessment; ENGL 030 or ENLA 034 or appropriate assessment
Prerequisite: MATH 073A with a grade of “C” or better or appropriate skill level as determined by participation in the math placement process.

20) Course Revision
Item 1718-20
POLS 125: Law and Democracy
Prerequisite: Remove
Revise content and update text

21) Course Revision
Item 1718-21
POLS 135: International Political Economy
Revise content and update text

22) Course Revision
Item 1718-22
SPAN 130: Spanish for Heritage Speakers I
Number Change: TO: 101S
Title: Spanish for Spanish Speakers I
Units: TO: 4 units
Hours: TO: 72 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Description Change
Revise content and update text

23) Course Revision
Item 1718-23
SPAN 131: Spanish for Heritage Speakers II
Number Change: TO: 102S
Title: Spanish for Spanish Speakers II
Units: TO: 4 units
Hours: TO: 72 Lecture
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment
Prerequisite: SPAN 101S with a grade of “C” or better
Description Change
Revise content and update text

__X__ Approved    ____ Not Approved    ____ Tabled

C) First Readings:

1) New Course
Item 1718-24
DANC 167: Latin Dance for Fitness
Units: 1.0
Hours: 54 Lab
Advisory: ENGL 030 or ENLA 034 and READ 043 or appropriate assessment
p.17

It was moved by Mike Hinze; seconded by Alex Gardos.

__X__ Approved    ____ Not Approved    ____ Tabled

(Revision to Entering Skills #4 and #5 needed prior to 2nd Read)

2) Course Revision
Item 1718-25
READ 022: Intermediate Reading Skills
Prerequisite: Add: READ 021L
Description Change
Revise content and update text
p.25

It was moved by Alex Gardos; seconded by Ted Preston.

__X__ Approved    ____ Not Approved    ____ Tabled

3) Course Revision
Item 1718-26
READ 023: Reading College Textbooks
New Course Number: TO: READ 043
Prerequisite: Add: READ 022L
TOPS Code: FROM: 4930.85
TO: 1520.00
Description Change
It was moved by Alex Gardos; seconded by Ted Preston.

_X_ Approved   ___ Not Approved   ___ Tabled

4) Course Revision  
Item 1718-27  

READ 101: Critical Reading  
Prerequisite: REMOVE: READ 023  
ADD: READ 043  
TOPS Code: FROM: 4930.72  
TO: 1520.00  

Revise content and update text  
p.32

It was moved by Alex Gardos; seconded by Mike Hinze.

_X_ Approved   ___ Not Approved   ___ Tabled

5) Course Revision  
Item 1718-28  

READ 134: Academic Success and Lifelong Learning  
Advisory: REMOVE: READ 023  
ADD: READ 043  
TOPS Code: FROM: 4930.72  
TO: 1520.00  

Revise content and update text  
p.39

It was moved by Patti Luna; seconded by Jannine Livingston.

_X_ Approved   ___ Not Approved   ___ Tabled

6) Course Revision  
Item 1718-29  

SPAN 201: Spanish III  
Prerequisite: REMOVE: SPAN 131  
ADD: SPAN 102S  
Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
Hours: FROM: 72 Lecture;18 Lab  
TO: 72 Lecture  

Description Change  
Revise content and update text  
p.47

It was moved by Ted Preston; seconded by Alex Gardos.

_X_ Approved   ___ Not Approved   ___ Tabled
7) **Course Revision**  
**Item 1718-30**

**SPAN 201H: Spanish III Honors**  
**Prerequisite:** REMOVE: SPAN 131  
**ADD:** SPAN 102S  
**Advisory:** READ 043 or appropriate assessment  
**Hours:** FROM: 72 Lecture; 18 Lab  
**TO:** 72 Lecture  

**Description Change**  
Revise content and update text p.63

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  _____ Not Approved  _____ Tabled

(Entering Skill #8 missing/Content Title Item D missing)

8) **Course Revision**  
**Item 1718-31**

**SPAN 202: Spanish IV**  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Hours:** FROM: 72 Lecture/18 Lab  
**TO:** 72 Lecture  

**Description Change**  
Revise content and update text p.70

It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  _____ Not Approved  _____ Tabled

(Entering Skill #7 & #8 missing)

9) **Course Revision**  
**Item 1718-32**

**WFT 043: Wildland Fire Chain Saws (S212)**  
**Hours:** FROM: 16 Lecture/16 Lab  
**TO:** 9 Lecture/27 Lab  

**Description Change**  
Revise content and update text p.78

It was moved by Jannine Livingston; seconded by Mike Slavich.

__X__ Approved  _____ Not Approved  _____ Tabled
10) Request to offer a Course via Distance Education
   Item 1718-33 HMLD 101: Introduction to Homeland Security (ONLINE) p.85
   It was moved by Jannine Livingston; seconded by Alex Gardos.
   __X__ Approved     ____ Not Approved     ____ Tabled

11) Degree Change
   Item 1718-34 A.A. – Business Administration Course Name Changes p.91
   It was moved by Mike Slavich; seconded by Jim Newman.
   __X__ Approved     ____ Not Approved     ____ Tabled

12) Certificate Change
   Item 1718-35 COA – Retail Management Course Number Change p.93
   It was moved by Mike Slavich; seconded by Alex Gardos.
   __X__ Approved     ____ Not Approved     ____ Tabled

13) New Degree
   Item 1718-36 AS-T in Nutrition and Dietetics for Transfer Units in Major: 23-24 Total Units: 60 p.96
   It was moved by Jay Ribaya; seconded by Patti Luna.
   __X__ Approved     ____ Not Approved     ____ Tabled
   (Correct AA-T to AS-T/correct units to 23-24 in #3 page 96)

14) New Certificate
   Item 1718-37 Certificate of Achievement – Orthopedic Technology Units: 19 p.100
   It was moved by Mike Slavich; seconded by Ted Preston.
   __X__ Approved     ____ Not Approved     ____ Tabled
15) Course Revision
   Item 1718-38  PSY 121: Drugs, Society, and Behavior
   Revise content and update text p. 104

   It was moved by Mike Slavich; seconded by Alex Gardos.
   __X__ Approved  ____ Not Approved  ____ Tabled

16) Course Revision
   Item 1718-39  PSY 127: Introduction to the Physiological Effects of Drugs of Abuse
   Description Change
   Revise content and update text p. 108

   It was moved by Alex Gardos; seconded by Mike Slavich.
   __X__ Approved  ____ Not Approved  ____ Tabled

III. UNFINISHED BUSINESS:

(1st Reading 8/30/2017 Agenda)

A motion was made to untable items 1718-03 thru 1718-07 by Jay Ribaya; seconded by Mike Slavich

   __X__ Approved  ____ Not Approved  ____ Tabled

1) Course Revision
   Item 1718-03  CHEM 110: Chemistry for Allied Health Majors
   Prerequisite: Wording Only
   Revise content and update text

   It was moved by Alex Gardos; seconded by Mike Slavich.
   __X__ Approved  ____ Not Approved  ____ Tabled

2) Course Revision
   Item 1718-04  CHEM 120: Introduction to Chemistry
   Revise content and update text

   It was moved by Alex Gardos; seconded by Mike Slavich.
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<td>1718-05</td>
<td>CHEM 130: General Chemistry</td>
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<td>1718-06</td>
<td>CHEM 230: Organic Chemistry I</td>
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<td>1718-07</td>
<td>CHEM 231: Organic Chemistry II</td>
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IV. **DISCUSSION ITEMS/ATTACHMENT:**

Michelle Pilati discussed procedure for Course Revision updates in Curricunet. She explained procedure for logging into the website, how to change your password and informed the committee that prior to starting a course revision, it is necessary to notify Kathy Burdett and Lydia Corrales to have curriculum checked for updates. Once your course has been updated you will receive an email stating your course is ready to revise. She also had the committee review the outlines for Item Numbers 1718-38 and 1718-39. Michelle pointed out that at this time the General Education page and the Library Statement page does not transfer over to the outline but that a request is in to Curricunet to have this fixed.

V. **ADJOURNMENT**

Meeting adjourned at 12:30 pm.