Rio Hondo Community College District  
Curriculum Committee  
Minutes  
Wednesday, September 27, 2017 – Board Room

Voting Members Present: Jim Newman, Alex Gardos, Marius Dornean, Elizabeth Ramirez, Mike Hinze, Mike Slavich, Mariano Zaro, Mutsuno Ryan, Judy Sevilla-Marzona, Jannine Livingston, Dorali Pichardo, Ryan Bronkar, Jay Ribaya, Janet Cha, Ted Preston, Warren Roberts, Sharon Bell, Patti Luna, Michelle Pilati, Moises Mata, Rose Marie Gaw, Scott Dixon

Voting Members Absent: Gerry Wallace

Non-Voting Members Present: Rose Sanceda

Guest: Vice President of Academic Affairs, Dr. Laura Ramirez

I. Approval of the minutes for the meeting on September 13, 2017

It was moved by Mike Hinze; seconded by Jannine Livingston.

__X__ Approved (w/one opposition) ___ Not Approved ___ Tabled

II. ACTION ITEMS

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Alex Gardos; seconded by Jim Newman and approved by the Committee to approve items 1718-03 through 1718-07 and 1718-24 through 1718-39 as a group:

C) Second Readings:

1) Course Revision  
   Item 1718-03  
   CHEM 110: Chemistry for Allied Health Majors  
   Prerequisite: Wording Only  
   Revise content and update text

2) Course Revision  
   Item 1718-04  
   CHEM 120: Introduction to Chemistry  
   Revise content and update text
3) Course Revision  
**Item 1718-05**  
CHEM 130: General Chemistry  
**Title:** TO: General Chemistry I  
**Hours:** TO: 54 Lec/108 Lab  
**Description Change**  
Revise content and update text

4) Course Revision  
**Item 1718-06**  
CHEM 230: Organic Chemistry I  
Revise content and update text

5) Course Revision  
**Item 1718-07**  
CHEM 231: Organic Chemistry II  
**Description Change**  
Revise content and update text

6) New Course  
**Item 1718-24**  
DANC 167: Latin Dance for Fitness  
**Units:** 1.0  
**Hours:** 54 Lab  
**Advisory:** ENGL 030 or ENLA 034 and READ 043 or appropriate assessment

7) Course Revision  
**Item 1718-25**  
READ 022: Intermediate Reading Skills  
**Prerequisite:** Add: READ 021L  
**Description Change**  
Revise content and update text

8) Course Revision  
**Item 1718-26**  
READ 023: Reading College Textbooks  
**New Course Number:** TO: READ 043  
**Prerequisite:** Add: READ 022L  
**TOPS Code:** FROM: 4930.85  
**TO:** 1520.00  
**Description Change**  
Revise content and update text

9) Course Revision  
**Item 1718-27**  
READ 101: Critical Reading  
**Prerequisite:** REMOVE: READ 023  
**ADD:** READ 043  
**TOPS Code:** FROM: 4930.72  
**TO:** 1520.00  
Revise content and update text
10) Course Revision  
**Item 1718-28**  READ 134: Academic Success and Lifelong Learning  
**Advisory:** REMOVE: READ 023  
**ADD:** READ 043  
**TOPS Code:** FROM: 4930.72  
**TO:** 1520.00  
Revise content and update text

11) Course Revision  
**Item 1718-29**  SPAN 201: Spanish III  
**Prerequisite:** REMOVE: SPAN 131  
**ADD:** SPAN 102S  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Hours:** FROM: 72 Lecture; 18 Lab  
**TO:** 72 Lecture  
**Description Change**  
Revise content and update text

12) Course Revision  
**Item 1718-30**  SPAN 201H: Spanish III Honors  
**Prerequisite:** REMOVE: SPAN 131  
**ADD:** SPAN 102S  
**Advisory:** READ 043 or appropriate assessment  
**Hours:** FROM: 72 Lecture; 18 Lab  
**TO:** 72 Lecture  
**Description Change**  
Revise content and update text

13) Course Revision  
**Item 1718-31**  SPAN 202: Spanish IV  
**Advisory:** ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment  
**Hours:** FROM: 72 Lecture/18 Lab  
**TO:** 72 Lecture  
**Description Change**  
Revise content and update text

14) Course Revision  
**Item 1718-32**  WFT 043: Wildland Fire Chain Saws (S212)  
**Hours:** FROM: 16 Lecture/16 Lab  
**TO:** 9 Lecture/27 Lab  
**Description Change**  
Revise content and update text
15) Request to offer a Course via Distance Education
   Item 1718-33  HMLD 101: Introduction to Homeland Security (ONLINE)

16) Degree Change
   Item 1718-34  A.A. – Business Administration
                 Course Name Changes

17) Certificate Change
   Item 1718-35  COA – Retail Management
                 Course Number Change

18) New Degree
   Item 1718-36  AS-T in Nutrition and Dietetics for Transfer
                 Units in Major: 23-24
                 Total Units: 60

19) New Certificate
   Item 1718-37  Certificate of Achievement – Orthopedic Technology
                 Units: 19

20) Course Revision
   Item 1718-38  PSY 121: Drugs, Society, and Behavior
                 Revise content and update text

21) Course Revision
   Item 1718-39  PSY 127: Introduction to the Physiological Effects of Drugs of Abuse
                 Description Change
                 Revise content and update text

   ___X___ Approved  ___ Not Approved  ___ Tabled

C) First Readings:

1) New Course
   Item 1718-40  GDSN 110: History of Graphic Design
                 Units: 3
                 Hours: 54 Total (Lecture)
                 Advisory: ENGL 035 or ENLA 100 or appropriate assessment; READ 043 or appropriate assessment
                 p.15
It was moved by Alex Gardos; seconded by Mike Slavich.

__X__ Approved  __ Not Approved  ____ Tabled

2) Request to Offer a Course via Distance Education
   Item 1718-41  GDSN 110: History of Graphic Design
                  (ONLINE)  p.23

   It was moved by Jim Newman; seconded by Sharon Bell.
   __X__ Approved  __ Not Approved  ____ Tabled

3) Degree Change
   Item 1718-42
   AS in Graphic Design
   Course Change: REMOVE: GDSN 163
                    ADD: GDSN 150
   Description Change  p.28

   It was moved by Ted Preston; seconded by Jay Ribaya.
   __X__ Approved  __ Not Approved  ____ Tabled

III. UNFINISHED BUSINESS:  No Items

IV. DISCUSSION ITEMS/ATTACHMENT:

Michelle Pilati announced that Curriculnet would be going “Live” sometime this week. She warned committee members that in the beginning there may be some confusion as to how the Launch feature is actually going to work. An email will go out today to all faculty members and Deans with a general overview of how the system will work. Any problems? Let Michelle know.

Michelle also announced that the survey in regards to the calculation of credit hours will be emailed out to faculty sometime in the next week. She stated that each department/program needed to have at least one faculty member respond. Timeframe for responses will be approximately week from receipt of the survey. She requested that the committee members stay on top of faculty in their divisions to ensure completion of the surveys.

Michelle Pilati presented a PowerPoint to orient the Curriculum Committee members to the recent title 5 changes related to curriculum approval processes. It was shared that the importance of the work of the Curriculum Committee has increased as the Chancellor’s Office will no longer be
reviewing the college’s credit courses for compliance. Per title 5, “Everyone involved in the credit course approval process, including members of the curriculum committee, were provided with training regarding the rules, regulations, and local policies applicable to the approval of credit courses, including, but not limited to, the provisions of section 55002, section 55002.5, and the Program and Course Approval Handbook (PCAH).” The PowerPoint will be distributed to all committee members and everyone will be provided with their own copy of the PCAH.

V. ADJOURNMENT

Meeting adjourned at 12:05 pm