Rio Hondo Community College District

Curriculum Committee
Minutes

Wednesday, October 22, 2014, Board Room

Voting Members Present: Armando Ayala; Ryan Bronkar; Fran Cummings; Scott Dixon; Marius Dornean; Margaret Griffith; Gary Halverson; Mark Littrell; Jannine Livingston; Patricia Luna; Moises Mata; Juana Mora; Ted Preston; Judy Sevilla-Marzona; Tracy Rickman; Mike Slavich; Ralph Velazquez

Voting Members Absent: Sharon Bell; Song Le Graham; Jeannie Liu; Jim Newman; Dorali Pichardo; Joanna Ruiz (ASB Representative)

Non-Voting Member Present: Rose Sanceda

I. MOTION:

Approval of the minutes for the meeting on October 15, 2014

It was moved by Mike Slavich; seconded by Ted Preston.

____X____ Approved ______ Not Approved ______ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda: No Items

B) Second Readings:

It was moved by Mike Slavich; seconded by Judy Sevilla Marzona, and approved by the Committee to approve items 1415-77 through 1415-101 as a group:

1) Course Revision Item 1415-77  ARCH 115: Introduction to Residential Architecture: Drawing and Design
   Revise content and update text.

2) Course Revision Item 1415-78  ARCH 235: Architectural Design Studio
   Revise content and update text.

3) Course Revision Item 1415-79  ARCH 260: Advanced Architecture Using Revit and 3D Software
   Revise content and update text.
4) **Course Revision**  
**Item 1415-80**  
ARCH 280: Advanced Microstation for CADD & BIM Applications  
Revise content and update text.

5) **New Course**  
**Item 1415-81**  
CARP 060A: Cabinet, Millwork and Assembly  
**Hours:** 40 Total Hours (20 Lecture/20 Lab)  
**Prerequisite:** State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B  
**Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment;  
MATH 020 or 020C or appropriate assessment  
**Degree Applicable; 1.5 Units**

6) **New Course**  
**Item 1415-82**  
CARP 060B: Plastic Laminates  
**Hours:** 40 Total Hours (20 Lecture/20 Lab)  
**Prerequisite:** State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B  
**Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment;  
MATH 020 or 020C or appropriate assessment  
**Degree Applicable; 1.5 Units**

7) **New Course**  
**Item 1415-83**  
CARP 060C: Door and Door Frames  
**Hours:** 40 Total Hours (20 Lecture/20 Lab)  
**Prerequisite:** State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B  
**Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment;  
MATH 020 or 020C or appropriate assessment  
**Degree Applicable; 1.5 Units**

8) **New Course**  
**Item 1415-84**  
CARP 060D: Stair Trim  
**Hours:** 40 Total Hours (20 Lecture/20 Lab)  
**Prerequisite:** State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B  
**Advisory:** ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment;  
MATH 020 or 020C or appropriate assessment  
**Degree Applicable; 1.5 Units**
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<tr>
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<th>New Course</th>
<th>Item 1415-85</th>
<th>CARP 060E: Commercial Fixtures</th>
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<td>Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B</td>
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<td>Advisory: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 020 or 020C or appropriate assessment</td>
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<th>Item 1415-86</th>
<th>CARP 060F: Fitting Rooms/Partitions</th>
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<td>Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B</td>
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<th>Item 1415-87</th>
<th>CARP 060G: Exit &amp; Electrical Security Devices</th>
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<td>Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B</td>
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<th>Item 1415-88</th>
<th>CARP 060H: Solid and Stone Surfaces</th>
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<td>Prerequisite: State Indentured Carpenter Union Apprentice; CARP 040A; CARP 040B</td>
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<td>Course Revision</td>
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<td>13) Course Revision Item 1415-89</td>
<td>CIV 241: Civil Engineering Drafting and Design</td>
<td>Hour Change: TO: 90 Total Hours (36 Lecture/54 Lab) &lt;br&gt;Prerequisite Change: TO: CIV 140; ENGT 150 or ENGT 170 (Remove ENGT 200) &lt;br&gt;Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment</td>
<td>Description Change &lt;br&gt;Revise content and update text.</td>
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<td>14) Course Revision Item 1415-90</td>
<td>CIV 245: Civil Engineering Design &amp; Modeling</td>
<td>Hour Change: TO: 90 Total Hours (36 Lecture/54 Lab) &lt;br&gt;Prerequisite Change: TO: CIV 140; ENGT 150 or ENGT 170 &lt;br&gt;Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment</td>
<td>Description Change &lt;br&gt;Revise content and update text.</td>
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<td>16) Course Revision Item 1415-92</td>
<td>ENGT 131: Engineering and Manufacturing Applications of Technical Drawing</td>
<td>Revise content and update text.</td>
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<td>17) Course Revision Item 1415-93</td>
<td>ENGT 150: AutoCAD for Basic CADD Applications</td>
<td>Revise content and update text.</td>
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<td>18) Course Revision Item 1415-94</td>
<td>ENGT 170: Microstation for Basic CADD Applications</td>
<td>Revise content and update text.</td>
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<td>19) Course Revision Item 1415-95</td>
<td>ENGT 231: Technical Product Design and Presentation</td>
<td>Revise content and update text.</td>
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20) **Course Revision Item 1415-96**  
ENGT 250: Parametric Modeling 3D Applications for Mechanical Design  
**Prerequisite Change: TO:** ENGT 122; ENGT 150  
Revise content and update text.

21) **Course Revision Item 1415-97**  
ENGT 270: Solid Works for 3D Modeling and Prototype Applications  
**Prerequisite Change: TO:** ENGT 122; ENGT 150 or ENGT 170  
Revise content and update text.

22) **Course Revision Item 1415-98**  
ENGT 280: Advanced MicroStation for CADD & BIM Applications  
Revise content and update text.

23) **Course Revision Item 1415-99**  
HEFR 004: Mathematics  
**Number Change: TO:** HEFR 043  
**Title Change:** TO: Construction Mathematics  
**Degree Attribute Change:** TO: Degree Applicable  
**Unit Change:** TO: 3 Units  
**Hour Change:** TO: (80 Total Hours)  
40 Lecture/40 Lab  
**Prerequisite Change:** TO: State Indentured Heat and Frost Insulator Union Apprentice; HEFR 040  
**Advisory Change:** TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 020 or MATH 020C or appropriate assessment  
**Description Change**  
Revise content and update text.

24) **Course Revision Item 1415-100**  
KINA 134: Fitness through Rhythmic Aerobics  
**Title Change:** TO: Cardio Boot Camp  
**Description Change**  
Revise content and update text.

25) **Course Revision Item 1415-101**  
KINA 185: Men’s Intercollegiate Swim Team  
**Title Change:** TO: Men’s and Women’s Intercollegiate Swim Team

_X_ Approved  ___ Not Approved  ___ Tabled
B) First Readings:

1) Course Revision  
   **Item 1415-102**  ART 233: Freehand Drawing III  
   **Unit Change: TO:** 3.25 Units  

   It was moved by Mike Slavich; seconded by Ryan Bronkar.  
   ____X__ Approved  ____ Not Approved  ____ Tabled  

   **Content Review**  
   ART 233: Freehand Drawing III  

   It was moved by Marius Dornean; seconded by Jannine Livingston.  
   ____X__ Approved  ____ Not Approved  ____ Tabled  

   **Prereq/Coreq/Advisory**  
   ART 233: Freehand Drawing III  

   **Correction Needed:** Revise READ Advisory.  

   It was moved by Ted Preston; seconded by Mike Slavich.  
   ____X__ Approved  ____ Not Approved  ____ Tabled  

2) Course Revision  
   **Item 1415-103**  CIT 103: Microsoft® Word®  
   **Hour Change: TO:** 72 Total Hours  
   (45 Lecture/27 Lab)  
   Revise content and update text.  

   **Corrections Needed:** Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency.  

   It was moved by Jannine Livingston; seconded by Mike Slavich.  
   ____X__ Approved  ____ Not Approved  ____ Tabled  

   **Content Review**  
   CIT 103: Microsoft® Word®  

   **Correction Needed:** Revise and develop content.  

   It was moved by Ted Preston; seconded by Ryan Bronkar.  
   ____X__ Approved  ____ Not Approved  ____ Tabled  

   **Prereq/Coreq/Advisory**  
   CIT 103: Microsoft® Word®
Correction Needed: Possible change in Preparation.

It was moved by Mark Littrell; seconded by Ted Preston.

__X__ Approved  ____ Not Approved  ____ Tabled

3) Course Revision

Item 1415-104  CIT 107: Microsoft® Excel®

Hour Change: TO: 72 Total Hours
(45 Lecture/27 Lab)
Revise content and update text.

Corrections Needed: Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency.

It was moved by Mike Slavich; seconded by Ted Preston.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

CIT 107: Microsoft® Excel®

It was moved by Mark Littrell; seconded by Marius Dornean.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

CIT 107: Microsoft® Excel®

Correction Needed: Possible change in Preparation.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

4) Course Revision

Item 1415-105  CIT 109: Microsoft® Access®

Hour Change: TO: 72 Total Hours
(45 Lecture/27 Lab)
Revise content and update text.

Corrections Needed: Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency.

It was moved by Mark Littrell; seconded by Jannine Livingston.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

CIT 109: Microsoft® Access®
It was moved by Mark Littrell; seconded by Ted Preston.

_X_ Approved   ___ Not Approved    ____ Tabled

**Prereq/Coreq/Advisory**

**CIT 109: Microsoft® Access®**

**Correction Needed:** Possible change in Preparation.

It was moved by Ryan Bronkar; seconded by Mike Slavich.

_X_ Approved   ___ Not Approved    ____ Tabled

5) **Course Revision**

**Item 1415-106**

**CIT 192: Network Security I**

**Advisory Change:** TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; CIT 101; CIT 180 (Remove CIT 190)

**Prerequisite Change:** TO: None (Remove CIT 101)

**Description Change**

Revise content and update text.

**Corrections Needed:** Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency and Need/Justification.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

_X_ Approved   ___ Not Approved    ____ Tabled

**Content Review**

**CIT 192: Network Security I**

**Correction Needed:** Revise and develop content.

It was moved by Mike Slavich; seconded by Ted Preston.

_X_ Approved   ___ Not Approved    ____ Tabled

**Prereq/Coreq/Advisory**

**CIT 192: Network Security I**

**Correction Needed:** Possible change in Preparation.

It was moved by Mark Littrell; seconded by Ted Preston.

_X_ Approved   ___ Not Approved    ____ Tabled
Course Revision

6) Item 1415-107

CIT 210: Telecommunications in Information Systems

Title Change: TO: Cisco® Networking I
Hour Change: TO: 72 Total Hours (45 Lecture/27 Lab)
Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; CIT 101; CIT 180

Description Change
Revise content and update text.

Corrections Needed: Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency and Need/Justification.

It was moved by Mark Littrell; seconded by Mike Slavich.

X Approved  Not Approved  Tabled

Content Review

CIT 210: Telecommunications in Information Systems

Correction Needed: Revise and develop content.

It was moved by Patricia Luna; seconded by Mark Littrell.

X Approved  Not Approved  Tabled

Prereq/Coreq/Advisory

CIT 210: Telecommunications in Information Systems

Correction Needed: Possible change in Preparation.

It was moved by Ryan Bronkar; seconded by Mark Littrell.

X Approved  Not Approved  Tabled

7) Item 1415-108

CIT 211: Internetworks and Router Fundamentals

Title Change: TO: Cisco® Networking II
Hour Change: TO: 72 Total Hours (45 Lecture/27 Lab)
Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; CIT 101; CIT 180
Prerequisite Change: TO: CIT 210 with a grade of “C” or better

Description Change
Revise content and update text.


It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

Content Review

CIT 211: Internetworks and Router Fundamentals

Correction Needed: Revise and develop content.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved  ____ Not Approved  ____ Tabled

Prereq/Coreq/Advisory

CIT 211: Internetworks and Router Fundamentals

Correction Needed: Possible change in Preparation.

It was moved by Mark Littrell; seconded by Patricia Luna.

__X__ Approved  ____ Not Approved  ____ Tabled

8) Course Revision
Item 1415-109

CIT 212: Internetworks/LAN Design

Title Change: TO: Cisco® Networking III

Hour Change: TO: 72 Total Hours
(45 Lecture/27 Lab)

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; CIT 101; CIT 180

Prerequisite Change: TO: CIT 211 with a grade of “C” or better

Description Change
Revise content and update text.

Corrections Needed: Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency and Need/Justification.
It was moved by Ryan Bronkar; seconded by Mark Littrell.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

CIT 212: Internetworks/LAN Design

Correction Needed: Revise and develop content.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

CIT 212: Internetworks/LAN Design

Correction Needed: Possible change in Preparation.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

9) Course Revision

Item 1415-110

CIT 213: Internetworks/WAN Design

Title Change: TO: Cisco® Networking IV

Hour Change: TO: 72 Total Hours
(45 Lecture/27 Lab)

Advisory Change: TO: ENGL 035 or ENLA 100 or appropriate assessment; READ 023 or appropriate assessment; CIT 101; CIT 180

Prerequisite Change: TO: CIT 212 with a grade of “C” or better (Remove CIT 210)

Description Change
Revise content and update text.

Corrections Needed: Revise Academic Level page. Revise Entering Skills and Course Objectives for consistency and Need/Justification.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

CIT 213: Internetworks/WAN Design

Correction Needed: Revise and develop content.
It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

**Prereq/Coreq/Advisory**

**CIT 213: Internetworks/WAN Design**

*Correction Needed: Possible change in Preparation.*

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

10) **New Course**  
**Item 1415-111**  
**PHIL 115: Symbolic Logic**  
*Advisory:* READ 023 or appropriate assessment; PHIL 101 or PHIL 101H; PHIL 112  
*Degree Applicable; 3 Units*

*Correction Needed: Possible change on Academic Level page #4.*

It was moved by Jannine Livingston; seconded by Margaret Griffith.

__X__ Approved    ____ Not Approved    ____ Tabled

**Content Review**  
**PHIL 115: Symbolic Logic**

It was moved by Ted Preston; seconded by Mark Littrell.

__X__ Approved    ____ Not Approved    ____ Tabled

**Prereq/Coreq/Advisory**  
**PHIL 115: Symbolic Logic**

*Correction Needed: Revise READ Advisory.*

It was moved by Mark Littrell; seconded by Ted Preston.

__X__ Approved    ____ Not Approved    ____ Tabled

11) **Course Revision**  
**Item 1415-112**  
**THTR 159: Stage Crew Activity**  
*Unit Change: TO:* 1 - 3 Units  
*Hour Change: TO:* 54 – 162 Lab Hours  
Revise content and update text.

*Corrections Needed: Revise Minimum Required for Credit. Include a manual for students.*
It was moved by Mark Littrell; seconded by Margaret Griffith.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

THTR 159: Stage Crew Activity

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

THTR 159: Stage Crew Activity

Correction Needed: Revise Advisory.

It was moved by Mark Littrell; seconded by Ryan Bronkar.

__X__ Approved    ____ Not Approved    ____ Tabled

Course Revision

Item 1415-113

THTR 215: Acting: A Course in Auditioning and Cold Reading

Unit Change: TO: 3 Units

Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment

Description Change

Revise content and update text.

Corrections Needed: Revise Title, Description, and Need/Justification. Possible Change to Lecture and Lab Hours.

It was moved by Mark Littrell; seconded by Mike Slavich.

__X__ Approved    ____ Not Approved    ____ Tabled

Content Review

THTR 215: Acting: A Course in Auditioning and Cold Reading

It was moved by Mike Slavich; seconded by Tracy Rickman.

__X__ Approved    ____ Not Approved    ____ Tabled

Prereq/Coreq/Advisory

THTR 215: Acting: A Course in Auditioning and Cold Reading
It was moved by Ryan Bronkar; seconded by Tracy Rickman.

_X_ Approved  ____ Not Approved  ____ Tabled

13) **Course Revision**
   **Item 1415-114**  THTR 230: Principles of Directing
   Revise content and update text.

It was moved by Marius Dornean; seconded by Mike Slavich.

_X_ Approved  ____ Not Approved  ____ Tabled

**Content Review**
   THTR 230: Principles of Directing

*Correction Needed: Revise and develop content.*

It was moved by Ryan Bronkar; seconded by Patricia Luna.

_X_ Approved  ____ Not Approved  ____ Tabled

**Prereq/Coreq/Advisory**
   THTR 230: Principles of Directing

It was moved by Ryan Bronkar; seconded by Ted Preston.

_X_ Approved  ____ Not Approved  ____ Tabled

14) **New Certificate**
   **Item 1415-115**  Career Certificate – Entry Network Technician (9 Units)

*Corrections Needed: Possible Course Changes. Catalog page submission needed. Committee suggested making this a Certificate of Achievement at a later time.*

It was moved by Mike Slavich; seconded by Ted Preston.

_X_ Approved  ____ Not Approved  ____ Tabled

15) **New Certificate**
   **Item 1415-116**  Career Certificate – Network Technician (15 Units)

*Corrections Needed: Possible Course Changes. Catalog page submission needed. Committee suggested making this a Certificate of Achievement at a later time.*
It was moved by Ryan Bronkar; seconded by Tracy Rickman.

___X___ Approved  ____ Not Approved  ____ Tabled

16) New Certificate  
Item 1415-117  Career Certificate – Desktop Technician  
(10 Units)

_Corrections Needed: Possible Course Changes. Catalog page submission needed. Committee suggested making this a Certificate of Achievement at a later time._

It was moved by Mike Slavich; seconded by Tracy Rickman.

___X___ Approved  ____ Not Approved  ____ Tabled

III. **UNFINISHED BUSINESS:**

IV. **DISCUSSION ITEMS/ATTACHMENTS**

Fran stated that she presented to the Academic Senate Song’s proposal of a new curriculum process in regards to deleting courses from the catalog vs. curriculum. She explained the pros and cons of this proposal and how this would affect articulation. The Academic Senate committee decided to leave this decision with the Curriculum Committee and made the following suggestion: Division Matrices should be sent out to all Deans and given a timeline for deletion submissions. Mike Slavich and Lorraine Castellanos will work on this.

V. **ADJOURNMENT**

The meeting adjourned at 12:30p.m.