Rio Hondo Community College District

Curriculum Committee Minutes

Wednesday, March 4, 2015 Board Room

Voting Members Present: Armando Ayala; Sharon Bell; Brian Brutlag; Ryan Bronkar; Fran Cummings; Scott Dixon; Margaret Griffith; Gary Halverson; Mark Littrell; Jannine Livingston; Patricia Luna; Judy Sevilla-Marzona; Moises Mata; Juana Mora; Jim Newman; Dorali Pichardo; Tracy Rickman; Ralph Velazquez; Mike Slavich; Sean Burton (ASB Representative)

Voting Members Absent: Marius Dornean; Song Le Graham

Non-Voting Member Present: Rose Sanceda

Guest: Shin Liu

I. MOTION:

Approval of the minutes for the meeting on February 11, 2015

It was moved by Mark Littrell; seconded by Mike Slavich.

__X__ Approved with one opposition   ____ Not Approved   ____ Tabled

II. ACTION ITEMS:

A) Approval of Consent Agenda:

It was moved by Scott Dixon; seconded by Brian Brutlag, and approved by the Committee to approve item 1415-265:

1) Course Change Item 1415-265 ART 104: Art of the Ancient Americas

Revise content and update text for C-ID requirements.

__X__ Approved   ____ Not Approved   ____ Tabled
B) **Second Readings:**

It was moved by Mark Littrell; seconded by Mike Slavich, and approved by the Committee to approve item *1415-264*:

1) **Course Revision Item 1415-264**  
MGMT 160: Principles of Project Management  
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 022 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 101  
Revise content and update text.

___X__ Approved   ___ Not Approved   ___ Tabled

C) **First Readings:**

It was moved by Jim Newman; seconded by Scott Dixon, and approved by the Committee to table item *1415-266* for further review:

1) **Course Revision Item 1415-266**  
CIT 115: Introduction to Visual Basic Programming  
Advisory Change: TO: ENGL 030 or ENLA 034 or appropriate assessment; READ 023 or appropriate assessment; MATH 030 or MATH 030D or MATH 033 or appropriate assessment; CIT 111  
Revise content and update text.

___ Approved   ___ Not Approved   ___X__ Tabled

III. **UNFINISHED BUSINESS:**

IV. **DISCUSSION ITEMS/ATTACHMENTS**

The following motions regarding the policy for calculating units to hours were submitted:

*Motion submitted by the Arts Department:*
To keep the current practice of calculating hours to units. If the hours do not fall on whole or half units, allow rounding down of units for transferable courses and award units in increments for non-transferable courses.
Motion submitted by Fran Cummings as current policy:
To keep the current practice of calculating hours to units as outlined in Title 5, section 55002.5. For transferable courses, every effort shall be made so that the hours of instruction calculate to the nearest whole or half unit increment. In non-transferable courses incremental units may be awarded.

The motion submitted by Fran Cummings was revised by the Curriculum Committee members to read as follows and, therefore, replaces her motion above:
To keep the current practice of calculating hours to units as outlined in Title 5, section 55002.5. For transferable courses, the hours of instruction calculate to a whole or half unit increment. In non-transferable courses incremental units may be awarded.

There was an in depth discussion regarding this policy and the committee members were asked to consider both motions. Mike suggested that the committee vote next week by secret ballot and all should vote without any abstentions. Fran Cummings, Curriculum Chairperson, made a motion that the committee vote by secret ballot and there was a unanimous “yes” vote. Fran Cummings then made another motion that the two options be placed on the ballot and all should choose one, and there was a unanimous “yes” vote. All committee members were in favor of this process. Lorraine will prepare ballots and send to each member. Ballots will be returned to Lorraine in sealed envelopes and will be opened and counted at the next Curriculum meeting on March 11, 2015.

V. ADJOURNMENT

The meeting adjourned at 12:14p.m.