

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
PLANNING FISCAL COUNCIL MINUTES  
Tuesday, May 8, 2018, 2:30 p.m., Board Room**

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**Members Present:** Laura M. Ramirez (Co-Chair and VPAA), Michelle Bean (Co-Chair and President, AS), Henry Gee (VPSS), Yulian Ligioso (VPFB), Juana Mora (1<sup>st</sup> VP, AS), Jorge Huinquez (2<sup>nd</sup> VP, AS), Dorali Pichardo-Diaz (Secretary, AS), Mike Dighera (ASCCC Rep), Jill Pfeiffer (President, RHCFA), Robin Babou (Faculty), Brian Brutlag (Faculty), Robert Bethel (Past President, AS), Lisa Sandoval (CSEA), Jim Sass (CSEA), Martin Covarrubias (President, ASRHC), Bailey Garcia (Treasurer, ASRHC), Rebecca Green (Mgmt, AA)

**Members Absent:** Shelly Spencer (Parliamentarian, AS), Michelle Pilati (Faculty), Sandra Rivera (CSEA), Mike Muñoz (Mgmt, SS), Jesus Colin (Secretary, ASRHC), Markelle Stansell (Senior Administrative Assistant to VPAA / Recorder)

**Additional Staff Members:** Howard Kummerman (Executive Dean, Institutional Research & Planning)

- I. **Call to Order** – The meeting was called to order at 2:35pm.
- II. **Approval of Minutes** – The April 24, 2018 minutes were accepted as presented.
- III. **Superintendent/President’s Report** – None.
- IV. **Public Comments** – Henry Gee acknowledged student Bailey Garcia for being accepted to UCLA and to UC Berkeley. He also noted that Bailey will serve as this year’s Valedictorian at Commencement on May 24, 2018.  
*Persons wishing to address the Planning and Fiscal Council on any item on the agenda or comment on any other matter are allowed three minutes per topic. Pursuant to the Brown Act, the Planning and Fiscal Council cannot discuss or take action on items not listed on the agenda. Matters brought before the Planning and Fiscal Council that are not on the agenda may, at PFC’s discretion, be placed on the next agenda.*
- V. **ASRHC Report** – Elections are over and results are expected to be in by tomorrow morning. Ten ASRHC members are graduating and transferring.  
  
Puppy Therapy will be held on Wednesday, May 16 from 12pm-2pm.  
  
Spirit Day is being held today and there has been a good turnout.
- VI. **Co-Chair’s Report** –
  - A. **Guided Pathways** – Announcements were sent this morning regarding Guided Pathways Open Forums to be held on Thursday, May 10, 2018 from 10:00am-11:00am in the Board Room (A102) and again on Thursday, May 17, 2018 from 2:00pm-3:00pm in A208. This is an open call to share ideas and thoughts and dialogue with the campus community about where we are going with Guided Pathways.
- VII. **Unfinished Business** –
  - A. **Revision of APs and BPs Proposed by Senate (9 items)** –
    - **AP 3250 – Institutional Planning** – **CONSENSUS** with minor edits.

- **AP 3300 – Public Records** – **CONSENSUS** with minor edits (addition of CCLC language).
- **AP 3410 – Nondiscrimination** – Tabled until next meeting.
- **AP 3420 – Equal Employment Opportunity** – Tabled until this AP can be reviewed by HR.
- **AP 3515 – Reporting of Crimes** – Tabled until next meeting.
- **AP 3570 – Smoking on Campus** – Tabled until next meeting.
- **AP 3710 – Securing of Copyright** – Tabled until next meeting.
- **AP 3720 – Computer & Network Use** – Tabled until this AP can be reviewed by HR.

## VIII. Unfinished Business –

### A. BPs & APs 3000s (9 items) –

- **AP 4100 – Graduation Requirements** – **CONSENSUS** with no edits.
- **AP 4240 – Academic Renewal** – **CONSENSUS** with no edits.
- **AP 3715 – Intellectual Property** – **CONSENSUS** with no edits.
- **BP 3715 – Intellectual Property** – **CONSENSUS** with no edits.
- **BP 3050 – Institutional Code of Ethics** – **CONSENSUS** with no edits.
- **AP 3050 – Institutional Code of Ethics** – This AP does not exist and the group agrees to keep it that way.
- **BP 3250 – Institutional Planning** – **CONSENSUS** with minor edits (Change V to “The Superintendent/President shall inform the Board about the status of the college planning process.” Switch roman numeral IV to V).
- **BP 3570 – Smoking on Campus** – **CONSENSUS** with no edits.
- **BP 3900 – Speech: Time, Place, and Manner** – Tabled for further review, as both BP 3900 and AP 3900 have language that is now deemed unconstitutional. However, CCLC has not yet released new revisions to address these inconsistencies.

## IX. Committee Reports

- **Safety/Facilities** – Please fill out the survey from the active shooter drill sent by Howard. This week we have an emergency simulation on Friday.
- **IEC** – Recognized Lydia for being coordinator for 3 years. Talked about the e-sent survey which costs a lot of money and the College has not participated in the past before. Because we are participants of Guided Pathways, it is a requirement that we participate. Data will come to us in March 2019. Started tackling goals and feedback from the retreat. This will be reviewed by a subgroup in the summer.
- **Program Review** – No report.
- **Staff Development** – No report.
- **Basic Skills** – There was recent discussion at the Basic Skills meeting about units being added based on AB 705. They looked at multiple measures data and it has not been detrimental.
- **Outcomes** – *(Formerly SLO Committee)* No report.
- **Online Education (OEC)** – Written report submitted by Jodi Senk and available online.

- **Student Equity** – Last Friday Student Equity hosted great guest speakers on campus and hope that they can bring them back in the future. Juana also sent out an email for those who want a copy of *Re-Designing America's Community Colleges*.
- **SSSP** – No report.

**X. Announcements** – Dr. Ramirez discussed Chancellor Oakley's report. 60% enrollment, 20% Need, 20% Success Measures include ADT, 16 unit certificates and completion of 9 CTE units, completion of transfer level Math and English in 1 year. Based on this funding formula, it needs to be completed in a year. This could potentially impact how we do mapping for Guided Pathways, so we need to continue to have dialogue as to what this will look like for the College.

Henry Gee asked that we please consider that other colleges won't be requiring co-requisites for their English and Math classes, which begs the question: why will they choose RHC if they can go to another school and still get the Promise and take less units? Brian asked if there is data about when students take Math and English? Henry shared that data shows that you are more likely to succeed if you take Math and English early on.

Rebecca Green asked for clarification regarding when the "clock" starts ticking for the three-year completion. What if they started college classes in high school? It starts after high school graduation. Strong relationships with college faculty and high school faculty will go a long way to ensuring student success.

**XI. Adjournment** – The meeting was adjourned at 3:51pm. The next meeting will be held on Tuesday, May 15 from 2:30 – 4:00 p.m. in the Board Room.