

Accreditation Response Team Meeting

Wednesday, August 5, 2009, 1:30 p.m.

Room A216

Minutes

Present: JoAnna Downey, Angie Tomasich, Henry Gee, Karen Koos, Lisa Sandoval, Paul Parnell, Robert Holcomb, Rory Natividad, Russell Castañeda-Calleros, Sally Willsey, Samuel Castillo, Sandra Rivera, Susan Herney, Walter Jones.

Call to order - meeting was called to order at 1:32pm

In order to become more environmentally friendly, minutes of the meetings and the agenda will be e-mailed ahead of time and projected at the meeting. As recommended by the Cost Cutting Task Force we will no longer print agendas or minutes. Thank you for moving Rio one step closer to a paperless campus!

Approval of Minutes – Minutes from July 15 and July 29 were posted on the projector, reviewed and approved without any corrections.

Sign in sheet – Distributed and signed.

Review and vetting session for Recommendation 4:

- Rory will e-mail JoAnna the power-point slides as a separate attachment
- Evidence of Results – items listed in this paragraph will be moved to the appendix.
- Correct titles as Susan Herney, to be Director of Marketing and Yolanda Emerson is Director of Human Resources

Review and vetting session for Recommendation 3:

- Add a link to the catalog page – Susan will e-mail JoAnna this link
- Use the word “catalog” not catalogue
- Correct date to be July 7th and not July 8th

Review and vetting session for Introduction Chapter:

- JoAnna will call WASC and ask how they should be referred in the body of the follow-up report.
- Correct Dr. Martinez’s title to Superintendent/President and Sammy Castillo to Samuel Castillo
- Susan also requested that no writing be placed on top of the logo in any part of the document.
- Use one word for “subcommittee”

Adjournment

- Meeting adjourned at 2:45 pm

The next meeting will be August 12th, 2009 at 1:30 pm in A216 we will be reviewing Recommendation 6.