

ART Meeting Notes
March 4, 2009

Agenda

Accreditation Response Team Meeting

Wednesday, March 4, 2009, 1:30 p.m.

Board Room

Agenda

1. Identify Co-Chairs
2. Verify subcommittees
3. Finalize Grids and diamond questions for each item
4. Set Times for meetings
5. Set Deadlines for process may be final draft PFC

Paul introduced Katie O'Brien and JoAnna Downey as co-chairs of the team and turned over the meeting for them to run. He also noted that Katie and JoAnna would be meeting regularly with PFC to provide updates on the progress being made on accreditation.

Sub-committees: A discussion ensued regarding the sub-committees- who would be on them, and how to make them accessible to the campus community. Lisa Sandoval noted that there were some people who were not on a committee who wanted to be; it was agreed that those who wished to be involved could come to any meeting and participate.

It was agreed that the co-chairs would post a meeting schedule to the campus community by the next meeting and provide regular updates regarding progress that was being made and/or would be made in each recommendation. All sub-committees were asked to meet before the next meeting and identify a committee chair and also provide a meeting schedule to Katie and JoAnna by Friday, March 13, 2009.

Matt Koutroulis suggested that the SLO sub-committee meet at the same time the at-large SLO committee met. It was agreed that each committee group would arrange their own schedule and communicate that to ART and the co-chairs.

Grids: Katie noted that a timeline be decided upon and made the suggestion that the sub committees provide their respective grids to the co-chairs at the end of each month and those, in turn, would be uploaded to the website. It was also discussed that perhaps the grids should not be placed on the website until they were completed. The campus community, however, would have the opportunity to review progress by accessing the P drive.

Katie went on to propose that all grids and a narrative from each sub-committee be completed by end of May. The chairs would then compile a good solid draft for review on FLEX Day and PFC would review by their first meeting in September. The Board would approve the draft by the September Board meeting. Any changes made at that time would be done as an amendment to the final draft.

Paul Parnell reminded the group that we must be in compliance on Recommendations 1 and 6 and showing improvement on the other Recommendations. Susan Herney seconded this and also reminded the group that accreditation is complicated and we need to clarify what is ongoing and what is completed.

Russell Castaneda-Calleros said perhaps too much information on the website would be confusing. Belen Torres-Gil suggested we post internal progress reports on the P drive, instead of the website.

Grid revisions: It was suggested we revise the current grid to add columns for the diamond questions and supporting evidence, and also format it in landscape. All sub committees were asked to save revisions and place dates on the grids so we could see the progress being made. Grids would be submitted each month to the co-chairs

Preparation for next meeting: It was requested that all groups meet before March 18, identify the diamond questions for their respective recommendation and, at the next meeting, provide updates

Susan Herney said that the easier we make it for the accreditation team to identify our progress the better. We also discussed the two accreditation responses we have received to date and would identify best practices at the next meeting.

It was agreed that a revised grid would be sent to all committee members before their next meeting.