**AGENDA ITEM** | **DISCUSSION** | **FOLLOW UP**
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**I. Welcome** | Howard welcomed everyone and opened the meeting at 1:07pm. |  
**II. Institution Set Standards** | Howard reviewed what ACCJC is asking us to do as far as setting standards. He also reviewed part of Barbara Beno’s presentation at CAIR, which included samples of institution set standards. A decision needs to be made as to which metrics to use for institution set standards. Which measures should be included? Should criteria from Scorecard be used? Kenn suggested using Scorecard metrics combined with Mission Statement. Howard will put together numbers and review at next IEC meeting. |  
**III. Student Success Initiative (SSI)** | IRP will provide information that is going into the work for the initiative. Howard and Lydia will review the information. A response is due December 12. IEC has been asked to complete recommendations 7.2 and 8.2. Just need to report on 7.2. Howard will get further clarification for 8.2. Howard will talk to Mike Munoz. |  
**IV. Accreditation** | Work is ready to put into the template. Howard and Lydia will do this step. There is still a need to “close the loop” and respond to recommendations from 2008. |  
**V. 14-15 Planning Process** | Program Reviews are complete. Work is being done on Executive Summaries. |
Unit Plans are due on November 27, and then Area Plans will begin.

Howard reviewed the funded Resource Allocation requests document that will be distributed at PFC today.

| VI. Adjourn | The meeting was adjourned at 1:55pm. Next IEC meeting is scheduled on December 10, 2013. |