



## INSTITUTIONAL RESEARCH AND PLANNING

### 2014-2015 PLANNING PROCESS



#### PROGRAM REVIEW EXECUTIVE SUMMARY

**Program: Health Sciences and Nursing:  
Home Health Assistant (HHA)**

**Date: November 1, 2013**

The Home Health Aide (HHA) training course is an eight week program designed for students who are Certified Nurse Assistants (CNA), who wish to learn how to provide personal care in the home care setting for those who are unable to care for themselves. Targets of instruction include recovery, safety, and comfort of the patient, with additional emphasis on rehabilitative nursing care, family relationships, and the various impacts of long-term illness on the family as well as the client/patient.

**Committee Members Present:** Sable Cantus, Scott Dixon, Marie Eckstrom, Walter Jones, Matt Koutroulis, Howard Kummerman, Barbara Mikalson, Jim Sass

**Program Members Present:** Pat Luna, Diana Gutierrez

#### Commendations

- Commendations on developing a successful program that is responsive to employment trends and community needs, while producing immediately employable students.
- Commendations on good partnerships with neighboring hospitals and care centers.

#### Program-Level Recommendations

- Revise Mission Statement for precision and conciseness. (It should say more about this particular program—put certificate goal in the statement; also mention this can be as a step in the nursing ladder).
- Revise SLO sections in the Program Review document by completely answering questions (refer to help text).
- Revise Goals and Objective section of the Program Review document: specific to Goal 1, separate the goal from its discrete objectives.
- Consider combining the CNA, HHA, and Acute Care into one program for program planning and program review.
- Explore creative scheduling to maximize student retention. For example, offer HHA and Acute Care concurrently; consider implementing condensed or short term courses.
- Ensure that these certificate programs advertised in the catalog, and reported in Banner and other appropriate venues, so that they are duly counted in the College's measures of success.
- Work with Marketing and Communications in efforts to highlight and advertise the programs (CNA, HHA, and Acute Care).



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### Institutional-Level Recommendations

- Begin discussions with the College Administration to institutionalize the program regardless of the continuance of the current grant funding.
- Increase support to counseling area, specific to articulation. With the state's emphasis on an increase in degrees and transfer, it is especially important to ensure all our courses meet the Chancellor's standards and articulate with as many four-year institutions as possible.
- The College should consider a master schedule of classes that ensures fairness and equity in efforts to maximize student opportunities toward their various pathways toward success.