## DISTANCE EDUCATION COMMITTEE

<table>
<thead>
<tr>
<th><strong>Charge</strong></th>
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<tbody>
<tr>
<td>● Developing and recommending quality standards for online education;</td>
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<td>● Developing best practices to ensure regular and effective contact for</td>
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<tr>
<td>distance education;</td>
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<td>● Making recommendations to ensure online instructors conform to legal</td>
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<td>requirements including Title V, the California Education Code, Section</td>
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<td>508 of the Americans with Disabilities Act, and other applicable</td>
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<td>provisions;</td>
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<td>● Recommending training standards for faculty teaching through distance</td>
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<td>education;</td>
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<td>● Providing input regarding the selection of the course management systems</td>
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<thead>
<tr>
<th><strong>Meeting Schedule</strong></th>
<th>The Distance Education Committee will meet once a month or as needed.</th>
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<tr>
<th><strong>Chair</strong></th>
<th>Distance Education Coordinator (term: 2 years (Spring, 2015)*)</th>
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<table>
<thead>
<tr>
<th><strong>Composition</strong></th>
<th>• Faculty representatives (12)</th>
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<tr>
<td></td>
<td>• Academic administrators (2)</td>
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<td></td>
<td>• Classified representatives (DSPS, Virtual College suggested) (2)</td>
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<td>• Director of Information Technology</td>
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<thead>
<tr>
<th><strong>Adopted</strong></th>
<th>2013</th>
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<td><strong>Revised</strong></td>
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<p>| <strong>Notes</strong>            | *The Distance Education Coordinator/Chair will be elected by the        |</p>
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<th>committee for a two-year term commencing Spring 2015.</th>
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<th><strong>Support Staff</strong></th>
<th>TBD</th>
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