Our students may be interested in completing the General Education (GE) requirements for three different systems, RHC, CSU, or UC (IGETC; see later section for explanation). A given course may be a GE for one system and not for another. It may also fulfill different requirements in the three systems. As there are 3 different systems with their individual GE requirements for which a course may be considered, there are 3 different procedures involved in having a course approved for GE. All proposed courses must be current (updated within the last 5 years), require Division approval (in the form of Division meeting minutes) and a memo making the request for a course to fulfill a particular GE requirement for either RHC, CSU, or IGETC (see sample memos on the pages following IGETC checklist). This is an action requiring two readings and documentation justifying the request may be needed (i.e., demonstrating that the course meets the requirements stated for the category chosen). The memo requesting the GE categorization should indicate why this is appropriate. Approval at the local level is all that is needed for RHC GE, while the processes involved in CSU GE and IGETC approval are more involved. After Curriculum approval of a request, the course outline must then be submitted to the designated system.

CSU GE - We submit the outlines as requested by the Department and approved by Curriculum Committee. They inform us of what is approved. Courses for CSU GE are submitted once a year in December and are usually notified of a decision in April.

IGETC GE - Only courses transferable to both the UC and CSU are considered for IGETC. Therefore, even though a course is approved for IGETC by the Curriculum Committee, it is a two year process because it must first be submitted and approved by CSU-GE and on the UC-TCA. Items to be considered for IGETC are submitted once a year in December and are usually notified of a decision in April.

On the following pages you will find a copy of checklist that students can use at Rio Hondo to satisfy our GE requirements. Following this, you will find the documents establishing the composition of the CSU GE and the IGETC (UC GE) as well as the checklists.