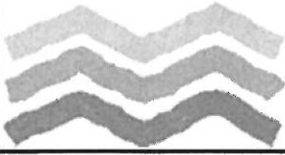


**RIO  
HONDO  
COLLEGE**



**CODE OF ETHICS**



**TO:** New Employees  
**FROM:** Office of Human Resources  
**SUBJECT:** Code of Ethics

**PLEASE READ THE ATTACHED MEMO THEN SIGN AND DATE THE BOTTOM OF THIS FORM.  
SUBMIT THIS FORM TOGETHER WITH YOUR NEW HIRE PACKET TO HUMAN RESOURCES.**

Attached you will find the Rio Hondo Community College Code of Ethics Statement adopted by the Board of Trustees on August 12, 2009.

The Board of Trustees maintains high standards of ethical conduct for its members and adopts Standards of Good Practice to promote a healthy working relationship among its members based upon mutual trust and support.

---

---

**EMPLOYEE RECEIPT AND ACKNOWLEDGEMENT**

---

---

I, \_\_\_\_\_, acknowledge that I have received, read, and understand the information contained herein.

**EMPLOYEE'S SIGNATURE:**

**DATE:**

Click here to enter a date.

---

**ATTACHMENTS:**

Code of Ethics Memo, from the Office of the President

**REFERENCES:**

BP 3430 Prohibition of Harassment  
BP 3410 Nondiscrimination  
BP 4030 Academic Freedom  
BP 2715 Code of Ethics/Standards of Practice  
BP 5500 Standards of Conduct  
AB 1725

**FORM #:**

**EFFECTIVE DATE: 07/2011**



OFFICE OF THE PRESIDENT

## Code of Ethics Statement

Ethical persons are those who abide by principles and exemplify virtues as understood within a given moral framework. Many believe that virtue is intrinsically rewarding. At the very least, that one be perceived as ethical is instrumental in establishing credibility and trust. The employees of Rio Hondo Community College District are committed to providing a high quality learning environment to help our students successfully achieve their educational goals and objectives. Accordingly, they have interests in, and commitment to, ethical behavior.

To support this commitment, college employees adhere to standards of ethical and professional behavior related to their duties, and have responsibilities to the institution and to individuals they serve. Although one can not “legislate morality” in the sense of mandating virtuous intentions, we can, and do, establish general expectations of conduct.

There are many sources of inspiration and guidance. All employees of Rio Hondo College are subject to official College policies and procedures, applicable regulatory agency requirements, local, state, and federal laws, and professional standards (when applicable). This includes policies such as the Rio Hondo College Policy on Sexual Harassment (BP 3430), its Policy on Nondiscrimination (BP 3410), and its Policy on Academic Freedom (BP 4030).

In addition, the Board of Trustees is subject to its own Code of Ethics (BP 2715), and most of our employees are members of professional organizations with their own established codes of ethics, such as the CTA, CSEA, and ACCCA. Employees are encouraged to consult their own organizations, when applicable, for further guidance. As constituents of Rio Hondo College, students are likewise encouraged to maintain high Standards of Conduct (BP 5500).

As a further demonstration of commitment to high ethical standards, employees of Rio Hondo College aspire to be guided by the following values statements. They are intended as guidelines and aspirations, to be used for educational rather than enforcement purposes, with our own conscience as the first and most salient means of evaluation.

- This College values open communication, honesty, and truthfulness, and aspires to an “open door” philosophy.
- This College values open inquiry, and honors academic freedom.
- This College strives to protect human dignity and individual freedom.
- This College values clear roles and responsibilities, teamwork, and cooperation (as outlined in AB1725), and therefore aspires to develop a climate of trust and mutual support.
- This College is committed to providing excellent educational opportunities to the community, and the instructional faculty seeks to evaluate students by honest appraisal of student performance against faculty standards.

*Board Approved 8/12/09*