

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**  
Special Meeting, Friday, October 1, 2010, 9:00 a.m.  
Pico Park Community Center  
9528 Beverly Blvd., Pico Rivera, California

**AGENDA**

**I. CALL TO ORDER**

- A. Continental Breakfast (8:30 a.m.)
- B. Call to Order (9:00 a.m.)
- C. Pledge of Allegiance
- D. Roll Call

**II. STUDY SESSION – LEADERSHIP RETREAT**

- Multi-Stakeholder Work Session

**III. ADJOURNMENT**

Date of Next Regular Meeting: Wednesday, October 13, 2010, 6:00 p.m. (Santa Fe Springs City Council Chamber, 11710 E. Telegraph Road, Santa Fe Springs, California.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

*Any individual with a disability, who requires a reasonable accommodation to participate in a Board meeting of the Rio Hondo Community College District, may request assistance by contacting the President's Office, 3600 Workman Mill Road, Whittier, California. This document is available in alternate format. Telephone (562) 908-3403; fax (562) 908-3463; TDD (562) 908-3422.*



OFFICE OF THE PRESIDENT

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Multi-Stakeholder Work Session  
Pico Rivera Community Center  
October 1, 2010; 8:30 a.m. to 2 p.m.

**AGENDA**

**8:30 A.M. CONTINENTAL BREAKFAST**

**9:00 A.M. WORK SESSION**

**I. START**

- A. Check In
- B. Logistics - breaks and lunch
- C. Process Check
- D. Agenda for Today's Work Session

**II. ISSUES AND CONCERNS**

- A. Ground Rules (for today)
  - Examples from other districts:
    - Be present
    - Use a queue (don't interrupt)
    - Be responsible for your own participation
- B. How Roles and Responsibilities impact:
  - 1. Trust
    - Sandbagged exercise
  - 2. Respect
    - Aretha Franklin exercise
  - 3. Effective Communication
    - Grants exercise
- C. How to "check in" if not adhering to what you agreed to
- D. Additional "check ins"
  - How to check Rumor Control
  - How to check Assumptions
  - How do deal with Elephants

**III. PARKING LOT ISSUES AND CONCERNS**

- A. Decision making
- B. Culture
- C. Decision-Making (what type in the given circumstance)

**IV. HOMEWORK FROM July 30, 2010**

- A. Distribute 7/30/10 Board Retreat Recollections to constituency groups (Superintendent to constituency groups)
- B. How to hold one another accountable on roles and responsibilities (all Stakeholders)
- C. Define roles of Board President, Vice President and Clerk (BOT)

**V. NEXT STEPS**

- A. Homework - who, what, when
- B. Joint Communication about Work Session

**VI. MEETING EVALUATION**

- A. Plus/Delta



**Rio Hondo Community College District  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
MINUTES – October 1, 2010**

**Location:**

Pico Park Community Center  
9528 Beverly Blvd., Pico Rivera

**Members Present:**

Angela Acosta Salazar, Presiding  
Gary Mendez, Clerk  
Norma Edith Garcia, Member  
Madeline Shapiro, Member

**Members Absent:**

Maria Elena Martinez, Vice President  
Iliana Garcia, Student Trustee (Excused)

**Staff Members:**

Dr. Ted Martinez, Jr., Superintendent/President  
Dr. Paul Parnell, Vice President, Academic Affairs  
Ms. Teresa Dreyfuss, Vice President, Finance & Business  
Mr. Henry Gee, Student Services

**I. CALL TO ORDER**

Ms. Sandy Sandello, (Recorder)

**A. Call to Order (10:00 a.m.)**

Ms. Acosta-Salazar called the meeting to order at 10:00 a.m.

**B. Roll Call**

Maria Elena Martinez, Vice President  
Iliana Garcia, Student Trustee (Excused)

**C. Study Session**

- **Multi-Stakeholder Work Session**

Those involved in the discussion included the following:

***Faculty Association***

Adam Wetsman, Colin Young, Marie Eckstrom, Rebecca Green,  
and John Frala

***CSEA***

Lisa Sandoval, Rene Tai, Andrea Rivera-Ringo

***Management/Confidential  
Vice Presidents/President***

Walter Jones, Robert Holcomb, Zolita Fisher, and Jennifer Bartz  
Henry Gee, Paul Parnell, Theresa Dreyfuss and Dr. Ted  
Martinez

***Board of Trustees***

Angela Acosta-Salazar, Madeline Shapiro, Norma Garcia and  
Gary Mendez

***Facilitator***

Victoria Simmons, VLS Consulting

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**BOARD OF TRUSTEES:**

Angela Acosta-Salazar, Gary Mendez, Maria Elena Martinez, Norma Edith Garcia,  
Madeline Shapiro, Julio R. Flores, Student Trustee

After much discussion, it was agreed that a joint statement from Friday's work session be written. Rebecca Green, Lisa Sandoval, Susan Herney and Dr. Martinez volunteered to write the statement.

**VII. ADJOURNMENT**

- Ms. Acosta-Salazar adjourned the meeting at 2:15 p.m. and announced that the Regular Meeting will be held on October 13, 2010 at the Santa Fe Springs City Council Chambers.

**RIO HONDO COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES**  
Special Meeting, Thursday, November 4, 2010, 4:00 p.m.  
Rio Hondo College Board Room  
3600 Workman Mill Road, Whittier, California

**AGENDA**

**I. CALL TO ORDER**

- A. Call to Order (4:00 p.m.)
- B. Pledge of Allegiance
- C. Roll Call

**II. STUDY SESSION – LEADERSHIP RETREAT**

- Multi-Stakeholder Work Session

**III. ADJOURNMENT**

Date of Next Regular Meeting: Wednesday, November 10, 2010, Rio Hondo College Board Room, 3600 Workman Mill Road, Whittier, California

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OFFICE OF THE PRESIDENT

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## PRESIDENT'S COUNCIL November 2, 2010

### PRESIDENT'S ISSUES

- **POST Investigation Update** - Dr. Martinez gave an update on the POST investigation. On October 28, 2010, he attended the POST Commission meeting in Sacramento. The POST Commission heard an oral report regarding the status of our Academy and the ongoing POST investigation. He was able to address the Commission expressing our appreciation for conducting an expedient investigation and identifying a resolution to our Basic Class 195 Cadets. Students in Class 195 will complete their courses at the Los Angeles County Sheriff's Academy. POST will continue with their investigation on Wednesday, where the Extended Academy class will be interviewed. Dr. Martinez reported that he was scheduled to meet with Captain Esson of Los Angeles Sheriff's Department Training Academy, along with Teresa Dreyfuss and Paul Parnell.
- **2012 Appropriations Requests** – Dr. Martinez reported that Russell would be meeting with elected officials regarding 2010 Appropriation Requests. The deadline to submit is November 4<sup>th</sup>. He indicated that less appropriations would be awarded this year, but he encouraged new ideas be discussed with Russell.
- **Multi-Stakeholder Work Session II** – Dr. Martinez reported that the second Multi-Stakeholder Work Session would be held Thursday, November 4<sup>th</sup>, from 4:00 – 7:00 p.m. Representatives from each of the constituent groups (Academic Senate, CSEA, Management Council, Vice Presidents and Dr. Martinez) would continue discussions on how to improve relations between these respective groups. A draft agenda was sent to all participants by the facilitator, Victoria Simmons.
- **New Faculty Orientation** – Dr. Martinez reported that the new faculty orientation was going to be voluntary and not mandatory for faculty to attend in order to not violate the contract. He indicated that he would be sending an email, to the RHCFA President, Adam Wetsman, informing him of this decision. A meeting was to be scheduled for discussion and planning of the orientation which would include Katie O'Brien, Yolanda Emerson, Henry Gee, Paul Parnell, Rebecca Green and Adam Wetsman.
- **Community Outreach Plans** – Dr. Martinez reported that he would be taking his "road show" out in the community as he has done in the past. He will be scheduling meetings with our area City Councils, School Boards, Chambers of



Rio Hondo Community College District  
SPECIAL MEETING OF THE BOARD OF TRUSTEES  
MINUTES – November 4, 2010

**Location:** 3600 Workman Mill Road  
Whittier, California

**Members Present:** Angela Acosta Salazar, Presiding  
Gary Mendez, Clerk  
Norma Edith Garcia, Member  
Madeline Shapiro, Member

**Members Absent:** Maria Elena Martinez, Vice President  
Iliana Garcia, Student Trustee (Excused)

**Staff Members:** Dr. Ted Martinez, Jr., Superintendent/President  
Dr. Paul Parnell, Vice President, Academic Affairs  
Ms. Teresa Dreyfuss, Vice President, Finance & Business  
Mr. Henry Gee, Student Services

Ms. Sandy Sandello, (Recorder)

**I. CALL TO ORDER**

**A. Call to Order (4:12 p.m.)**

Ms. Acosta-Salazar called the meeting to order at 4:12 p.m.

**B Roll Call**

Maria Elena Martinez, Vice President  
Iliana Garcia, Student Trustee (Excused)

**C. Study Session**

- **Multi-Stakeholder Work Session**

Those involved in the discussion included the following:

<i>Faculty Association</i>	Adam Wetsman, Colin Young, Marie Eckstrom, Rebecca Green
<i>CSEA</i>	Lisa Sandoval, Rene Tai, Andrea Rivera-Ringo, Sandra Rivera
<i>Management/Confidential</i>	Walter Jones, Robert Holcomb, Susan Herney, Zolita Fisher, and Jennifer Bartz
<i>Vice Presidents/President</i>	Henry Gee, Paul Parnell, Theresa Dreyfuss and Dr. Ted Martinez
<i>Board of Trustees</i>	Angela Acosta-Salazar, Madeline Shapiro, Norma Garcia and Gary Mendez
<i>Facilitator</i>	Victoria Simmons, VLS Consulting

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**BOARD OF TRUSTEES:** Angela Acosta-Salazar, Gary Mendez, Maria Elena Martinez, Norma Edith Garcia,  
Madeline Shapiro, Julio R. Flores, Student Trustee



This was the second work session which included representatives from each of the constituent groups to continue dialogue toward reaching the collective goal of improving trust, communication, and respect on campus.

**VII. ADJOURNMENT**

- Ms. Acosta-Salazar adjourned the meeting at 7:00 p.m. and announced that the next Regular Meeting will be held on Wednesday, November 10, 2010, 6:00 p.m. at Rio Hondo College, 3600 Workman Mill Road, Whittier, California.



OFFICE OF THE PRESIDENT

## PRESIDENT'S COUNCIL November 30, 2010

### NOTES

#### PRESIDENT'S ISSUES:

- **Multi-Stakeholder Joint Statement** – Dr. Martinez reported that a joint statement had been prepared after the November 4<sup>th</sup> Stakeholder's Meeting and was sent to all staff for information. The statement was prepared by representatives of Academic Senate, CSEA, Management/Council and himself. Credit was given to Rebecca Green for compiling the thoughts and writing the statement for the groups review. It was agreed at the Stakeholder's Meeting to share the information discussed beyond the group in attendance in order to get other groups in agreement and on board.

Items listed in the joint statement included the following: a notion of establishing "safe zones", a commitment was made to explore supervisor/employee training sessions focusing on enhancing supervisor/employee relations; explore the idea of an Ombudsperson; and lastly seek ways to ensure that the Planning and Governance processes were fairly represented.

- **Commission on the Futures Report** – Dr. Martinez passed out copies of the Commission on the Futures Report prepared by CCLC and highlighted the recommendations made in the report. He stated that the college was already in the process of working on some of these recommendations and indicated that the Student Success Model was being reviewed by the Institutional Effectiveness Committee (IEC).
- **POST Investigation Update** – Dr. Martinez reported that the POST Investigation continues to move along. As mentioned earlier, the students in Class 195 are continuing their program at East Los Angeles College and the LA County Sheriff's Academy. The college continues to support this transition. There has been no resolution for the evening students and we will wait to hear back from POST hopefully by the end of the year. Dr. Martinez indicated that it is his hope that the academy will resume in January 2011.
- **Faculty Orientation Planning Group** – Dr. Martinez reported that a meeting was scheduled to discuss the orientation for new faculty. The group included three administrators and three Academic Senate members. We may have 8-10 new faculty members to begin this Spring.