

**DISTANCE EDUCATION COMMITTEE  
(COMMITTEE OF THE ACADEMIC SENATE)**

<b>Charge</b>	<ul style="list-style-type: none"> <li>• Developing and recommending quality standards for online education;</li> <li>• Developing best practices to ensure regular and effective contact for distance education;</li> <li>• Making recommendations to ensure online instructors conform to legal requirements including Title V, the California Education Code, Section 508 of the Americans with Disabilities Act, and other applicable provisions;</li> <li>• Recommending training standards for faculty teaching through distance education;</li> <li>• Providing input regarding the selection of the course management systems.</li> </ul>
<b>Meeting Schedule</b>	The Distance Education Committee will meet once a month or as needed.
<b>Chair</b>	Distance Education Coordinator (term: 2 years (Spring, 2015)*)
<b>Composition</b>	<ul style="list-style-type: none"> <li>• Faculty representatives (12)</li> <li>• Academic administrators (2)</li> <li>• Classified representatives (DSPS, Virtual College suggested) (2)</li> <li>• Director of Information Technology</li> </ul>
<b>Adopted</b>	2013
<b>Revised</b>	2014
<b>Notes</b>	*The Distance Education Coordinator/Chair will be elected by the committee for a two-year term commencing Spring 2015.
<b>Support Staff</b>	TBD