

COLLECTIVE BARGAINING AGREEMENT

Between

**RIO HONDO COLLEGE
FACULTY ASSOCIATION/CCA/CTA/NEA**



CALIFORNIA
TEACHERS
ASSOCIATION

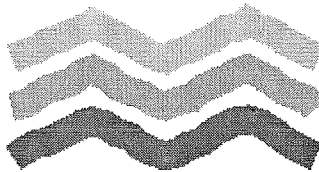


nea
NATIONAL
EDUCATION
ASSOCIATION

AND

**RIO HONDO COMMUNITY
COLLEGE DISTRICT**

**RIO
HONDO
COLLEGE**



2013-2016

ARTICLE 24: DISTANCE EDUCATION

- 24.1 The class size for online offerings will be the same as the negotiated size for the same classes offered face-to-face. The only exception to this will be that for the first semester an instructor teaches an online class, the class limit will be 25; in subsequent semesters that the class is taught, the class size will revert to the negotiated class size.
- 24.2 Online teaching assignments will be voluntary.
- 24.3 Online office hours will be proportionate to the office hours as identified in 5.8.1
- 24.4 In order to maintain quality programs and high academic standards, faculty members may teach no more than two (2) classes online during the Fall semester and two (2) classes online during the Spring semester and up to two (2) online overload classes during Fall semester and two (2) online overload classes during Spring semester. A maximum of four (4) classes may be taught during the summer whether online or on campus. A modular class counts as one class, even if it is made of one (1) or one point five (1.5) unit modules. A total of four (4) online classes may be taught in the summer providing, of course, classes are available and the District is offering them as follows:
- 24.4.1 Two (2) classes in each five-week session, OR
 - 24.4.2 Four (4) classes in eight or ten-week session, OR
 - 24.4.3 Two (2) classes in a five-week session or one (1) in each five-week session, AND two (2) classes in an eight (8) or ten (10) week session.
- 24.5 When the District determines it appropriate, additional online classes may be assigned to unit members.
- 24.6 In the case of a last minute change in course management software, the District will make every effort possible to provide technical assistance to faculty to make the necessary adjustments in the course offering; if there are insufficient funds and/or support available, the class will not be offered, and the faculty member shall be assigned to another class or other classes or will be able to adjust their load according to provisions 5.6.3 and 5.6.4 of the collective bargaining agreement.
- 24.7 Beginning in the Spring 2016 term, unit members must be certified to teach online. Such certification will only be required once (unless the Rio Hondo College Distance Education Committee indicates recertification is necessary based upon changes in platform and practice). The certification will be developed by the Rio Hondo College Distance Education Committee and mutually agreed to and approved by the Academic Senate and the District.